**Consent to Record Forms for Remote and**

**In-Person Usability Tests**

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[NOTE: This is for remote usability studies]

# Understanding Your Participation in Our Usability Study

The U.S. Department is asking you to provide feedback on a website. Your feedback will help us make the website easier to use.

During this study you might be asked to:

* Work with the site to do a set of tasks
* Talk out loud while doing this task
* Answer interview questions
* Take an online survey

While doing these tasks, we will observe and record information about your experience. In addition to taking notes, we will be using a tool to video record your voice and your interactions with the website.

At the beginning of your session, the facilitator will ask you to provide your verbal consent to the recording. By providing consent, you give your permission to EERE to use your statements, our recordings, and our notes for the purposes of evaluating and improving the web site. The recording will only be used to improve the website.

[You will receive a check for $XX taking part in today’s study.]

If you agree with these terms, please provide your verbal consent at the beginning of your session.

If you have questions about these terms, please contact [XX XXX at XX@XXX.gov].

Thank you!

[NOTE: This is for in-person usability studies]

# Understanding Your Participation in Our Usability Study

The U.S. Department of Energy, Office of Energy Efficiency and Renewable Energy (EERE) is asking you to provide feedback on a website. Your feedback will help us make the web site easier to use.

During this study you might be asked to:

* Work with the web site to do a set of tasks
* Talk out loud while doing a task
* Answer interview questions
* Take an online survey

A researcher will observe and take notes as you work with the website.

By signing this form, you give your permission to EERE to use your statements, our recordings, and our notes for the purposes of evaluating and improving the website. With your permission we will record your voice, your face and your interactions with the web site. We will not share your name or any personal information.

You will receive [$XX] for taking part in today’s study.

If you need a break, just tell us. You may withdraw from this study at any time. If you have any questions, you may ask now or after the session call, [NAME OF RESEARCHER].

If you agree with these terms, please indicate your agreement by signing here:

[ ]  I agree to participate in the session

[ ]  I agree to have the session video recorded, which includes my voice and image

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please print your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you!

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Received honorarium of $100

Initial \_\_\_\_\_\_\_\_