

OAK RIDGE SITE SPECIFIC ADVISORY BOARD



FY 2020 WORK PLAN

OCTOBER 1, 2019 – SEPTEMBER 30, 2020

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Department of Energy
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Date

10/02/2019

Date

INTRODUCTION

The Oak Ridge Site Specific Advisory Board (ORSSAB) is a federally appointed citizens' panel that provides advice and recommendations to the U.S. Department of Energy (DOE) Oak Ridge Office of Environmental Management (OREM). The group was formed in 1995 and is chartered under the EM SSAB Federal Advisory Committee Act Charter. The board's mission statement is as follows:

The mission of the Oak Ridge Site Specific Advisory Board is to provide informed advice and recommendations concerning site specific issues related to the Department of Energy's Environmental Management Program at the Oak Ridge Reservation. In order to provide unbiased evaluation and recommendations on the cleanup efforts related to the Oak Ridge site, the board seeks opportunities for input through collaborative dialogue with the communities surrounding the Oak Ridge Reservation, governmental regulators, and other stakeholders.

The board is composed of up to 22 members, chosen to reflect the diversity of gender, race, occupation, views, and interests of persons living near the DOE Oak Ridge Reservation. Members are appointed by DOE and serve on a voluntary basis, without compensation. The board currently consists of members from four counties: Anderson, Knox, Loudon, and Roane. Non-voting representatives to the board include personnel from OREM, the U.S. Environmental Protection Agency Region 4, and the Tennessee Department of Environment and Conservation. These representatives advise the board on their agency's policies and views. Two non-voting student representatives also serve on the board to represent the viewpoints and concerns of area youth. The board strives for consensus in reaching decisions and conducts business under its "Bylaws and Operating Instructions," which incorporate the principles of *Robert's Rules of Order*.

FY 2020 ORGANIZATION

Each year the board holds a planning meeting to determine how best to address its mission and what its committee structure should be. A summary of the 2019 meeting is available on the ORSSAB website at www.energy.gov/orssab. The FY 2020 organizational structure is shown in Figure 1. As allowed by ORSSAB Bylaws, other committees may be formed as needed during the year to address specific issues.



Figure 1. FY 2020 organizational structure.

FY 2020 ORSSAB Work Plan/Schedule

Executive meeting	Monthly meeting	Site tour	EM/Stewardship meeting
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Date	Event	Topic	Presenter	Issue Group	Location
OCTOBER 2019					
Wed., 10/2	Executive	General Business			DOEIC
Wed., 10/9	Monthly meeting	Groundwater Update	Adler/Mayton	Burroughs, Clark, Eastburn, Jones, Lohmann, Pitchers, Samaras, Shields, Shoemaker, Swindler, Tapp, Wilson	DOEIC
	Site Tour	<i>(No site tour)</i>			
Wed., 10/23	EM/Stewardship	Groundwater Update	Mayton		DOEIC
NOVEMBER 2019					
Wed., 11/6	Executive	General Business			DOEIC
Wed., 11/13	Monthly meeting	Project Initiatives at MSRE	McMillan	Keebler, Lohmann, McCurdy, Weigel	DOEIC
TBD	Site tour	On-site tour/Q&A	McMillan/Williams		
<i>Wed., 11/27</i>	<i>EM/Stewardship</i>	<i>(No meeting due to the Thanksgiving Holiday)</i>			
DECEMBER 2019					
Wed., 12/4	Executive	<i>(No meeting)</i>			
Wed., 12/11	Monthly meeting	<i>(No meeting)</i>			
	Site tour	<i>(No site tour)</i>			
Wed., 12/25	EM/Stewardship	<i>(No meeting)</i>			
JANUARY 2020					
Wed., 1/1	Executive	<i>(No meeting)</i>			
Wed., 1/8	Monthly meeting	<i>(No meeting)</i>			
	Site tour	<i>(No site tour)</i>			
Wed., 1/22	EM/Stewardship	TBD			

Date	Event	Topic	Presenter	Issue Group	Location
FEBRUARY 2020					
Wed., 2/5	Executive	General Business			DOEIC
Wed., 2/12	Monthly meeting	Processing of Uranium-233 Material	Bolon	Browning, Keebler, Perez, Samaras, Shields	DOEIC
	Site tour	<i>(No site tour)</i>			
Wed., 2/26	EM/Stewardship	TBD			
MARCH 2020					
Wed., 3/4	Executive	General Business			DOEIC
Wed., 3/11	Monthly meeting	Input on Reuse and Historic Preservation Activities at the East Tennessee Technology Park (ETTP)	Cooke	Shields, Shoemaker, Tapp	
TBD	Site tour	On-site tour/Q&A	Cooke / Williams		
Wed., 3/25	EM/Stewardship	Input on Reuse and Historic Preservation Activities at the East Tennessee Technology Park (ETTP)	Cooke		
APRIL 2020					
Wed., 4/1	Executive	General Business			DOEIC
Wed., 4/8	Monthly meeting	Ongoing Efforts to Assure Sufficient Waste Disposal Capacity	TBD	Baker, Browning, McCurdy, Perez, Pitchers, Shields, Shoemaker, Swindler, Tapp, Trujillo	DOEIC
TBD	Site tour	On-site tour/Q&A	Henry/Williams		
Wed., 4/22	EM/Stewardship	Ongoing Efforts to Assure Sufficient Waste Disposal Capacity detailed discussion	Henry		DOEIC
MAY 2020					
Wed., 5/6	Executive	General Business			DOEIC
Wed., 5/8	Monthly meeting	FY 2022 Budget Development/prioritization	Mullis/Stokes	Lohmann, McCurdy, Shields, Trujillo, Wilson	DOEIC
	Site tour	<i>(No site tour)</i>			
Wed., 5/22	EM/Stewardship	FY 2022 Budget Development/prioritization input detailed discussion	Thompson		DOEIC

Date	Event	Topic	Presenter	Issue Group	Location
JUNE 2020					
Wed., 6/3	Executive	General Business			DOEIC
Wed., 6/10	Monthly meeting	East Tennessee Technology Park Main Plant Groundwater Remedy Selections	Adler/Mayton	Burroughs, Clark, Eastburn, Jones, Lohmann, Pitchers, Samaras, Shields, Shoemaker, Swindler, Tapp, Wilson	DOEIC
TBD	Site tour	On-site tour/Q&A	Adler/Mayton /Williams		
Wed., 6/24	EM/Stewardship	East Tennessee Technology Park Main Plant Groundwater Remedy Selections detailed discussion and finalize FY 2022 Budget Development/ prioritization recommendation.	Mayton		DOEIC
JULY 2020					
TBD	Site tour	New member training & tour	Adler/ Williams		DOEIC, ETPP, ORNL, Y-12
Wed., 7/1	Executive	<i>(No meeting)</i>			DOEIC
Wed., 7/8	Monthly meeting	<i>(No ORSSAB monthly meeting due to new member training)</i>			
Wed., 7/22	EM/Stewardship	<i>(No meeting)</i>			DOEIC
AUGUST 2020					
Wed., 8/5	Executive	Annual Planning Meeting			DOEIC
TBD	Annual meeting	FY2020 review and planning for FY2021	DOE/ EPA/ TDEC		TBD
Wed., 8/12	Monthly meeting	<i>(No ORSSAB monthly meeting due to Annual meeting)</i>			
	Site tour	<i>(No site tour)</i>			
Wed., 8/26	EM/Stewardship	<i>(No meeting)</i>			
SEPTEMBER 2020					
Wed., 9/2	Executive	General Business			DOEIC
Wed., 9/9	Monthly meeting	TBD			DOEIC
TBD	Site tour	TBD			
Wed., 9/23	EM/Stewardship	TBD			DOEIC