DOE F 470.2 (02/2018) Replaces DOE F 470.2 (09/2012) All Other Editions Are Obsolete

U.S. DEPARTMENT OF ENERGY FACILITY DATA AND APPROVAL RECORD (FDAR)

1. Facility Code:	2. Reason for Action:	Awaiting Activation □ Terminate	Add Suspend	□ Change □ Reinstate	3. Previous FDAR No: Date:	4. FDAR No:
5a. Facility Name: 5b. Doing Business As:				6. Acronym 7. Importance Rating: A B C D E NP PP Is this facility considered a Critical National Infrastructure? Yes No 8. Facility Type:		
9. Facility Location:				10. Item Numbers Modified:		
11. Unclassified Mailing Address:				12. Offices: a. Cognizant Security Agency: b. Program Secretarial Office: c. Cognizant Security Office: d. Designated Responsible Office: e. Survey Office: f. Facility Clearance Office: g. FOCI Office:		
13. Classified Mailing Address:				h. DSS Reciprocity	Request Date:	Approval Date:
a. Inner Envelope:			14. F	14. RIS Code(s):		
b. Outer Envelope:				Special Nuclear Mat a. Category: b. Attractiveness L	_ I II III	
				Facility Clearance: a. Classification Le b. Approved Speci	SNSI al Access(es)	TSFRD TSNSI SRD SFRD CRD CFRD CNSI U
c. Offices with Classi Office Code:	ffied Mail Address Interest: Storage Level:	: 			□ NA	THER DCI CAVEATS FGI ATO CNWDI
17. Classified Shipping A	ddress:			b. Approved Speci SCI OTHER: WD/SIGMAS:	□ COMSEC □ O	TSFRD TSNSI SRD SFRD CRD CFRD CNSI U THER DCI CAVEATS GROWDI - U
				Approved Classified Computer	□ Communication Center	ECN
20. Classified Overnight/Common Carrier:				E-Mail: b. Nuclear Materia	Officer	
			23. E	Basis for Facility Ac		
22. General Comments:				Approved Safeg NMCA Plan Dat Statement of Se NWD Approval Foreign Owners Determination: Annual Review	uards and Security Plan: e: curity Assurance Date:	
				c. Parent Code(s): d. Host Entity Code e. Home Office Co f. DOD Cage Cod g. DOD Clearance h. Survey: Initia	e(s): de: e: Level: al R	ating
		<u>, </u>		i. Other:	N	
24. Created By and Date	:	25. Approved	By and Date	:	26. SSIMS Data Er	ntry By and Date:

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INSTRUCTIONS

Complete Instructions on processing the DOE F 470.2 are contained in DOE O 470.4B and the SSIMS User Guide.

Item 1: New facility codes are assigned by the Cognizant Security Office.

Item 2: Check the box for the reason for action.

Awaiting Activation: List the action(s) under Item 22 awaiting for approval

Add: Complete all items except 3 and 10.

Change: Complete 1, 2, 3, 4, 6, 10, 24, 25, 26, and any block requiring change.

Terminate: Complete 1, 2, 3, 4, 10, 23, 24, 25, and 26 Suspend: Complete 1, 2, 3, 4, 10, 22, 24, 25, and 26 Reinstate: Complete 1, 2, 3, 4, 10, 22, 24, 25, and 26

Item 3: Enter the number and date of the previous FDAR. If this is the initial FDAR enter initial and the date.

Item 4: The format FFFFFF-XXX-99-999 shall be used; where FFFFFF is the facility code, XXX is the abbreviation for the Cognizant Security Office, 99 is

the last two digits of the calendar year, and 999 is a number assigned by the Cognizant Security Office.

Item 5a: Use the facility's legal name.
5b: Enter the doing business as name.

Item 6: List the facility's acronym, if known.

Item 7: Enter the importance rating based on the criteria contained in DOE O 470.4B. Indicate if this facility is considered a Critical National Infrastructure.

Item 8: Enter one of the following facility types: DOE office, DOE contractor, Other Government Agency (OGA), OGA contractor, OGA Contractor WFO,

Consultant, Common Carrier or Excluded Parent.

Item 9: Enter the address which designates the facility's actual location.

Item 10: List the item numbers for data modified from those on the FDAR identified in Item 3.

Item 11: Enter the facility's unclassified mailing address.

Item 12a: Enter the following Cognizant Security Agencies: DOE, DOD, OGA, NRC and the date of the agreement.

12b-g: Enter the abbreviation for the appropriate Offices. See SSIMS User Guide for office selections.

12h: If DSS has requested reciprocity for this facility, enter the date of the requested and the approval date.

Item 13a-b: Enter the facility's approved inner and outer envelope classified mailing address for receiving classified matter via the U.S. Post Office.

13c: Enter any other Offices with Interest in this facility's Classified Mailing Address. Specify the Office Code and Storage Level Required (up to the

maximum defined by item 18a.)

Item 14: Enter all Nuclear Materials Management and Safeguards System Reporting Identification Symbol (RIS) codes for the facility.

Item 15a: Enter the highest Special Nuclear Material (SNM) Category (I, II, III, IV) to be stored or in process at one time.

15b: Enter the Attractiveness Level of SNM to be stored or in process at one time. (Commercial carriers shall indicate the SNM attractiveness level and

category authorized to be transported [Category III or IV only]).

Item 16a: Enter the highest classification level and category of approval of classified information that can be accessed by the facility's employees.

16b: Check each item for which the facility has approval: Sensitive Compartmented Information (SCI), other Director of Central Intelligence (DCI)

Caveats, Communications Security (COMSEC), Foreign Government Information (FGI), North Atlantic Treaty Organization (NATO), WD/Sigmas,

Critical Nuclear Weapon Design Information (CNWDI) and Other.

16c: Check item if facility has an Interim Facility Clearance.

16d: Check item if facility has a Limited Facility Clearance. This must be checked for all DOD Contractors and OGA Contractors for which DOE does not

have a contractual relationship or an agreement.

Item 17: Enter the U.S. Postal Service Address for shipping classified material (i.e., equipment, parts, assemblies, etc.)

Item 18a: Enter the highest classification level and category of approval of classified information that can be stored at the facility location.

18b: Check each item for which the facility has approval: SCI, other DCI Caveats, COMSEC, FGI, NATO, CNWDI, WD/Sigmas and Other.

18c: Enter the highest classification level of material (i.e., equipment, parts, assemblies, etc.)

Item 19: Check approved classified processing items for which the facility has received written approval.

Item 20: Enter the address for shipping classified material when using a commercial carrier.

Item 21a: Enter the name, telephone number, with the area code, and E-Mail address, of the individual responsible for overseeing security at the facility.

21b: Enter the name and telephone number, with the area code, of the individual responsible for Material Control and Accountability activities at the

facility.

Item 22: Provide any general comments that may apply. Suspend and Reinstate must be explained.

Item 23a-i: Complete the appropriate blocks identifying the basis for granting facility approval. Enter the date(s) of the applicable documents.

Item 24: Identify the individual who prepared the FDAR and the date created.

Item 25: To be completed by the Cognizant Security Office. Enter name (typed) of the person approving the FDAR for action and the date signed. A

signature is required.

Item 26: Identify the person entering data into the Safeguards and Security Information Management System (SSIMS) and the date entered.