

The Honorable Rodney Frelinghuysen
Chairman, Committee on Appropriations
U.S. House of Representatives
Washington, DC 20515

The Honorable Richard Shelby
Chairman, Committee on Appropriations
U.S. Senate
Washington, DC 20510

The Honorable Mike Simpson
Chairman, Subcommittee on Energy
and Water Development
Committee on Appropriations
U.S. House of Representatives
Washington, DC 20515

The Honorable Lamar Alexander
Chairman, Subcommittee on Energy
and Water Development
Committee on Appropriations
U.S. Senate
Washington, DC 20510

Subject: Section 301/311 Notification of Pending Contract Action

Dear Chairmen Frelinghuysen, Shelby, Simpson and Alexander:

No earlier than three full business days from the date of this notification, the Department of Energy intends to award an action falling under one or both of the following categories:

- An award totaling \$1,000,000 or more under P.L. 115-141 Section 301 (b)(1); P.L. 115-31 Section 301 (b)(1); P.L. 114-113 Section 301(b)(1); P.L. 113-235 Section 301(b)(1); P.L. 113-76 Section 301(b)(1); P.L. 113-6 Section 1101; P.L. 112-74 Section 311; P.L. 112-10 Section 1101; or P.L. 111-85 Section 311; and / or
- A multi-year action using “Department of Energy—Energy Programs” budget authority that is not fully funded under P.L. 115-141 Section 301 (c); P.L. 115-31 Section 301 (c); P.L. 114-113 Section 301(c); P.L. 113-235 Section 301(c) or P.L. 113-76 Section 301(c).

This information is source selection information related to the conduct of a Federal agency procurement. Disclosure of this information is restricted by the Procurement Integrity Act, 41 U.S.C. § 2102. This information is market sensitive, predecisional and not public at this time. Accordingly, we request that you do not further disseminate this information. If you are considering disseminating this predecisional information, we respectfully request that you consult with the Department prior to making such a decision.

This *(if it is a multi-year action not fully funded, insert “a multi-year” before “action”)* action, in support of the Department of Energy, *(insert the name of the DOE Office that this action supports)*, is as follows: *(State the following in bullet format)*

- Funding is being provided for *(contract or order)* number *(fill-in)*, entitled *(“provide title”)*. The DOE appropriated funds dollar value of this award is *(\$ dollar amount to*

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*the nearest dollar state to include options if it applies) from fiscal year 20(XX enter fiscal year) appropriations. These funds are from (program office name and program name). (If the award uses multiple FY funds or multiple program offices and/or program names, then the notice **shall be in a table format** and will need to provide this information and the dollar amount per program name. See AL/FAL sample table.)*

- The contractor is (name of the contractor), located in (name city and state).
- Provide a short description of the contract or order if the title is insufficient alone to provide the reader with a clear understanding of what is being procured. (Ex. The contractor will provide (insert description).)
- For applicable multi-year action, provide a brief explanation justifying future funds. (Ex. This multi-year action will use future funds to (insert explanation).) If it is not a multi-year action, then delete this bullet.

Staff from the Office of Budget, Office of the Chief Financial Officer will follow up with additional details as appropriate. If you have any questions, please contact the Office of External Coordination at 202-586-4180.

Sincerely,

*Name of Head of Contracting Activity or
delegated Procurement Director
Title
Contracting Activity Office Name*

cc:
The Honorable Nita M. Lowey
Ranking Member
Committee on Appropriations
U.S. House of Representatives

The Honorable Patrick Leahy
Vice Chairman
Committee on Appropriations
U.S. Senate

The Honorable Marcy Kaptur
Ranking Member
Subcommittee on Energy and Water Development
U.S. House of Representatives

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The Honorable Dianne Feinstein
Ranking Member
Subcommittee on Energy and Water Development
U.S. Senate

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SEE FEDERAL ACQUISITION REGULATION (FAR) 2.101 AND 3.104**