

**NMMSS UNCLASSIFIED INFORMATION  
SYSTEMS PASSWORD ACKNOWLEDGMENT**

I understand the following security responsibilities that I possess upon receipt of this unique password and ID, which allows me access to a NMMSS unclassified information system.

At no time will I reveal my password to any individual except in emergency situations.

At no time will I leave clear text passwords in a location accessible to others or secured in a location whose protection is less than that required for protection the information that can be accessed using the password.

At no time will I use the NMMSS unclassified information system to cause waste or abuse resources.

At no time will I introduce unauthorized software into the processing environment.

I will immediately notify NMMSS personnel to change my password as soon as possible, but within one (1) business day after the password has been compromised.

I will report violations of this code to the NMMSS staff at (301) 903-6251.

Printed Name

Signature

Date

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**Please print or type your email address on the line above**

**Once completed, please fax this to (301) 903-1998**