

- New approach based on feedback from past meeting attendees
- Multi-step charges that will carry throughout the FY
- Other EM SSAB Chair recommendations

Charge #1 - Advisory Board and Site Outreach

- Develop a best practices white paper that the Department could use as a guide to augment existing outreach programs and set expectations for future outreach activities
 - Each Board shall identify existing outreach practices performed at their site by both the SSAB and DOE (a template will be provided)
 - Outreach data should include, but not limited to, STEM, budget prioritization, and events
 - Determine if there are any gaps or need for additional outreach
 - Each Board will present their results during the Spring 2021 Chairs meeting
 - The Chairs will collaboratively discuss the individual Board results and develop the requested white paper. (Spring 2021 – Fall 2021)

Charge #2 – SSAB Expectations/ Guiding Principles

- Identify SSAB end-state expectations and guiding principles that could be used as a complex-wide framework for DOE EM's interaction with stakeholders/communities
 - Each Board will document their expectations regarding what EM mission completion looks like at their site and the Board's expectations for how DOE EM will interact with local stakeholders/communities to reach that vision (a template will be provided to each board)
 - Each Board will present their results during the Spring 2021 Chairs meeting
 - The Chairs will collaboratively discuss the individual Board results, identify commonalties and develop a complex-wide SSAB expectations and guiding principles framework (Spring 2021 – Fall 2021)