

**DEPARTMENT OF ENERGY
NATIONAL NUCLEAR SECURITY ADMINISTRATION
Management and Operation of the Pantex Plant
Request for Proposal (RFP) No. 89233222RNA000004**

RFP Questions & Answers

Answers to relevant questions received in response to the subject NNSA RFP are included below. NNSA has attempted to group questions by relevant RFP section. Some questions submitted by prospective Offerors related to multiple topics; accordingly, prospective Offerors should carefully read all responses in this document and not simply rely on RFP section headings. Finally, please note the answers are provided for the convenience of Offerors, and the final RFP and any amendments take precedence over the answers provided herein.

Section L – Instructions, Conditions, and Notices to Offeror

1. **RFP Volume II – Technical and Management Information, Section L /L-10 Proposal Preparation Instructions – Volume II, Technical and Management Information, (b) Criterion 2: KEY PERSONNEL TEAM AND ORAL PRESENTATION, Section L Page 11. Question:** In Section L-10, (b) Criterion 2: KEY PERSONNEL TEAM AND ORAL PRESENTATION on Page 11 of Section L, the RFP states: “1. The Offeror shall describe the individual roles, responsibilities, and lines of authority for Key Personnel and Managers that report directly to any Key Person.” There are two differing interpretations of this requirement with respect to the Managers that report directly to any Key Person. 1) That this means NNSA wants to know the list of the manager positions that will directly report to each of the five Key People and so showing the next level down on an organization chart – for example showing that Business Manager (if that is a key role) has the Human Resources Manager, the Project Controls Manager, etc. reporting to that key position addresses that requirement; 2) That this requirement means that NNSA wants to know the individual roles, responsibilities, and lines of authority for all of the Managers that report to a key person which would necessitate doing roles and responsibilities for more than 20-plus additional Manager positions. Please clarify which of the two interpretations meets NNSA’s requirement or if the requirement is intended differently please describe what information must be included for the each of the Managers reporting to each of the Key People.

Answer: Offerors shall describe the roles, responsibilities, and lines of authority for both Key Personnel and Managers that report to Key Personnel.

Sec L – Attachment E – Past Performance Information Forms (PPIF)

2. **RFP Vol II, L-10(c)(3)(i), Attachments E and F, Past Performance, Page L-16/ Section L, Attachment E, Past Performance Information Form. Number 8. Initial Contract Price/Estimated Cost and Fee:** Please clarify that NNSA is only looking for fee amounts for Cost-Based Contracts and not Firm Fixed Price contracts vehicles. On Firm Fixed Price contracts fee is traditionally considered proprietary information. Other DOE offices on recent

procurements have accepted this approach. If DOE is seeking Fee information for Firm Fixed Price contracts, can you provide a mechanism for submitting this information that maintains confidentiality between partners within a submitting team? (i.e., password-protected file, etc.).

Answer: For Attachment E, Past Performance Information Form, Block 8. Initial Contract Price /Estimated Cost and Fee, Offerors shall input the contract price or the estimated cost and fee (if applicable). Offerors do not need to separately include fee amounts for Firm Fixed Price contracts.

Other

3. [REDACTED] has a team member subcontractor who considers the following items proprietary and wishes to share the information only with the government:

1. Fee earned on past performance contracts
2. CPARS information for past performance contracts

Is it acceptable to submit this information with our proposal in password protected files, and have our subcontractor provide the password directly to the CO?

Answer: Yes, this is acceptable. Please see Section L-8(c)(6): Team member submissions of proprietary information may provide a password protected document (file) to the prime Offeror. In such instances the team member shall share the password with the Contracting Officer via e-mail to SEB9@nnsa.doe.gov. The e-mail should indicate the name of prime Offeror. Team member submissions must adhere to the proposal due date/time and other solicitation requirements. Any passwords required to open password protected documents are subject to the proposal due date/time.