



Department of Energy
Acquisition Regulation

No. 91-6R
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ACQUISITION LETTER

This Acquisition Letter (AL) is issued by the Procurement Executive pursuant to a delegation from the Secretary and under the authority of the Department of Energy Acquisition Regulation (DEAR) Subpart 901.301-70.

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<u>CITATION</u>	<u>TITLE</u>
Federal Information Resources Management Regulation (FIRMR) 201-20.305	Delegation of GSA's exclusive procurement authority

I. Purpose. The purpose of this AL is to provide revised policy guidance regarding delegation of the General Services Administration's (GSA) exclusive procurement authority to the Department of Energy (DOE) under an agency-specific delegation. The revised guidance pertains to the submission and approval of the document required by paragraph III.C. of AL 91-6, dated December 18, 1992. In AL 91-6, the requirement was that the document be included as part of the procurement request package, and be reviewed and approved in conjunction with, and at the same levels, as the procurement request. Under this AL 91-6R, the document, identified as an internal DOE Agency Procurement Request (APR), shall now be submitted to the Office of Clearance and Support, Headquarters, for review and formal redelgation of the FIP resource procurement authority provided by the GSA specific agency delegation. The need for this revision is based on a review by the General Services Administration concerning DOE's implementation of our specific agency delegation.

II. Background. Subpart 201-20.305 of the FIRMR establishes the methods by which GSA grants its exclusive authority for the acquisition of Federal Information Processing (FIP) resources to Federal agencies. Under this subpart, GSA uses three primary methods of delegating its procurement authority: regulatory delegations (see FIRMR 201.20-305-1); specific agency delegations (see FIRMR 201-20.305-2); and, specific acquisition delegations (see FIRMR 201-20.305-3).

Clearance and Support, Headquarters, will redelegate GSA's procurement authority to the Head of the Contracting Activity (HCA).

D. Existing Headquarters review levels for individual acquisitions remain unchanged by the specific agency delegation thresholds.

(1) The Office of Clearance and Support, Headquarters, will continue to request each contracting office to identify procurement actions subject to Headquarters review at the beginning of each fiscal year. The Office of Clearance and Support will selectively review acquisition(s) for FIP resources identified by a contracting office in excess of HCA delegation level for that contracting office. The Office of IRM Policy, Plans and Oversight will be included in the review of acquisitions for FIP resources submitted to the Office of Clearance and Support.

(2) Acquisitions for, or including, FIP support services remain subject to the review and approval requirements of DOE Order 4200.3C, Management of Support Services Contract Activity, or such version of the Order in effect at the time the requirement is identified.

(3) Acquisitions for, or including, FIP services remain subject to the review and approval requirements of DOE Order 1450.1C, Acquisition, Utilization, and Administration of Teleprocessing Services, or such version of the Order in effect at the time the requirement is identified.

(4) Implementation plans for FIP resources and requirements for telecommunication services remain subject to the documentation, review, and approval requirements established by DOE Order 1360.1A, Acquisition and Management of Computing Resources, Order 1330.1C, Computer Software Management, and Order 5300.1B, Telecommunications, or such version of the respective Orders in effect at the time the requirement is identified.

(5) The Office of Management Review and Assistance, Headquarters, will continue to review acquisitions for FIP resources, including documentation developed in accordance with paragraph C, above, as part of the Procurement Management and Assistance Review function.

E. FIRMR 201-39.105-4 requires that solicitations and contracts for FIP resources identify the delegation authority for the acquisition, including, where applicable, the GSA case number for a specific agency delegation. A clause substantially the same as the clause at FIRMR 201-39.5202-3 is prescribed. The GSA