

**NATIONAL PETROLEUM COUNCIL
U.S. DEPARTMENT OF ENERGY**

Advisory Committee Charter

1. **Committee's Official Designation.** National Petroleum Council
2. **Authority.** The National Petroleum Council (NPC or Council) is established under the authority of the Department of Energy (DOE). The Council is being renewed in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. §10.
3. **Objectives and Scope of Activities.** The Council provides advice and recommendations to the Secretary of Energy on matters relating to oil and natural gas, and the oil and natural gas industries.
4. **Description of Duties.** The duties of the Council are solely advisory in nature.
5. **Official to Whom the Committee Reports.** The Council reports to the Secretary of Energy.
6. **Support.** Support shall be furnished by the Office of Fossil Energy and Carbon Management, DOE.
7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual operating costs associated with supporting the Council are approximately \$300,000; including one and one-half staff years.
8. **Designated Federal Officer (DFO).** A full-time or permanent part-time Department of Energy employee, appointed in accordance with agency procedures, will serve as the DFO (or designee). The DFO (or designee) will approve all Council meetings and subcommittee meetings and approve all meeting agendas, attend all Council and subcommittee meetings, and adjourn any meeting when the DFO determines adjournment to be in the public interest.
9. **Estimated Number and Frequency of Meetings.** The Council will meet approximately once a year.
10. **Duration.** Continuing.
11. **Termination.** The Council terminates two years from the charter filing date and may not meet or perform any committee work if the Charter is not renewed within two years of the charter filing date.
12. **Membership and Designation.** The Council will consist of approximately 200 members, who will be appointed by the Secretary of Energy. All members of the Council represent specific oil and natural gas industry sectors or related interests. These will include balanced representation from among, but not limited to, the following: integrated oil and natural gas companies; independent refiners; large and small oil and natural gas producers; midstream and retail oil and natural gas companies; construction, drilling, and oilfield services; financial and consultant

services; electric companies and other large consumers; and non-industry or not-for-profit organizations such as academia, States, Native American Tribes, environmental and other public interest groups, and professional societies.

Members' terms shall be for a period of up to two years. Council members may be reappointed to additional terms following review. The Chairperson and Vice-Chairperson shall be elected by the Committee and will serve for a period of one to two years.

Members of the Council serve without compensation, with a limited exception being case-by-case reimbursement in accordance with Federal travel regulations for per diem and travel expenses incurred by non-industry or not-for-profit group members while attending Council meetings.

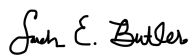
13. **Subcommittees.** To facilitate the functioning of the Council, subcommittees or workgroups may be formed at the recommendation of the Council Chairperson and with DOE approval. The objectives of the subcommittees are to make recommendations to the parent Council with respect to the objectives and scope of activities of the parent Council.

Such subcommittees or workgroups may not work independently of the chartered Council and must report their recommendations and advice to the full Council for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Council, nor can they report directly to DOE.

14. **Recordkeeping.** The records of the Council shall be handled in accordance with General Records Schedule 6.2, and Administrative Records Schedule 16, Item 8b (1.1) and approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. **Filing Date.**

Date filed with Congress: January 5, 2024.



Sarah E. Butler
Committee Management Officer