

**Attachment J-7**  
**Contract Deliverables**

The specific products the Contractor shall submit to the U.S. Department of Energy (DOE), the type of action DOE will perform, the associated DOE response time, and the date/timeframe that the Contractor is required to submit the product over the life of the contract are summarized below. Contract deliverables specific to each task order will be specified in the task order and are subject to the same response time provisions and DOE action definitions specified below.

The DOE response time for Contract deliverables shall be 30 days unless otherwise specified in Table J, Deliverables List, the applicable task order, or other agreement such as a Partnering Agreement. Upon DOE approval or acceptance, with no further action required by the Contractor, the Contractor can make a claim for applicable fee. Omission of applicable deliverables from Table J, Deliverables List, or the applicable task order does not affect the obligation of the Contractor to submit required deliverables pursuant to this section or other sections of this Contract.

The DOE action is defined as:

- Approve – The Contractor shall provide the deliverable to DOE for review and approval. DOE will review the deliverable and provide comments in writing. DOE will discuss the comments with the Contractor and the Contractor shall provide written responses. The Contractor shall rewrite the document to incorporate DOE mandatory comments and resubmit for DOE approval. Once approved by DOE, the deliverable shall be placed under change control, and no changes shall be made without DOE approval.
- Concur – The Contractor shall provide the deliverable to DOE for review and concurrence. DOE will review the deliverable and provide comments in writing. DOE will discuss the comments with the Contractor and the Contractor shall provide written responses. The Contractor shall rewrite the document and resubmit for DOE concurrence. Upon receipt of DOE concurrence, the Contractor shall process the document as appropriate.
- Review – The Contractor shall provide the deliverable to DOE for review and comment. DOE will have the option to review the information and provide comment. The Contractor shall respond to written comments.
- Information – The Contractor shall provide the deliverable for information purposes only. DOE will have the option of reviewing the information and providing comments. Such comments do not require resolution under the Contract.

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
1.	Annual Contractor Salary-Wage Increase Expenditure Report	Information		Annually	H.4, Employee Compensation: Pay and Benefits
2.	List of top 5 most highly-compensated executives and their total cash compensation	Review	30 days	At NTP and at the time annually by 1/31 and at the beginning and the end of the annual bonus performance period	H.4 Employee Compensation: Pay and Benefits
3.	Annual Report of Compensation and Benefits in iBenefits	Information		Annually not later than March 1 of each year	H.4 Employee Compensation: Pay and Benefits
4.	Proposed major compensation program design changes	Approve	45 days	Prior to implementation	H.4 Employee Compensation: Pay and Benefits
5.	Variable pay programs/incentives	Approve	30 days	Prior to implementation	H.4 Employee Compensation: Pay and Benefits
6.	Compensation Increase Plan (CIP)	Approve	30 days	If and when criteria specified in H.4 is not met	H.4 Employee Compensation: Pay and Benefits
7.	Notification of planned increases and position-to-market data by mutually agreed-upon employment categories	Review	30 days	No later than the first day of the Compensation Increase Plan (CIP) cycle	H.4 Employee Compensation: Pay and Benefits
8.	Employee Benefits Value (Ben/Val)	Approve	30 days	Every two years for each benefit tier and whenever updated	H.4 Employee Compensation: Pay and Benefits
9.	Employee Benefits Cost Study Comparison for each benefit tier	Approve	30 days	Annually for each benefit tier and whenever updated	H.4 Employee Compensation: Pay and Benefits
10.	Corrective Action Plan	Approve	30 days	When the net benefit value per the Employee Benefits Cost Study Comparison exceeds the comparator group by more than five percent	H.4 Employee Compensation: Pay and Benefits

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11.	ERISA section 103 audit results	Information		Annually	H.4 Employee Compensation: Pay and Benefits
12.	Copy of qualified trustee or custodian's certification serving as the basis for satisfying reporting requirements under ERISA section 104	Information		Annually in years in which a limited scope ERISA section 103 audit is conducted	H.4 Employee Compensation: Pay and Benefits
13.	Pension Management Plan submitted in the iBenefits system	Information		Not later than January 31 of each applicable year	H.4 Employee Compensation: Pay and Benefits
14.	Business case supporting request for reimbursement of contributions to defined benefit pension plans above the annual minimum required contribution for single employer or multiple employer defined benefit plans	Approve	45 days	Early in the fiscal year but no later than the end of November	H.4 Employee Compensation: Pay and Benefits
15.	Business case supporting request for reimbursement of contributions to defined benefit pension plans above the annual minimum required contribution for multi-employer defined benefit plans	Approve	45 days	Early in the fiscal year but no later than the end of November	H.4 Employee Compensation: Pay and Benefits
16.	Actuarial Valuation Reports for each designated pension plan funded by DOE	Information		By the due date for filing IRS Form 5500	H.4 Employee Compensation: Pay and Benefits
17.	Copies of IRS Form 5500 with Schedules for each DOE-funded pension plan	Information		No later than that submitted to the IRS	H.4 Employee Compensation: Pay and Benefits
18.	Copies of all forms in the IRS 5300 series submitted to the IRS	Information		No later than that submitted to the IRS	H.4 Employee Compensation: Pay and Benefits

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19.	For proposed changes to pension plans that increase costs: 1) copy of the current plan with proposed new amendment indicated in redline/strikeout, 2) analysis of the impact of proposed changes, 3) legal explanation of the proposed changes, 4) Summary Plan Description, and 5)any additional information requested by the CO	Approve	45 days	At least 60 days prior to adoption of changes	H.4 Employee Compensation: Pay and Benefits
20.	New benefit plans and changes to plan design or funding methodology with justification	Approve	45 days	Prior to implementation	H.4 Employee Compensation: Pay and Benefits
21.	Settlement proposal including a determination statement when operations at a designated DOE facility are terminated and no further work is to occur	Information		Upon termination of operations at the subject DOE facility	H.4 Employee Compensation: Pay and Benefits
22.	Termination of a pension plan	Approve	45 days	At least 60 days prior to the scheduled date of plan termination	H.4 Employee Compensation: Pay and Benefits
23.	Early-out program, window benefit, disability program, plan-loan feature, employee contribution refund, asset reversion or incidental benefits	Approve	45 days	Prior to implementation	H.4 Employee Compensation: Pay and Benefits
24.	Notification of intent to submit or agree to any collective bargaining proposal	Approve	60 days	Prior approval of costs prior to submitting or agreeing to economic bargaining parameters	H.8 DOE-H-7025 Labor Relations (Sep 2017)
25.	Notification of all labor relations issues and the matters of local interest specified in the referenced Contract Section	Information		In a timely manner	H.8 DOE-H-7025 Labor Relations (Sep 2017)

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26.	Davis-Bacon Act violations	Information		As and when identified	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)
27.	Complaints and significant labor standards violations	Information		As and when identified	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)
28.	Davis-Bacon Semi-Annual Enforcement Report	Information		By April 21 and October 21 each year	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017), and H.11 Labor Standards
29.	Specific workforce restructuring plan (Specific Plan) for planned workforce reductions of 100 or more employees	Approve	Within 10 business days after submittal	At least 10 working days in advance of the first communication planned to be given to the employees and public	H.10 Workforce Restructuring
30.	Copy of diversity analysis for involuntary separation action(s) affecting 100 or more contractor employees within a 12 month period	Approve	Within 10 business days after submittal	Prior to notification of employees selected for involuntary separation	H.10 Workforce Restructuring
31.	Request for labor standards determination via the submittal of proposed work packages that describe specific activities to be performed	Approve	30 days	Prior to the start of any work activities	H.11 Labor Standards
32.	Standard Form 98 (98e), <i>Notice of Intention to Make a Service Contract and Response Notice</i> , for subcontracts determined to be subject to the Service Contract Labor Standards (SCLS) statute	Approve	30 days	For all existing and newly awarded subcontracts upon determination that such subcontracts are subject to the SCLS statute	H.11 Labor Standards
33.	Notification of all labor standards issues	Information		As soon as possible following the initiation/identification of an issue(s)	H.11 Labor Standards
34.	New compensation policies and all initial proposals for self-insurance	Approve	45 days	Prior to implementation	H.12 DOE-H-2003 Worker's Compensation Insurance (Oct 2014)

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35.	Worker compensation settlement claims that exceed the threshold established by the CO	Approve	45 days	Prior to settlement	H.12 DOE-H-2003 Worker's Compensation Insurance (Oct 2014)
36.	Proposed significant change to Contractor's workers compensation coverage	Approve	45 days	Prior to effecting any significant change	H.12 DOE-H-2003 Worker's Compensation Insurance (Oct 2014)
37.	Copies of insurance policies or insurance arrangements	Review	30 days	Not later than 30 days after purchase date	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014) FAR 52.228-5, Insurance
38.	Statement that use of self-insurance claims reserve is exclusively for payment of insurance claims and losses	Review	30 days	If and when a self-insurance claims reserve is established	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
39.	Annual accounting and justification as to the reasonableness of the claims reserve	Review	30 days	Annually	H.13 DOE- H-2073 Risk Management and Insurance Programs (Dec. 2014)
40.	Insurance Experience Reports for each type of insurance	Review	30 days	Annually	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
41.	Report of insurance costs and/or self-insurance charges	Review	30 days	Annually	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
42.	Any change in program direction regarding successor contractor or insurance policy cancellation	Approve	45 days	Prior to effecting any change	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec. 2014)
43.	Contract Funds Status Report for each project being executed under DOE O 413.3	Information		Quarterly	H.16 DOE-H-2024 Earned Value Management System
44.	Notification of proposed changes to the EVMS procedures and the impact of those changes	Approve for capital asset projects valued at \$100M or more, otherwise, Review	30 days	Prior to implementation	H.16 DOE-H-2024 Earned Value Management System

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45.	Proposed over-target schedule or over-target baseline restructuring action	Approve	45 days	Prior to implementation	H.16 DOE-H-2024 Earned Value Management System
46.	Written notice of planned negotiations with regulators regarding NOV/NOAVs and fines and penalties	Information		In advance of conducting negotiations	H.20 DOE-H-2014 Contractor Acceptance of Notices of Violation or Alleged Violations, Fines, and Penalties
47.	Notification of receipt of service from the regulators of NOV/NOAVs and fines and penalties	Information		Promptly upon receipt	H.20 DOE-H-2014 Contractor Acceptance of Notices of Violation or Alleged Violations, Fines, and Penalties
48.	Written notice of proceeding related to bankruptcy on the part of any of the signatories to the Performance Guarantee Agreement	Information		Promptly upon initiation of such proceedings	H.21 DOE-H-2016 Performance Guarantee Agreement
49.	Notification of change to an existing system of records or if a new system of records is needed	Information		Immediately following the discovery of a discrepancy	H.23 DOE-H-2018 Privacy Act System of Records (Oct 2014)
50.	Notification that system of records listing is accurate and up to date	Information		Annually	H.23 DOE-H-2018 Privacy Act System of Records (Oct 2014)
51.	Confirmation of the issuance of a suspension or stop-work order	Information		Promptly following issuance	H.25 DOE-H-2021 Work Stoppage and Shutdown Authorization (Oct 2014)  DOE O 422.1 DOE O 232.2
52.	Recommendations and/or suggestions on individual assignment and transfer of this prime contract or existing or future other prime contracts	Review	30 days	Prior to transfer or assignment	H.29 DOE-H-2043 Assignment and Transfer of Prime Contracts and Subcontracts (Oct 2014) (Revised)
53.	Annual plan for community commitment activities report	Information		Annually	H.30 DOE-H-2045 Contractor Community Commitment (Oct 2014) (Revised)
54.	Report on community commitment plan progress	Information		Semi-annually	H.30 DOE-H-2045 Contractor Community



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					Commitment (Oct 2014) (Revised)
55.	Annual Diversity Report	Information if not changed		Annually	H.31 DOE-H-2046 Diversity Program (Oct 2014)
56.	Draft copy of any planned communications or releases of information to the public, the media, or Members of Congress	Approve	Prior to the planned issue date	At least 10 calendar days prior to the planned issue date	H.32 DOE-H-2048 Public Affairs – Contractor Releases of Information (Oct 2014)
57.	Report of all job-related injuries and/or illnesses which occur in any DOE facility	Review	30 days	Immediately	H.34 DOE-H-2053 Worker Safety and Health Program in Accordance with 10 CFR 851 (Oct 2014)
58.	Copy of occupational safety and health self-assessments and/or inspections of work sites for job hazards	Review	30 days	Upon request	H.34 DOE-H-2053 Worker Safety and Health Program in Accordance with 10 CFR 851 (Oct 2014)
59.	Notification of plans to either award or use a new teaming subcontract or replace an existing approved teaming subcontract	Approve	45 days	Prior to effecting such change	H.35 DOE-H-2058 Designation and Consent of Teaming Subcontracts – Alternate 1 (Oct 2014)
60.	Notification of plans to use a new, or replace, one or more approved teaming subcontract or replace an existing approved teaming subcontract	Approve	45 days	Prior to effecting such change	H.35 DOE-H-2058 Designation and Consent of Teaming Subcontracts – Alternate 1 (Oct 2014)
61.	Report of any antiquities discovered in the course of the performance of work	Information		Upon discovery	H.36 DOE-H-2059 Preservation of Antiquities, Wildlife, and Land Areas (Oct 2014)
62.	Notification when an employee no longer requires access to the Government information technology systems	Information		Immediately	H.39 DOE-H-2064 Use of Information Technology Equipment, Software, and Third Party Services – Alternate 1 (Oct 2014)
63.	Notification of a reason to believe that the contractor’s utilization of Government	Information		Promptly	H.39 DOE-H-2064 Use of Information Technology Equipment,

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	furnished existing computer software may involve or result in a violation of the software licensing agreement				Software, and Third Party Services – Alternate 1 (Oct 2014)
64.	Notification of any changes to key personnel	Approve	30 days	At least 60 days in advance of any changes to key personnel	H.43 DOE-H-2070 Key Personnel – Alternate 1 (Oct 2014)
65.	Notification of potential impacts of the Contractor’s compliance with any revisions made to the listing of directives by the CO	Review	30 days	Within 30 days after receipt of the CO’s notice of a planned revision to the listing of directives	H.44 DOE-H-2071 Department of Energy Directives (Oct 2014)
66.	Notification of the award of any subcontract the Contractor believes may be subject to the requirements of 10 CFR Part 707	Review	30 days	Not less than 30 days prior to subcontract award	H.49 DOE-H-2080 Agreement Regarding Workplace Substance Abuse Programs at DOE Sites (Apr 2018)
67.	Cost information submitted to the DOE EEOICPA	Information		By the 10 <sup>th</sup> of each month	H.54 Energy Employees Occupational Illness Compensation Program Act (EEOICPA)

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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68.	Submittal of materials pertaining to permitting actions for permits where the Contractor is the sole permittee	Review	30 days	Whenever reasonably possible, not later than 90 days prior to the submittal of such materials to the regulatory agency	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).
69.	Notification of any issues or changes in the regulatory environment that impact or may impact contractor implementation of any permit requirement where DOE is the permittee or the Contractor and DOE are joint permittees	Information		Whenever reasonably possible, not later than 90 days prior to the date they are to be submitted to the regulatory agency	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).
70.	Submittal of materials pertaining to permitting actions for permits where DOE is the permittee or the Contractor and DOE are joint permittees	Review	30 days	Whenever reasonably possible, not later than 90 days prior to the date they are to be submitted to the regulatory agency	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).
71.	Draft permit applications and other regulatory materials necessary to be submitted to a regulatory agency	Review	30 days	Not later than 90 days prior to the date they are to be submitted to the regulatory agency	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).
72.	Final permit applications and other regulatory materials necessary to be submitted to a regulatory agency	Approve	45 days	At least 30 days prior to the date of submittal to the regulatory agency	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).
73.	Copies of all environmental permits, authorizations and regulatory approvals issued to the Contractor by regulatory agencies	Information		Immediately upon receipt	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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74.	Documentation such as letters, reports, or other such materials transmitted either to or from regulatory agencies relating to contract work	Information		Immediately upon receipt	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).
75.	Certification statement regarding information that DOE is requested to sign as required by the regulation or permit or as specified in the referenced contract section	Information		Immediately upon receipt	H.55 Environmental Compliance NEPA (40 CFR Parts 1500-1508); and the DOE NEPA Implementing Procedures (10 CFR Part 1021).
76.	“Lessons learned” evaluations regarding established Mentor-Protégé Program	Information		At the conclusion of the master IDIQ contract	H.59 Mentor-Protégé Program
77.	Actions to acquire, utilize, and dispose of real property assets	Approve	30 days	Prior to taking action	H.64 Real Property Asset Management
78.	Plan to Address Site Operations Contractor services in Attachment J-3	Approve	30 days	Within 15 days of NTP of Task Order 2	C.1(k) Graded Approach
79.	Graded Approach for Implementation of Contract Requirements Plan for streamlined processes	Approve	30 days	Within first 6 months of Task Order 3	C.1(k) Graded Approach
80.	Quarterly Maintenance Updates	Information		Within 30 days following the end of the quarter	C.2.1 Liquid Waste Operations
81.	Annual Radioactive Waste Tank Inspection Program Report	Review	30 days	Annually	C.2.1.1.2 Tank Farm Operations
82.	Saltstone Annual Groundwater Report	Review	30 days	Annually	C.2.1.3.2 Saltstone Disposal Facility (SDF)
83.	CD-4 Package per SDU/SDU Project	Approve	45 days	For SDU 8-12 as required	C.2.2.1 Saltstone Disposal Unit Construction
84.	Performance Assessment analysis as necessary to maintain compliance as required per DOE O 435.	Review	30 days	As required.	C.2.2.1 Saltstone Disposal Unit Construction, and C.2.1.1 Tank Farms

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85.	LW Contractor Certification of Readiness to assume responsibility for SWPF Operations	Approve	45 days	Within 90 days of start of SWPF transition to LW Task Order	C.2.2.2 Salt Waste Processing Facility Transition
86.	Report of any discrepancies from existing SWPF project inventory records for all nuclear and non-nuclear real and personal property	Information		Within 60 days following SWPF operations transition to IMCC	C.2.2.2 Salt Waste Processing Facility Transition
87.	FFA Annual Report on Status of HLW Tanks Being removed from Service	Review	30 days	Annually	C.2.2.3 Tank Closures
88.	Request to enter Sampling and Analysis Phase and obtain preliminary cease waste removal concurrence	Concur	45 days	For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling
89.	FFA Final Cease Waste Removal	Concur	45 days	For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling
90.	Closure Module	Concur	45 days	For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
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91.	Tier 2 Closure Plan	Approve	45 days	For each tank and ancillary equipment/structures as listed in the Consolidated General Closure Plan for F-Area and H-Area Waste Tank Systems	C.2.2.3.1 Tank Heel Removal and Residual Sampling
92.	Request closed tank(s) be added to the Hazardous Waste Permit and removed from the Industrial Wastewater Permit	Concur	45 days	Following tank closure and isolation	C.2.2.3.3 Tank Grouting
93.	Documented Safety Analysis (DSA) and Technical Safety Requirements (TSRs) for the CSTF and DWPF, including an associated implementation plan	Approve	45 days	Within three years of the Notice to Proceed	C.2.2.4 Safety Basis Upgrade 10 CFR 830, Subpart B
94.	Comprehensive Liquid Waste System Plan	Approve	45 days	Annually	C.2.2.5 System Optimization
95.	Analysis of Alternatives to return Tank 48 to service	Review	45 days	Upon Contractor determination that it is advantageous to return Tank 48 to service	C.2.2.5.5 Tank 48 Recovery
96.	Propose Technology Development and Deployment Activities	Concur	45 days	As identified	C.2.2.5.6 Technology Development and Deployment
97.	Glass Waste Storage Building #2 Canister Double Stacking Implementation Plan	Approve	45 days	By March 31, 2023	C.2.2.6 Additional Glass Waste Storage Capability
98.	Program and Project Management Requirements Gap Analysis	Information		Within 6 months after completion of the Transition task.	C.5.1 Project Support Performance Requirements
99.	Program Management Plan (PMP)	Approve	30 days	Within 60 days of NTP	C.5.1.1 Program and Project Management DOE O 413.3
100.	Contract Performance Baselines	Approve	60 days	Within 60 days of NTP	C.5.1.4 Contract Performance Baseline Submittals

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
101.	Monthly Performance Report	Information		By 15th of each month	C.5.2.1 Monthly Performance Report
102.	Contract Performance Baseline (CPB) Level Risk Management Plan	Approve	60 days	Within 60 days of NTP	C.5.5 Risk Management DOE O 413.3
103.	Workplace Substance Abuse Program Implementation Plan	Approve	45 days	Update as required	C.6.1.1 Workplace Substance Abuse Programs H.49 Agreement Regarding Workplace Substance Abuse Programs at DOE Sites FAR 52.223-6 10 CFR 707 DOE O 350.1 49 CFR 40
104.	Integrated Safety Management System (ISMS) Program Description	Approve	45 days	As directed by DOE and when significant changes occur	C.6.1.2 Safety Culture Integrated Safety Management System (ISMS) 48 CFR 970.5223-1
105.	Quality Assurance Plan (QAP)	Approve	45 days	Update as required	C.6.5 Quality Assurance DOE O 414.1 10 CFR 830 Subpart A Section E
106.	Quality Assurance Plan Graded Approach	Approve	45 days	If prepared as a standalone document combined with the QAP	C.6.5 Quality Assurance DOE O 414.1 10 CFR 830 Subpart A Section E
107.	Training Implementation Matrix or Training Program Plan	Approve	45 days	Annually, and prior to significant changes being made	C.6.7 Training DOE O 426.2
108.	Contractor Procedures established to release individuals from portions of training (exceptions)	Approve	45 days	Initially and as needed.	C.6.7 Training DOE O 426.2

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109.	Review the certification and re-certification of Shift Supervisors, Senior Shift Operations Managers, Control Room Manager, Control Room Operators, and other positions as determined by the facility manager.	Approve	45 days	On a case-by-case basis.	C.6.7 Training DOE O 426.2
110.	Nuclear Maintenance Management Program descriptive documents	Approve	60 days	Every three years and if significant changes are made	C.6.12.2 Nuclear Facility Maintenance DOE O 433.1
111.	Personal Property and Material Management Program	Approve	30 days	Every three years and if significant changes are made	C.7.1 Personal Property Management Program
112.	Contractor Controlled Inventory	Information		As directed by DOE	C.7.1 Personal Property Management Program
113.	GFS&I Request	Approve	30 days	12 months in advance projection	C.8.2 Government-Furnished Services and Information
114.	GFS&I Quarterly Updates	Approve	30 days	Quarterly	C.8.2 Government-Furnished Services and Information
115.	Records Management Plan	Approve	30 days	Annually	C.9 Records 36 CFR, Subchapter B DOE O 243.1
116.	Electronic Records Management System Plan	Approve	30 days	Annually	C.9.1 Electronic Records Management System 36 CFR Subchapter B DOE O 243.1
117.	External Affairs/Internal Communication Program Description	Approve	30 days	As directed by DOE	C.12 External Affairs
118.	Interface Management Input	Information		As directed by DOE	C.13 Savannah River Site Interface Management
119.	Spend Plan	Information		Annually, by the end of the first quarter unless otherwise specified	C.14 Business Performance Requirements
120.	Spend Plan Variances	Information		By the 10 <sup>th</sup> of each month reporting the prior month's data	C.14 Business Performance Requirements



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		Action	Response Time		
121.	Invoice	Information		By the 5 <sup>th</sup> of each month for the prior month invoices	C.14 Business Performance Requirements
122.	Contract Funds Status Report	Information		Monthly, by the 15 <sup>th</sup> of each month reporting the prior month's data	C.14 Business Performance Requirements
123.	FY End Requirements and Beginning FY Budget Planning Requirements	Information		Annually, by September 15 unless otherwise specified	C.14 Business Performance Requirements
124.	Accruals and Supporting Detail	Information		Monthly, by the 3 <sup>rd</sup> day of each month unless otherwise specified	C.14 Business Performance Requirements
125.	Maintenance of Facilities and Equipment Reports	Information		Quarterly, by October 15, January 15, April 15, and July 15 or as otherwise requested	C.14 Business Performance Requirements
126.	Monthly Reconciliations between Invoice Summaries and General Ledger Accounting Excel® Transaction Data Monthly Reconciliations between Invoice Summaries and General Ledger Accounting Excel® Transaction Data	Information		Within 5 Business Days Upon Request	C.14 Business Performance Requirements
127.	Institutional Cost Report	Information		By October 15 <sup>th</sup> for information from Prior Fiscal Year	C.14 Business Performance Requirements

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		Action	Response Time		
128.	Unallowable Cost Reports showing costs taken off contract in Excel® format along with invoice credit to the Government directly following	Information		By the 15 <sup>th</sup> of the Month following Quarter End	C.14 Business Performance Requirements
129.	Reports and Information Supporting 3 <sup>rd</sup> and 4 <sup>th</sup> Quarter DOE Financial Statement Disclosures	Information		Twice per year; 3 <sup>rd</sup> and 4 <sup>th</sup> quarters, data ending no later than June 30 and September 30, unless otherwise specified	C.14 Business Performance Requirements
130.	Conference Management Request Forms and Conference Management Reports	Information		90 days prior to attendance for each conference request (120 days prior if hosting); no later than 10 days following the conference for reporting conference actual costs unless otherwise specified	C.14 Business Performance Requirements
131.	Internal Audits	Review	30 days	Upon completion of audits; Within 30 days of completion	C.14.2 Internal Audit
132.	Internal Audits	Information		During the conduct of audits at the time significant findings are determined; Within 5 days of confirmed significant findings, including instances of fraud	C.14.2 Internal Audit
133.	Annual Improper Payment Reporting	Information		Annually; Within 30 days of receipt of request, typically occurs in July	C.14 Business Performance Requirements

Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
134.	Annual Subcontract Audit Plans	Approve	30 days	Annually; By July 1 <sup>st</sup> for the upcoming Fiscal Year	C.14.2 Internal Audit
135.	Annual Internal Audit Plans	Approve	30 days	Annually; By July 1 <sup>st</sup> for the upcoming Fiscal Year	C.14.2 Internal Audit
136.	Internal Audit Design Implementation Plan	Approve	30 days	Within 30 days of Task Order Award At each 5 <sup>th</sup> Year of Task Order Performance Upon the exercise of a Task Order Extension	C.14.2 Internal Audit
137.	Cost Accounting Standards (CAS) Disclosure Statement	Approve	30 days	Annually By July 1 <sup>st</sup> for the upcoming Fiscal Year	C.14 Business Performance Requirements
138.	Annual Assurance Memorandum	Approve	30 days	Annually By June 15 <sup>th</sup> of each Fiscal Year	C.14.2 Internal Audit
139.	Management Representation Letter	Approve	30 days	Annually By September 1 <sup>st</sup> of each Fiscal Year	C.14.2 Internal Audit
140.	Status of recommendations resulting from management audits	Information		By No Later than the 15 <sup>th</sup> of the Month following Quarter End	C.14.2 Internal Audit
141.	Notification of significant staff concerns or allegations of retaliation or harassment	Information		Every 6 months or when requested.	C.14.3 Employee Concerns Program DOE O 442.1
142.	Summary of Employee concern activity data with respect to the ECP	Information		Every 6 months or when requested.	C.14.3 Employee Concerns Program DOE O 442.1
143.	Master ID/IQ Closeout	Approve	30 days	Contract Completion	F.4 Master ID/IQ Task Order Close-out

Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
144.	Once the contractor assurance system description is approved, timely notification must be made to the Contracting Officer of significant assurance system changes.	Review	30 days	Prior to changes being made	C. 10 Contractor Assurance System DOE O 226.1
145.	Fire Protection Program Plan	Approve	45 days	Prior to major changes being made	C.6.13 Fire Protection Program DOE O 420.1
146.	Plan for CSTF and DWPF safety basis upgrade	Approve	45 days	6 months from NTP	C.2.2.4 Safety Basis Upgrade 10 CFR 830 DOE O 420.1
147.	CSTF and DWPF DSA/TSR revisions	Approve	45 days	Three years from NTP	C.2.2.4 Safety Basis Upgrade 10 CFR 830 DOE O 420.1
148.	Personal Property and Material Management Plan	Approve	30 days	Within 15 Calendar days of NTP	C.7.1 Personal Property Management FAR 52.245-1
149.	Contractor Controlled Inventory	Information		Within 15 Calendar days of NTP	C.7.1 Personal Property Management FAR 52.245-1
150.	GFS&I Request	Approve	30 days	12 months in advance projection.	C.8.2 Government Furnished Services and Information
151.	Obtain a qualified third-party audit of the Contractor's EMS	Approve	30 days	Every 3 years	C.6.8.2 Environmental Compliance Activities DOE O 436.1
152.	Data call/BOD/ED responses	Review	30 days	As directed by DOE	C.8.1 Information Technology and Cyber Security Management
153.	Cyber Security Incident Report	Information		Monthly, by the 15th	C.8.1 Information Technology and Cyber Security Management DOE O 205.1
154.	Capital Planning investment reports	Review	30 days	Monthly, annually, or as directed by DOE	C.8.1 Information Technology and Cyber Security Management DOE O 200.1

Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
155.	Cost and Risk Reduction Reporting	Information		As directed	C.8.1 Information Technology and Cyber Security Management DOE O 200.1
156.	Data call responses	Review	30 days	As directed	C.8.1 Information Technology and Cyber Security Management
157.	Achievement/Status Report	Review	30 days	Monthly	C.8.1 Information Technology and Cyber Security Management
158.	Business Impact Analysis (BIA)	Review	30 days	Within 5 months of task order 3 start date and updated as needed	C.8.1 Information Technology and Cyber Security Management DOE O 200.1 DOE O 205.1
159.	Disaster Recovery/COOP Test Report	Review	30 days	Annually	C.8.1 Information Technology and Cyber Security Management DOE O 205.1
160.	IT Performance Metrics	Concur	30 days	Annually	C.8.1 Information Technology and Cyber Security Management
161.	Certification and Accreditation Documentation	Approve	30 days	Annually and if significant changes are made	C.8.1 Information Technology and Cyber Security Management DOE O 205.1
162.	GFS&I Quarterly Updates	Approve	30 days	Quarterly	C.8.2 Government-Furnished Services and Information
163.	Employee Headcount	Approve	30 days	Quarterly	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)
164.	County of Resident Report	Approve	30 days	Quarterly	H.9 DOE-H-7026 Additional Labor Requirements (Sep 2017)
165.	Emergency Management Hazards Surveys (HS) and Emergency Planning Hazards Analyses (EPHAs) maintenance and updates for CSTF and DWPF	Approve	45 days	Every 3 years or substantial change(s) within the facility	C.11.7 DOE O 151.1

Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
166.	Emergency Management Program	Approve	30 days	Annually	C.11.7 DOE O 151.1
167.	Emergency Management annexes maintenance and upgrades	Review	45 days	Annually	C.11.7 DOE O 151.1
168.	Designate an individual to administer the Emergency Management Program and coordinate with the Site Operations Contractor.	Review	30 days	As needed	C.11.7 DOE O 151.1 DOE O 150.1
169.	Emergency Readiness Assurance Plan (ERAP)	Approve	45 days	Annually	C.11.7 DOE O 151.1
170.	Provide support and information as requested by the Site Operations Contractor and DOE-SR for development of Emergency Management / Preparedness programs.	Concur	30 days	Annually	C.11.7 DOE O 151.1 DOE O 150.1
171.	Maintain a personnel accountability system to be utilized during Operational Emergencies (OEs) and Continuity of Operations (COOP) events	Concur	30 days	Annually	C.11.7 DOE O 151.1 DOE O 150.1
172.	Provide facility-specific training on ERO positions within CSTF and DWPF. Training may include, but is not limited to classroom, Web-based, tabletop drills; limited scope performance tests, and drills.	Concur	30 days	As necessary	C.11.7 DOE O 151.1 DOE O 150.1

Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
173.	Develop and conduct drills for CSTF and DWPF in coordination with the Site Operations Contractor. This includes providing a Lessons Learned document and/or After Action Report (AAR). The program must utilize the Site Operations Contractor system for the assessment and to track any identified Findings, Deficiencies or Improvement Items	Review	30 days	Annually and after each activation of the facility ERO	C.11.7 DOE O 151.1 DOE O 150.1
174.	Develop and conduct annual facility-level exercises in CSTF and DWPF in coordination with the Site Operations Contractor. This includes an AAR submitted to the Site Operations Contractor for approval. The program must utilize Site Operations Contractor system for the assessment and to track any identified Findings, Deficiencies or Improvement Items	Approve	30 days	Annually	C.11.7 DOE O 151.1 DOE O 150.1
175.	Maintain a CSTF and DWPF facility self-assessment program. The program must utilize the Site Operations Contractor system for the assessment and to track any identified Findings, Deficiencies or Improvement Items	Approve	30 days	Annually	C.11.7 DOE O 151.1
176.	Maintain a Continuity of Operations (COOP) Program including but not limited to, plans, procedures, training, drills/exercises, quarterly accountability drills, etc. in accordance with the Site Operations Contractor	Review	30 days	Quarterly and annually	DOE O 150.1

Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
177.	Wildland Fire Management Plan	Approve	30 days	Prior to major changes being made	C.6.13 Fire Protection Program DOE O 420.1
178.	Affirmative Action Plan for Females & Minorities	Approve		Within 30 days of the effective date of the transition task order and updated annually by September 30	Section I.76 FAR 52.222-26  Section I.83 FAR 52.222-36
179.	Affirmative Action Plan for Veterans	Approve		Within 30 days of the effective date of the transition task order and updated annually by September 30	Section I.82 FAR 52.222-35
180.	Copy of Code of Business Ethics and Conduct	Review		Within 30 days of the effective date of the transition task order	Section I.11 FAR 52.203-13
181.	Submit the Individual Subcontract Report (ISR) and/or the Summary Subcontract Report (SSR), in accordance with paragraph (I) of this clause using the Electronic Subcontracting Reporting System (eSRS) at <a href="http://www.esrs.gov">http://www.esrs.gov</a>	Approve		Semi-annually during contract performance for the periods ending March 31 and September 30. A report is also required for each contract within 30 days of contract completion. Reports are due 30 days after the close of each reporting period, unless otherwise directed by the CO.	Section I.55 FAR 52.219-9 Small Business Subcontracting Plan (Aug 2018) – Alt II (Nov 2016)
182.	Equal Employment Report (EEO-1)	Information		Annually by September 30	Section I.76 FAR 52.222-26
183.	Federal Contractor Veterans' Employment Report (VETS-100A Report)	Information		Annually by September 30	Section I.84 FAR 52.222-37



Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
184.	Annual Reports on the Product Types and Dollar Value of Any USDA-Designated Bio based Products Purchased by the Contractor During the Previous Fiscal Year	Information		Annually by October 31	Section I.94 FAR 52.223-2
185.	Material Safety Data Sheets	Information		Prior to use of hazardous material	Section I. 95 29 CFR 1910
186.	Reporting Nonconforming Items	Information		As required	Section I.192 FAR 52.246-26
187.	Radiation Protection Program (RPP)	Approve	45 days	Within 180 days after the end of contract transition	C.6.3 Radiation Protection 10 CFR 835
188.	Contractor Assurance System (CAS) Description	Approve	45 days	Timely notifications of significant changes prior to changes being made	C.10 Contractor Assurance System DOE O 226.1
189.	Changes to Foreign Ownership, Control or Influence (FOCI) and Facility Clearance (FCL) and Registration	Review	30 days	Report changes to FOCI or FCL	C.11.1.1.7 Foreign Ownership, Control or Influence (FOCI) and Facility Clearance (FCL) and Registration 952.204-2 (1) DOE 470.4
190.	Hardware and software lifecycle replacement/upgrade plan	Review	45 days	Within 90 days after the end of contract transition, and updated annually	C.8.1 Information Technology and Cyber Security Management
191.	Property Management System Plan	Review	30 days	Within 90 days after the end of contract transition, and updated annually	C.8.1 Information Technology and Cyber Security Management FAR 52.245-1 I.189 Government Property
192.	Discovery of Cyber Security Incidents	Information		DOE established time frames	C.8.1 Information Technology and Cyber Security Management DOE O 205.1

Table J-7  
Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
193.	Records Management Plan Inventory and File Plan, and Electronic Information Systems	Approve	30 days	Within 90 days after the end of contract transition and update as required	C. 9 Records DOE O 243.1
194.	Electronic Information Systems List	Information		Annually	C.9 Records 36 CFR Part 1236
195.	Earned Value Management System Description (EVMSD)	Approve	30 days	As required	C.5.1.2 DOE-H-2024 DOE O 413.3
196.	Integrated Master Schedule (IMS)	Approve	45 days	90 days after contract transition	C.5.4 DOE O 413.3
197.	Closeout Plan	Approve	45 days	Within 90 days prior to the end of contract period	C.14.4
198.	Permits and Compliance Documents	Approve	30 days	As Required. Permit applications shall be provided to DOE initially not later than 90 days prior to the date they are to be submitted to the regulatory agency and the final regulatory documents shall be provided to DOE at least 30 days prior to the date of submittal to the regulatory agencies for DOE's final review and signature or concurrence.	C.6.8.1 H.55 DOE O 436.1
199.	Any changes to the established Unreviewed Safety Question (USQ) Process	Approve	45 days	When a change is proposed	C.2.2.4 10 CFR 830
200.	Environmental Sustainability System Update	Information		Annually	DOE O 436.1
201.	Site Sustainability Plan	Information		Annually	DOE O 436.1

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Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
202.	Safety Management System to include Safety Performance Objectives, Performance Measures, and Commitments	Approve	30 days	Within one month prior to the end of each Government fiscal year	48 CFR 970.5223-1
203.	Update Conduct of Operations (CONOPS) Implementation Matrix for each HAZCAT 2 and 3 facility	Approve	30 days	When significant changes are made or at least every 3 years	C.6.9 DOE O 422.1
204.	Update CONOPS Implementation Matrix for other than HAZCAT 2 and 3 facilities	Approve	30 days	When significant changes are made or at least every 3 years	C.6.9 DOE O 422.1
205.	Maintenance Five-Year Forecast	Review	30 days	Annually	C.6.12.1
206.	Nuclear Material Management Program (NMMP) Description Document	Approve	30 days	Every three years or as directed by DOE	C.6.12.2 DOE O 433.1
207.	Annual Fire Protection Summary Information	Review	30 days	Annually by February 15 <sup>th</sup>	DOE O 231.1

**Acronyms:**

CFR	Code of Federal Regulations	FAR	Federal Acquisition Regulation
DOE	U.S. Department of Energy	MEPP	Multiple Employer Pension Plan
CO	Contracting Officer	NTP	Notice to Proceed
DOE O	DOE Order	TO	Task Order

Note: Task Order Deliverables are not included in this table. Task Order Deliverables will be specified within each Task Order.

Note: Days are defined as working days.