

ORDER FOR SUPPLIES OR SERVICES						PAGE OF PAGES		
IMPORTANT: Mark all packages and papers with contract and/or order numbers.						CONFORMED THROUGH MODIFICATION #001		
						1	48	
1. DATE OF ORDER 09/27/2017		2. CONTRACT NO. (If any) DE-EM0003939		6. SHIP TO:				
3. ORDER NO. DE-DT0013783		4. REQUISITION/REFERENCE NO. 17EM002982		a. NAME OF CONSIGNEE EMCBC				
5. ISSUING OFFICE (Address correspondence to) US Department of Energy EM Los Alamos Field Office 1900 Diamond Drive Los Alamos, NM 87544				b. STREET ADDRESS US Department of Energy EM Los Alamos Field Office 1900 Diamond Drive				
				c. CITY Los Alamos		d. STATE NM	e. ZIP CODE 87544	
7. TO: ROBERT E. UNSWORTH				f. SHIP VIA				
a. NAME OF CONTRACTOR INDUSTRIAL ECONOMICS, INCORPORATED				8. TYPE OF ORDER <input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.				
b. COMPANY NAME								
c. STREET ADDRESS 2067 MASS AVE STE 4				REFERENCE YOUR:				
d. CITY CAMBRIDGE				e. STATE MA		f. ZIP CODE 021401340		
9. ACCOUNTING AND APPROPRIATION DATA				10. REQUISITIONING OFFICE EM Los Alamos Field				
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB						12. F.O.B. POINT Destination		
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS		
a. INSPECTION Destination		b. ACCEPTANCE Destination		09/26/2020		NET 30		
17. SCHEDULE (See reverse for Rejections)								
ITEM NO. (a)	SUPPLIES OR SERVICES (b)			QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Tax ID Number: 04-2735625 DUNS Number: 007977887 IGF::OT::IGF Task 1 Provide contamination characterization and monitoring information related to release of hazardous substances from LANL operations; Task 2 Document the relationship between the (Continued ...)						\$1,452,518.47	
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$1,452,518.47	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:							
	a. NAME OR for EMCBC							
	b. STREET ADDRESS (or P.O. Box)		U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 6017				\$1,452,518.47	17(i) GRAND TOTAL
	c. CITY Oak Ridge		d. STATE TN	e. ZIP CODE 37831				
22. UNITED STATES OF AMERICA BY (Signature)					23. NAME (Typed) Christopher A. Lockhart TITLE: CONTRACTING/ORDERING OFFICER			

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

09/27/2017

DE-EM0003939

ORDER NO.

DE-DT0013783

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	affected Pueblo community and injured natural resources or lost resource services; Fund: 01259 Appr Year: 2017 Allottee: 33 Report Entity: 490820 Object Class: 25233 Program: 1111643 Project: 0002157 WFO: 00000000 Local Use: 00000000 Period of Performance: 09/27/2017 to 09/26/2020 Effective Date: 9/27/2017					
00001	Labor				\$1,371,682.64	
00002	Materials				\$80,835.83	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

SECTION B – SUPPLIES OR SERVICES/PRICES

Section B of the ID/IQ basic contract is incorporated by reference with the exception of clause(s) applicable to Fixed Price task orders (B.5). The following clauses listed below are in addition to the applicable clauses incorporated by reference from the ID/IQ basic contract.

B.1 TYPES OF CONTRACT – ITEMS BEING ACQUIRED

This Task Order is a Time-and-Material (T&M) task order in accordance with the terms and conditions set forth the Basic Contract. The Contractor has the responsibility for determining the specific methods and approaches for accomplishing the identified work. The Contractor shall furnish all personnel, facilities, equipment, material, supplies, and services (except as may be expressly set forth in this taskorder as furnished by the Government) and otherwise do all things necessary for, or incident to, the performance of the following items of work which are described in the Section C– Performance Work Statement.

B.2 MATERIALS

Materials include direct materials, meaning those materials that enter directly into the end product, or that are used to consume directly in connection with furnishing the end product; subcontracts; other direct costs (incidental services, travel, computer usage charges), and applicable indirect costs. Materials are reimbursed on based on the Contractor's actual cost. Travel costs will be reimbursed at the Joint Travel Regulations (JTR) rates.

B.3 LIMITATION OF FUNDS

The total obligated amount is \$1,371,682.64 for CLIN 00001 and \$80,835.83 for CLIN 00002. The total available funding under this task order is \$1,452,518.47 which is available for payment of services provided during the task order period of performance found in Clause F.5 Period of Performance. The Government is not obligated to reimburse the Contractor for any expenses incurred that are in excess of the funding obligated under the task order.

B.4 PRICE SCHEDULE

The total not-to-exceed (NTE) values for this task order are detailed in the table below:

Base Period: Months 1 through 12

CLIN	SCHEUDLE OF SUPPLIES/ SERVICES	UNIT OF MEASURE	EXTENDED AMOUNT*
00001	LABOR	NTE	\$1,371,682.64
00002	MATERIALS	NTE	\$80,835.83
	TOTAL PRICE – BASE PERIOD		\$1,452,518.47

Base Period: Months 1-12			
Labor Category	Estimated Direct Productive Labor Hours (DPLH)	Fixed Unit Rate (Fully Burdened Labor Rate)	Extended Amount*
Program Manager – Contract Year 3	244		
Lead Environmental Scientist – Contract Year 3	188		
Senior Manager 2 – Contract Year 3	424		
Expert Consultant 2 – Contract Year 3	584		
Expert Consultant 4 – Contract Year 3	126		
Project Manager 2 – Contract Year 3	672		
Technical Consultant 1 – Contract Year 3	760		
GIS Specialist – Contract Year 3	48		
Analyst 1 – Contract Year 3	292		
Analyst 2 – Contract Year 3	560		
Field Technician 1 – Contract Year 3	1350		
Field Technician 2 – Contract Year 3	150		
Librarian – Contract Year 3	72		
Communications Specialist – Contract Year 3	64		
Administrative/Clerical 2- Contract Year 3	40		
Administrative/Clerical 3 – Contract Year 3	40		
Administrative/Clerical 4 – Contract Year 3	48		
Lee Wilson & Assoc-Expert Consultant 4 – Contract Year 3	96		
Lee Wilson & Assoc-Project Manager 1 – Contract Year 3	80		
Lee Wilson & Assoc-GIS Specialist – Contract Year 3	8		
SC&A-Expert Consultant 4-Contract Year 3	112		
SC&A-Administrative/Clerical 4-Contract Year 3	18		
G.Taiaiake Alfred-Expert Consultant 4-Contract Year 3	96		
William A. Hopkins-Expert Consultant 4-Contract Year 3	112		
		SUBTOTAL	

Base Period: Months 13 through 24			
Labor Category	Estimated Direct Productive Labor Hours (DPLH)	Fixed Unit Rate (Fully Burdened Labor Rate)	Extended Amount*
Program Manager – Contract Year 4	332		
Lead Environmental Scientist – Contract Year 4	266		
Senior Manager 2 – Contract Year 4	492		
Expert Consultant 2– Contract Year 4	680		
Expert Consultant 4 – Contract Year 4	288		
Project Manager 2 – Contract Year 4	624		
Technical Consultant 1- Contract Year 4	624		
GIS Specialist – Contract Year 4	40		
Analyst 1 – Contract Year 4	336		
Analyst 2 – Contract Year 4	72		
Field Technician 1 – Contract Year 4	240		
Field Technician 2 – Contract Year 4	60		
Administrative/Clerical 2 – Contract Year 4	36		
Administrative/Clerical 4 – Contract Year 4	72		
SC&A-Expert Consultant 4-Contract Year 4	48		
G.Taiaiake Alfred-Expert Consultant 4-Contract Year 4	84		
William A. Hopkins-Expert Consultant 4-Contract Year 4	96		
		SUBTOTAL	

Base Period: Months 25 through 36			
Labor Category	Estimated Direct Productive Labor Hours (DPLH)	Fixed Unit Rate (Fully Burdened Labor Rate)	Extended Amount*
Program Manager – Contract Year 5	24		
Lead Environmental Scientist – Contract Year 5	24		
Senior Manager 2 – Contract Year 5	24		
Expert Consultant 2– Contract Year 5	24		
Project Manager 2 – Contract Year 5	48		
Administrative/Clerical 2 – Contract Year 5	12		
Administrative/Clerical 4 – Contract Year 5	36		
		SUBTOTAL	
		TOTAL LABOR	

* Exceeding the “Extended Amount Values” is solely at the contractor’s own risk.

SECTION C -- DESCRIPTION/SPECIFICATIONS/PERFORMANCE WORK
STATEMENT

**PERFORMANCE WORK STATEMENT (PWS)
FOR
LOS ALAMOS NATIONAL LABORATORY (LANL) NATURAL RESOURCE
DAMAGE ASSESSMENT (NRDA) SUPPORT SERVICES**

C.1 BACKGROUND

The Contractor shall assist the Trustee Council with undertaking an NRDA consistent with provisions in Section C.2.1, Task 1 and Section C.2.2, Task 2 of the task order. To complete the NRDA, the Contractor shall utilize the work already completed for the Trustee Council; including the final LANL NRDA Plan (see <http://www.lanlnrda.org/>). The Contractor shall work closely with the Trustee Council in all phases of the scope of work. The Contractor shall furnish qualified personnel, equipment, materials, and services to perform the scope of work detailed in this PWS.

C.2 SCOPE OF WORK

C.2.1 Task 1: Resource Characterization for Assessment of Pueblo Lost Services.

The Activities/Deliverables Table, provided in Section J, contains a list of activities the Trustee Council has identified to assist the Contractor in providing the Trustee Council with information regarding the resource characterization for assessment and restoration of Pueblo lost services of resources due to releases of hazardous substances from LANL operations.

The objective of the task is to:

- Provide contamination characterization and monitoring information related to releases of hazardous substances from LANL operations;
- Describe the existing data and information that is available regarding the changes in resource use by Pueblo members and the adequacy of that data and information for purposes of assessment and restoration of Pueblo lost services;
- Describe data gaps in contaminant monitoring and characterization of releases of hazardous substances from LANL operations specific to each Pueblo, and;
- Make recommendations to the Trustee Council as to the steps required, if any, to resolve the data gaps, including whether there is a need for additional Pueblo-specific monitoring or contaminant characterization

For purposes of the management, pricing, and tracking of this task, the Contractor shall conduct, schedule, and track three (3) separate studies for the Pueblos of San Ildefonso, Jemez, and Santa Clara under Task 1.

For each Pueblo study, the Contractor shall complete the following:

- C.2.1.1 The Contractor shall prepare a detailed technical work plan describing the activities necessary to complete the resource characterization for assessment of Pueblo lost services of resources due to release of hazardous substances from LANL operations. The Contractor's work plan shall be based upon collaboration with the Pueblo on a Pueblo approved (if requested) study design memorandum in advance of preparing the technical work plan for the LANL Trustee Council. All protocols and information sharing agreements (i.e., confidentiality agreements) must be established and agreed upon for the Pueblo prior to finalization of technical work plan.
- C.2.1.2 Contractor shall obtain Trustee Council approved technical peer reviewers.
- C.2.1.3 Contractor shall obtain technical peer reviewer comments on the draft technical work plan. Contractor shall finalize work plan by coordinating revisions to the work plan first to the satisfaction of the Pueblo and then the Trustee Council based upon the technical peer reviewer comments.
- C.2.1.4 The Contractor shall meet and coordinate with the Pueblo to implement the study protocols for the Pueblo outlined in the work plan, and shall prepare any interim memoranda for the Pueblo as set forth in the work plan in order to assist the Pueblo in coordinating with Contractor to prepare the draft report.
- C.2.1.5 The Contractor, in coordination with the Pueblo, shall review all available written and recorded information on resource characterization and changes in resource use and avoidance shared by the Pueblo, including results of Pueblo interviews, and shall prepare a draft summary of the information for the Pueblo in accordance with the work plan study design and any information sharing protocols the Contractor has with the Pueblo.
- C.2.1.6 The Contractor shall submit draft a report for 60 day Pueblo review. Pueblo review is for factual accuracy, compliance with internal Pueblo requirements for dissemination of information addressing cultural matters, and consistency with approved study design for the purposes of ensuring that confidential and sensitive information is not disclosed.

- C.2.1.7 The Contractor shall incorporate edits from the Pueblo review and then produce a draft report for the technical peer review and Trustee Council review.
- C.2.1.8 The Contractor shall obtain a technical peer review of the draft report from Trustee Council approved technical peer reviewer(s).
- C.2.1.9 The Contractor shall seek Pueblo input to the proposed responses to the technical peer review comments prior to review by Trustee Council. Upon approval of Trustee Council, the Contractor shall incorporate the comments of the technical peer reviewers into the draft report and submit for final approval.
- C.2.1.10 Contractor shall incorporate comments from the Trustee Council and complete the final report.
- C.2.1.11 The Contractor shall determine what data gaps exist where LANL contaminants have not been adequately characterized or monitored for purposes of assessment and restoration of the Pueblo's lost resource services.
- C.2.1.12 The Contractor shall develop and present to the Trustee Council a separate draft memorandum summarizing the results of data gap analysis and recommendations for next steps, including whether additional Pueblo-specific monitoring or contamination characterization is needed for purposes of assessment and restoration of the Pueblo's lost services.

C.2.2 Task 2: Develop Pueblo-Specific Narratives of Cultural Use of Natural Resources

The Activities/Deliverables Table contains a list of activities the Trustee Council has identified to assist the Contractor in providing the Trustee Council with information relating to the Pueblo-specific narratives of cultural use of natural resources. The object of this task is to:

- document the relationship between the affected Pueblo community and injured natural resources or lost resource services related to releases of hazardous substances from LANL operations;
- identify natural resources (and services provided under both baseline and current conditions) of importance to the Pueblo; and,
- to document the risk and perception of risks associated with Pueblo member exposure to injured natural resources.

For purposes of the management, pricing, and tracking of this task, the Contractor shall conduct, schedule, and track three (3) separate studies for the Pueblos of San Ildefonso, Jemez, and Santa Clara under Task 2.

For each Pueblo study, the Contractor shall complete the following:

- C.2.2.1 The Contractor shall prepare a detailed technical work plan describing the activities necessary to complete the Pueblo-specific narratives of cultural use of natural resources. The Contractor's draft work plan shall be based upon collaboration with the Pueblo on a Pueblo approved (if approval is requested) study design memorandum in advance of preparing the technical work plan for the LANL Trustee Council. All protocols and information sharing agreements (i.e., confidentiality agreements) must be established and agreed upon with the Pueblo prior to finalization of technical work plan.
- C.2.2.2 Contractor shall obtain Trustee Council approved technical peer reviewers.
- C.2.2.3 Contractor shall obtain technical peer reviewer comments on the draft technical work plan and finalize work plan by coordinating revisions to the work plan to the satisfaction of the Pueblo and then the Trustee Council based upon the technical peer reviewer comments.
- C.2.2.4 The Contractor shall meet with and coordinate with the Pueblo to implement the study protocols for the Pueblo outlined in the work plan, and shall provide any necessary technical support to assist the Pueblo's study team in drafting the narrative.
- C.2.2.5 The Contractor, in coordination with the Pueblo, shall review all available written and recorded information, including results of Pueblo interviews, related to the Pueblo's use of natural resources and concerns regarding natural resource uses and shall prepare a draft summary of the information for the Pueblo in accordance with the work plan study design and any information sharing protocols the Contractor has with the Pueblo.
- C.2.2.6 The Contractor, in coordination with the Pueblo, shall develop draft and final survey instruments to be used at the Pueblo, if surveys are included in the work plan, and shall review results of the surveys conducted by each Pueblo, if such surveys are conducted.

- C.2.2.7 The Contractor shall submit draft report of Pueblo narratives for a 60 day Pueblo review. Pueblo review is for factual accuracy, compliance with internal Pueblo requirements for dissemination of information addressing cultural matters, and consistency with approved study design for the purposes of ensuring that confidential, sensitive information is not disclosed.
- C.2.2.8 The Contractor shall incorporate edits from the Pueblo review and then produce a draft report for the technical peer review and Trustee Council review. Report shall document the relationship between the affected Pueblo community and injured natural resources and shall identify natural resources of particular concern to the Pueblo community and determine the nature and extent of services that these natural resources provide under baseline and current conditions, and document the risks and perception of risks associated with Pueblo members' exposure to injured natural resources.
- C.2.2.9 The Contractor shall obtain a technical peer review of the final results of the Pueblo narratives from Trustee Council approved technical peer reviewer(s).
- C.2.2.10 The Contractor shall seek Pueblo input to proposed responses to the technical peer review comments prior to review by Trustee Council. Upon approval of Trustee Council, Contractor shall incorporate the comments of the technical peer reviewers into the draft report and submit for final approval.
- C.2.2.11 Contractor shall incorporate comments from Trustee Council and complete the final report of the results of the Site Specific Pueblo Narratives.

C.2.3 Activities/Deliverables

The Contractor shall develop a comprehensive project schedule for each task issued under the task order which shall be included in the task order's Project Management Work Plan as outlined in Section C.2.1.1 and C.2.2.1. The schedule of activities/deliverables provided below is a partial estimate of the requirements under this task order. The Contractor shall perform the following activities and provide the following deliverables under the task order. All deliverables requiring Trustee Council review, revision, and approval will follow the process outlined in Section C.3.2.6. Due dates for deliverables will be specified after the initial meeting with Trustee Council and subsequent direction from the Contracting Officer. Deliverables listed are for each Pueblo study.

NO.	ACTIVITY/DELIVERABLE	SCHEDULE
1	Prepare Updated Project Management Plan, Draft Technical Work Plans with schedule for the tasks for review by the Trustee Council	Within 120 days of TO award
2	Trustee Council approval of technical peer reviewers	Within 120 days of TO award
3	Conduct technical peer review of Work Plans	Within 30 days of selection of technical peer reviewers and confirmation of their availability
4	Coordinate revisions of Work Plans with Pueblos	Within 30 days of receipt of technical peer reviewer comments
5	Finalize Work Plans and Quality Assurance Plans	14 days after receipt of Trustee Council comments
6	Implement Work Plans in coordination with Pueblos	Within 11 months after finalization of work plan
7	Submit draft report for 60-day Pueblo review	Within 12 months after finalization of work plan
8	Produce draft report for technical peer review and Trustee Council review	Within 45 days after receipt of Pueblo comments (in step 7)
9	Conduct technical peer review of draft report	Within 60 days after receipt of Trustee Council comments (in step 8)
10a	Incorporate comments from technical peer review and discuss with Pueblo Trustees	Within 45 days after receipt of technical peer review comments
10b	Incorporate comments from technical peer review and submit to Trustee Council for approval	Within 14 days after Pueblo Trustee review and concurrence on comment-response matrix
11	Complete final report incorporating comments from technical peer review and Trustee Council	Within 30 days after receipt of Trustee Council and peer review comments
12	Briefing of results of data gaps analysis to Pueblos	Within 30 days of completion of step 11
13	Memorandum to Trustee Council that summarizes results of data gap analysis and next steps	Within 30 days of completion of step 12

C.3 TECHNICAL REQUIREMENTS

C.3.1 Technical Specifications

The Contractor must follow the technical specifications that apply directly to the development and finalization of specified plans listed in Section C.2.2. As such, the deliverables identified in this PWS must follow the regulations and DOI NRDA Implementing Procedures unless deviations are approved by the COR in writing on an individual task order basis. The Contractor will be expected to provide the Trustee Council with recommendations for efficiencies that can be realized for any portions of the natural resource damage assessment process covered under this task order.

C.3.2 Other Requirements

The Contractor shall conduct site visits as necessary and shall attend Trustee Council meetings in person or by telephone, as determined by the Trustee Council. The development of the Restoration and Compensation Determination Plan, Report of Assessment, and Restoration Plan/Environmental Assessment shall generally be performed at the Contractor's offices.

- C.3.2.1 In addition to individual task order work plans that may be required, the Contractor shall prepare an overall Project Management Work Plan based on the tasks in this PWS and relevant requirements and guidance, as follows:
- a. The Project Management Work Plan shall be submitted to the COR for evaluation. The Contractor shall make any revisions recommended by the COR. The Contractor may review and recommend additional revisions to the COR; however, all revisions must be approved by the COR.
 - b. The Project Management Work Plan shall identify how the work under the task order will be addressed. It shall include (1) a description of methods proposed to plan, manage, control, and report on the work; (2) a project organization chart with a description of the roles and responsibilities of key individuals and groups; (3) a staffing plan for cost-effective utilization of staff resources and a process proposed for maintaining communication and control regardless of project staff location; (4) a proposed work breakdown structure for planning, managing, and reporting purposes; (5) a schedule for completion of the work; (6) a proven approach for managing project risk derived from cost, schedule,

technical, public, or regulatory unknowns; and (7) a quality assurance plan, described further below.

- c. The Project Management Work Plan shall include a quality assurance plan for executing the work that describes how the Contractor will track, validate, and calculate data to be used in development of the plans listed in Section C.2.2. The quality assurance plan shall include a change tracking system. The quality assurance plan shall include a document style guide that addresses writing style, format, table and figure presentation, use of numerical units, and referencing. All deliverables shall exhibit correct spelling and grammar, and shall use a professional format without any corporate tags (such as headers, footers, or stationery). **Rework of deliverables due to errors of this nature (rather than changes) shall be done at no additional charge to DOE.** All deliverables shall be clear and concise, and consistent with applicable NRDA regulations and guidance.
- d. All work under this task order shall be completed in accordance with the task order's Project Management Work Plan. The Contractor shall furnish all labor, materials, equipment, facilities, transportation, and incidentals necessary to perform the work under each task order in accordance with the task order PWS.

- C.3.2.2 The Contractor shall establish, maintain, and use a performance measurement system that accurately records and reports performance under each task order against task order requirements. The Contractor shall submit a Monthly Progress Report for the task order not later than the eighth business day prior to the end of each calendar month.
- C.3.2.3 During the task order orientation meeting, the Contractor shall meet separately with the COR and other DOE officials to discuss the task order expectation and submittals, and retrieval and utilization of existing data.
- C.3.2.4 The Contractor shall include a detailed schedule for each task under this task order. For sake of efficiency, all tasks in this task order may be combined into one detailed schedule. Each study (six identified in the Tasks 1 and 2) shall have sufficient information to be tracked separately.
- C.3.2.5 All reports identified in this PWS shall follow a review process:

- a. The Trustee Council may request review of other deliverables in Task 1 and Task 2. In addition, DOE will perform a quality check of the final draft document, with a DOE review period of five business days, prior to finalization of the documents for print. The Contractor shall work with DOE to obtain and resolve Trustee comments.
- b. Where a task requires a presentation of a report to or a discussion with the Trustee Council, the report or discussion materials will be transmitted to the Trustee Council a minimum of five working days prior to the Trustee Council Meeting.
- c. Deliverables for the second round of review and draft final documents shall include a red-line/strikeout draft as well as a read copy draft.
- d. All comments shall be responded to in a comment log (format to be developed by the Contractor) that contains the following:
 - i. A statement or summary of each comment made by the Trustee Council, an individual Trustee, or a member of the public;
 - ii. The identity and affiliation, if any, of each commenter; and
 - iii. A statement describing the final disposition for each comment in the document.

C.3.2.6 All reports shall be provided in Microsoft Word format, with the final report/document provided in .pdf format. DOE will distribute final documents to the Trustees and other interested parties and public reading rooms as applicable.

C.3.2.7 Documentation, rationale, and/or references shall be furnished for all analytical assumptions. Calculation packages shall be furnished with all technical analysis. All technical calculations and analysis will be validated for accuracy.

C.3.2.8 The Contractor shall maintain an electronically-based record file of all documents, reports, calculations, etc. used to prepare reports and supporting deliverables under this task order. The file must have search capabilities and be kept current as work progresses. Records placed in the file may be both hard copy and electronic. Custodial transfer of the record file may occur at any time during the document preparation process at the request of the COR, and shall occur after the distribution of the final deliverables. The Contractor shall deliver the record file at a time and to a place designated by the COR.

C.3.3 Resource Requirements and/or Government Furnished Property

No resources/equipment, other than data, documents and appropriate facilities/equipment

for the proper execution of duties described in Section C while the contractor is on travel to Government facilities, will be made available by DOE.

SECTION D PACKAGING AND MARKING

Section D of the ID/IQ Basic Contract is incorporated by reference.

SECTION E - INSPECTION AND ACCEPTANCE

Section E of the ID/IQ basic contract is incorporated by reference with the exception of the clause(s) that is applicable to Fixed Price task orders only.

SECTION F - DELIVERIES OR PERFORMANCE

Section F of the ID/IQ basic contract is incorporated by reference with the exception of the clause(s) that are applicable to Fixed Price task orders only.

Section F clauses: F.3, F.4, F.5, F.6 of the ID/IQ Basic Contract are filled in and provided below.

F.3 PLACE OF PERFORMANCE

The services specified by this Task Order shall be performed at the contractor's facilities, LANL, or surrounding areas and Trustee meetings.

F.4 DELIVERABLES

See Section C.2.3 of the PWS for a list of Activities/Deliverables.

F.5 CONTRACT TERM

The period of performance for this task order is from the date of task order award thru 9/26/2020.

F.6 EMCBC-F-1001 DELIVERY SCHEDULE

See Section C.2.3 of the PWS for schedule dates for deliverables.

SECTION G - CONTRACT ADMINISTRATION DATA

Section G of the ID/IQ basic contract is incorporated by reference.

SECTION H - SPECIAL CONTRACT REQUIREMENTS

Section H of the ID/IQ Basic Contract is hereby incorporated by reference. Section H clause H.07 of the ID/IQ Basic Contract are filled in and provided below.

H.07 GOVERNMENT FURNISHED FACILITIES, PROPERTY AND EQUIPMENT

The Government will provide the contractor employee with appropriate facilities and equipment for the proper execution of duties described in Section C while the contractor is on travel to Government facilities.

SECTION I - CONTRACT CLAUSES

Section I of the ID/IQ Basic Contract is hereby incorporated by reference, the Fixed Price clauses from I.93 to I.104 do not apply. All Time and Materials Clauses apply to this Task Order.

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

Section J of the ID/IQ basic contract is incorporated by reference. Attachment D: Schedule of Fully Burdened Labor Rates is not incorporated by reference, but the labor rates used in Section B are in accordance with the rates in this attachment. The following Attachment is added to this task order.

ATTACHMENT E: NOTICE OF NONDISCLOSURE - REDACTED