

U.S. DEPARTMENT OF
ENERGY

Office of
**ENERGY EFFICIENCY &
RENEWABLE ENERGY**

WELCOME TO THE STATE ENERGY PROGRAM

Orientation and Training Module
for New State Energy Program Staff





Welcome to the Department of Energy's (DOE's) State Energy Program (SEP). You and your office, in partnership with SEP, play a vital role in establishing plans and strategies to achieve state-led energy goals and priorities. These activities result in reduced energy costs, increased economic competitiveness, and coordinated energy-related emergency preparedness and response.

You are part of a national program comprising 50 states, five territories, and the District of Columbia, who together have received more than \$450 million since 2010 and are addressing your state's energy needs and opportunities every day.

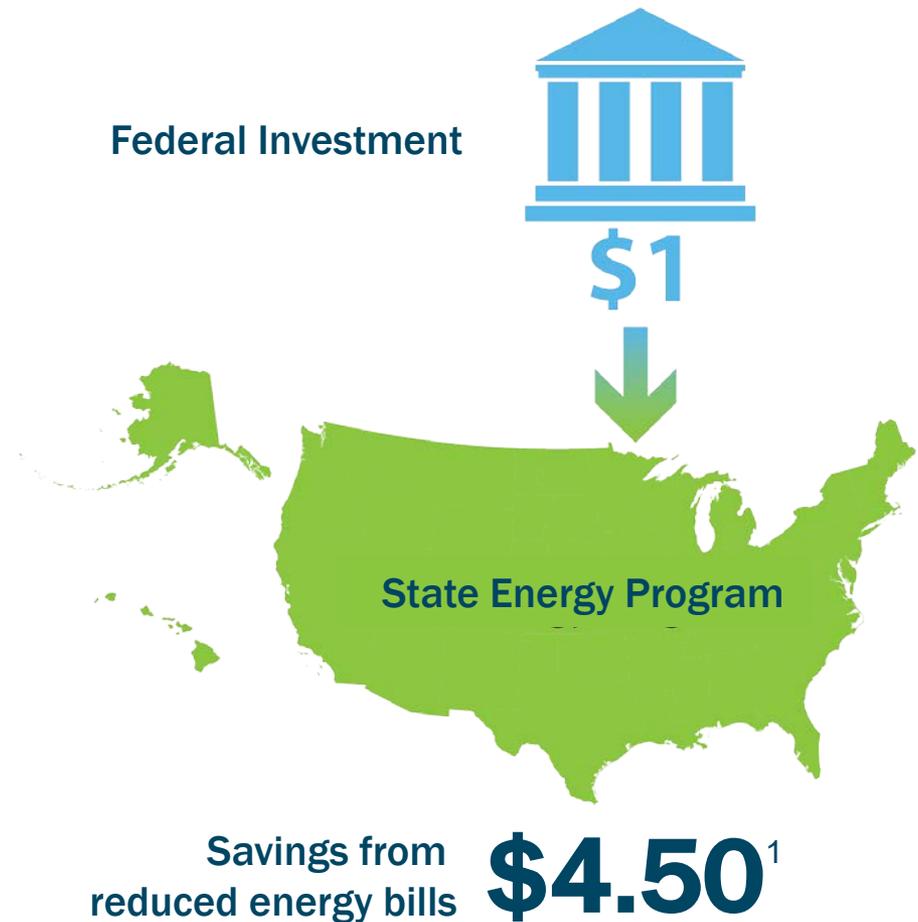
SEP emphasizes the state's role as the decision maker and administrator for program activities within the state that are tailored to your unique resources, delivery capacity, and energy goals.

We hope this orientation and training module will assist you in your new role, and we look forward to working together.

What Impact Does SEP Have?

Program results:

- Lifetime energy savings from reduced energy bills = **\$95 million**²
- Energy savings = **10 million Mbtu**³
- For every dollar of investment the federal government provides to the State Energy Program, **\$4.50**¹ is saved from reduced energy bills.



1. 2015 Oak Ridge National Laboratory (ORNL) National Evaluation of a typical year in State Energy Program operations (2008)

2. 2015 ORNL National Evaluation of a typical year in State Energy Program operations (2008)

3. 2015 ORNL National Evaluation of a typical year in State Energy Program operations (2008)

The Training Modules

You will find six training modules covering the following introductory topics:

- #1 Overview and History of the State Energy Program
- #2 Understanding the Budget Process
- #3 Roles & Responsibilities
- #4 The Must-Knows of Utilizing My SEP Funding
- #5 Peer Sharing & Best Practices
- #6 Your “Go-to” Resources for SEP

We hope these modules, along with other companion resources (such as the SEP Operations Manual), will provide a foundation as you begin working in the State Energy Program.

Again, welcome!

LET'S BEGIN

Open Module #1 to Start