



Northern New Mexico Citizens' Advisory Board Meeting
March 26, 2008
2:00 p.m. to 8:00 p.m.
Santa Fe Community College, Jemez Complex
6401 Richards Avenue
Santa Fe, New Mexico

In Attendance:

NNMCAB Members-

1. Fran Berting, Vice Chair (Acting Chair for Meeting)
2. Pam Henline, EMSR Committee Chair
3. Terry Boyle, EMSR Committee Vice Chair
4. Ralph Phelps, WM Committee Chair
5. Larry Rapagnani, WM Committee Vice Chair
6. Donald Dayton
7. Lucy Foley
8. Robert Gallegos
9. Jane Gaziano
10. Barbara Gonzales
11. George Heindel
12. Kathleen Hall
13. Kyo Kim
14. Antonio Lopez
15. Lawrence Longacre
16. Mike Loya
17. Gerald Maestas
18. Karen Torres

Excused Absences-

1. J. D. Campbell, Chair
2. Joseph Mark Chavarria
3. Ken LaGattuta
4. Richard Lehmann

Absent-

1. Eva Artschwager

Liaison Members in Attendance-

Mat Johansen for George Rael, Department of Energy (DOE) Los Alamos Site Office (LASO)
James Bearzi, Hazardous Waste Bureau Chief, New Mexico Environment Department (NMED)
Paul Huber for Susan Stiger, Env. Programs Director, Los Alamos National Laboratory (LANL)
Rich Mayer, Environmental Protection Agency (EPA) Region 6

Also in Attendance-

Christina Houston, Deputy Designated Federal Officer (DDFO)
Gaeton Falance, Federal Coordinator
Ed Moreno, Facilitator

NNMCAB Staff-

Menice Santistevan, Executive Director
Lorelei Novak, Technical Programs and Outreach
Grace Roybal, Office Administrator
Edward Roybal, Sound Technician

Guests in Attendance-

1. Dave Lechel, Public
2. Ann Riedesel, Portage, Inc.
3. Lorrie Bonds-Lopez, LANL
4. Richard Mirenda, LANL
5. Tom Starke, LANL

FINAL

MEETING AGENDA:

- I. Call to Order- Christina Houston, DDFO.
- II. Establishment of Quorum:
 - a. *Roll Call.*
 - b. *Excused Absences.*
- III. Welcome.
- IV. Approval of Agenda.
- V. Approval of Minutes of November 28, 2007.
- VI. Old Business.
 - *Written Reports*
 - *Other Matters*
- VII. New Business.
 - *Board Effectiveness*
 1. *Stakeholder and DOE Responsiveness Surveys*
 - *First Reading - Proposed Amendments to NNM CAB Bylaws*
 - *Report from Vice-Chair Nominating Committee.*
- VIII. Committee Reports:
 - *Environmental Monitoring, Surveillance and Remediation Committee- Written Report from Chair- Pam Henline*
 - *Introduction of Draft Recommendations*
 - *Waste Management Committee- Written Report form Chair- Ralph Phelps*
 - *Report on Progress of April 16th NNM CAB Sponsored Forum*
- IX. Appreciation for Retiring Board Members:
 - *Fran Berting and Barbara Gonzales*
- X. Report from Liaison Members:
 - *EPA- Rich Mayer, submitted written report*
 - *DOE- Mat Johansen for George Rael (Environmental Management Fiscal Year Budget*
 - *NMED- James Bearzi*
- XI. Public Comment Period.
- XII. Presentations:
 - *“How does LANL Conduct Risk Assessment?” Rich Mirenda, LANL*
- XIII. Recap of Meeting: Issuance of Press Releases, Editorials, etc.
- XIV. Adjournment- Christina Houston, DDFO.

MEETING MINUTES:

I. Call to Order.

The regular bi-monthly meeting of the Northern New Mexico Citizens' Advisory Board (NNMCAB or CAB) meeting was held on March 26, 2008 at Santa Fe Community College in Santa Fe, New Mexico. The Vice Chair, Fran Berting presided. Ed Moreno served as the facilitator for the meeting. Gaeton Falance, Federal Coordinator, stated that on behalf of the Department of Energy (DOE), the regular bi-monthly meeting of the NNMCAB was called to order at 2:00 p.m. The regular meeting of the NNMCAB was open to the public and posted in *The Federal Register* in accordance with *The Federal Advisory Committee Act*.

II. Establishment of Quorum.

Roll Call- 18 members present.

Ms. Novak conducted roll call and announced a quorum with eighteen members present at the meeting. Ms. Houston had previously approved excused absences for J.D. Campbell, Joseph Mark Chavarria, Ken LaGattuta and Richard Lehmann.

III. Welcome and Introductions.

Mr. Moreno asked for introductions from the group at the main table, which included eighteen CAB members, the DDFO, CAB staff and liaison members. Mr. Moreno also asked for introductions of the guests in attendance. Mr. Moreno announced that there was a public comment period scheduled at 5:00p.m.

IV. Approval of Agenda.

The Board reviewed the agenda. The following changes or announcements regarding the agenda were made:

- Mat Johansen, DOE would provide liaison comments for George Rael, DOE.
- Paul Huber, LANL, would provide liaison member comments for Susan Stiger, Env. Programs Director, Los Alamos National Laboratory (LANL).
- Mr. Moreno reminded the Board that written reports were included in the meeting packets. To save time, the reports will not be given verbally; specific questions can be brought up in new business.

Dr. Berting asked for a motion to approve the agenda, as amended. Ms. Henline made a motion to approve the March 26, 2008 meeting agenda, as amended. Dr. Rapagnani seconded the motion. The agenda was approved, as amended.

V. Approval of Minutes of January 30, 2008.

Mr. Moreno asked for a motion to approve the January 30, 2008 CAB Meeting minutes. Ms. Novak received one minor editorial comment from Dr. Berting.

Mr. Dayton made a motion to approve the minutes, as amended and Mr. Phelps seconded the motion. The minutes were approved, as amended.

VI. Old Business / Written Reports and Other Matters.

a) Report from Chair J.D. Campbell.

A printed copy of Dr. Campbell's report can be requested from the CAB office at (505) 989-1662 or [via email](#). Dr. Berting called for comments on Dr. Campbell's report but none were brought forth.

b) Report from Executive Director Menice Santistevan.

A printed copy of Ms. Santistevan's report can be requested from the CAB office at (505) 989-1662 or [via email](#). Inquiries were made as to the status of the new computer upgrade for the CAB office. Ms. Santistevan stated that the computers had been delivered and were now at DOE for processing. The computers should be installed at the CAB office within two to three weeks.

VII. New Business.

a. Board Effectiveness.

b. Stakeholder and DOE Responsiveness Surveys

Mr. Rapagnani provided an update to the Board on the progress of the new surveys. He explained that there are three total surveys. One is a stakeholder survey and the other is a board effectiveness survey combined with a brief DOE survey. Dr. Rapagnani requested 100 percent participation. Members will fill out the surveys and return them to Ms. Novak who will collate the information for Dr. Rapagnani.

c. First Reading - Proposed Amendments to NNM CAB Bylaws

Ms. Santistevan explained that today's discussion is considered the first reading on proposed bylaws changes. The changes discussed today are primarily cleanup language to clarify the language regarding Board structure in the CAB Bylaws. A handout was provided in the Board packet describing the proposed changes, reprinted below:

Proposed Amendments to the NNM CAB Bylaws (First Reading on March 26, 2008)

Page 6 and 7, V. Board Structure

D. 4. The Standing Committees will meet independently of the Board. ~~The committee meetings shall be open to the public, held in public locations and advertised on the CAB website.~~

D. 11. Non-Board members of Standing Committees, Ad-hoc Committees, and Task Forces shall be confirmed by the ~~Committee~~ Chair. The DDFO shall concur in all recommendations for participation by non-Board members.

Page 8, J. 1. A Board office vacancy (Chair, Vice Chair, ~~)~~ that occurs will be announced at a regularly scheduled Board Meeting. (This corrects the conflict with Paragraph V.D. Structure of Committees, on page 6).

NNSA / SC 2/12/08 2:28 PM

Deleted: If the meetings of the Standing Committee are open to the public, they must be held in public locations after appropriate notice in the Federal Register. *

NNSA / SC 2/12/08 2:57 PM

Deleted: or Standing committee Chair, Vice-Chair or Co-Chair

d. Report from Vice-Chair Nominating Committee

Ms. Santistevan provided the Vice-Chair Nominating Committee for Mr. Boyle, who chaired the committee. She explained that the Vice Chair position would become vacant in May 2008 due to Dr. Berting's retirement from the Board. The DOE has recently put term limits on Board membership and after 10 years with the Board, Dr. Berting's last term will end in May. The election for the open seat will occur at the May 22, 2008 CAB meeting. The nominating committee has provided names for consideration. The Vice Chair elected will serve through September 30, 2008. Thus far nominations have been accepted from:

1. Pam Henline
2. Ralph Phelps
3. Ken LaGattuta

It was noted that the Board members should email Mr. Boyle and Ms. Santistevan if one wanted to self nominate or nominate someone else. Ms. Henline made a clarifying remark; she explained that the Executive Committee met every month and she would like to see more diversity from the membership at these Executive Committee meetings. In essence, she hoped that the newly elected Vice Chair would not be someone already serving on the Executive Committee.

VIII. Committee Reports.

➤ **Environmental Monitoring, Surveillance and Remediation Committee Report.**

Ms. Henline acted as the reporting member for the EMSR Committee. A printed copy of Ms. Henline's report can be requested from the CAB office at (505) 989-1662 or [via email](#)

Additionally, Ms. Henline commented that the first LANL Groundwater Workshop was very successful and discussion was carried over to the next EMSR meeting. She announced that three or four times a year the EMSR Committee meeting will take place in concurrence with the Groundwater Workshop.

➤ **Waste Management Committee Report.**

Mr. Phelps, WM Committee Chair, acted as the reporting member for the WM Committee. A printed copy of Mr. Phelps report can be requested from the CAB office at (505) 989-1662 or [via email](#).

➤ **Report on April 16th NNM CAB Sponsored Forum**

Mr. Phelps asked the Board to read through his report. Additionally, he provided a report of the progress of the Area G Forum planning. He stated there has been lots of activity regarding the final preparations for the forum. The final presentations have been reviewed and there was a meeting scheduled for March 27, 2008 to review the final posters, which will also serve as the last meeting prior to the actual forum. Mr. Phelps stated this would be a great time for the members to attend and offer comments.

IX. Appreciation for Fran Berting and Barbara Gonzales, retiring Board Members.

Ms. Houston presented both Dr. Berting and Ms. Gonzales with a letter of appreciation for their service as Board members, a framed plaque from the DOE commemorating their

years of service and a gift certificate from their fellow Board members. Both Barbara and Fran contributed a tremendous amount to this board and they will be truly missed.

X. Report from Liaison Members.

Liaison members from DOE, EPA and NMED provided comments to the Board.

A copy of the Liaison member comments can be requested from the CAB office at (505) 989-1662 or [via email](#).

- James Bearzi, NMED.
- Rich Mayer, EPA.
- Mat Johansen on behalf of George Rael, DOE.
- Paul Huber on Behalf of Susan Stiger, LANL.

XI. Public Comment Period.

No one signed up for public comment.

XII. Presentation:

“How Does LANL Conduct Risk Assessment?” with Rich Mirenda, LANL

Rich Mirenda, LANL, presented a subject matter report for the Board entitled, “How Does LANL Conduct Risk Assessment?” The presentation focused on risk assessments, looking at data and how LANL develops reports using what criteria to submit to the DOE. Risk assessment is based on criteria defined in the Consent Order and chemical screening information from EPA Region 6.

Mr. Mirenda’s presentation discussed how risk assessments ask a series of questions.

For example:

- What is it out there causing a concern?
- Who might be exposed? How much have they been exposed? For how long have they been exposed?
- What is potential for harm?
- What are acceptable levels?
- Determine if risk exceeds regulatory limits.

Mr. Mirenda’s presentation discussed risk assessment in depth. Additionally, Mr. Huber, LANL, stated that Mr. Mirenda could make an additional presentation at the next LANL Groundwater Workshop (date to be announced.)

A printed copy of Mr. Mirenda’s presentation can be requested from the CAB office at (505) 989-1662 or [via email](#).

XIII. Recap of Meeting: Issuance of Press Releases, Editorials, etc.

- Mr. Moreno provided the group with a summary of the meeting’s action items:
 - Provided First Reading for NNM CAB Bylaws amendment.
 - Heard Update for April 16, 2008 NNM CAB Forum.
 - Members were instructed to send comments regarding Board Effectiveness Survey to Dr. Rapagnani via email.

XIV. Adjournment.

With no further business to discuss, Ms. Houston, DDFO, adjourned the meeting at 8:20 p.m.

Respectfully submitted,




J. D. Campbell
Chair, NNM CAB


**Minutes prepared by Lorelei Novak, NNM CAB Technical Programs and Outreach*

Attachments:

1. Final 1-30-08 CAB Meeting Agenda.
2. Report from Menice Santistevan, Executive Director.
3. Report from J.D. Campbell, Chair, NNM CAB.
4. Report from Pam Henline, Chair, EMSR Committee.
5. Report from Ralph Phelps, Chair, WM Committee.
6. Proposed NNM CAB Bylaws Amendment.
7. Liaison Member Comments.
8. LANL Presentation, "How Does LANL Conduct Risk Assessment?"
9. NNM CAB MDA-G Educational Forum Press Release.

Public Notice:

 *All NNM CAB meetings are recorded in accordance with the Federal Advisory Committee Act. Audiotapes have been placed on file at the NNM CAB Office, 1660 Old Pecos Trail, Suite B, Santa Fe, New Mexico, 87505.

 *Reference documents listed in the Appendix section of these minutes can be requested for review at the CAB office in Santa Fe.

*For more information regarding audio transcription or any information referenced to or contained herein these minutes, please call the CAB office at (505)-989-1662.