

Performance Assurance Report

Following the anniversary of the performance assurance services, and within 60–90 days after receipt of applicable customer data, (Utility Name) will provide the customer with reports at the end of performance year 1, 4, and 7 or as negotiated in the contract. The reports will include:

Report Content

1. Performance and savings achieved to date
2. Determination of whether control strategies are in place and functioning
3. Determination of whether proper O&M has been performed
4. Description of performance deficiencies
5. Description of opportunities to enhance equipment performance.

Utility Reporting Responsibilities

1. Notify the agency that the report is forthcoming
2. Set up a site meeting to discuss the report
3. Work with the agency's qualified witnesses
4. Review the performance assurance report for operational findings for follow-up.