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ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO

2

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 DATE OF ORDER
 CONTRACT NO.
 ORDER NO.

 09/19/2016
 DE-EM0003939
 DE-DT0011621

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT	AMOUNT	QUANTITY
(a)	(b)	ORDERED (c)	(d)	PRICE (e)	(f)	ACCEPTED (g)
	LANL; Task Order 3 Describe the services					
	provided by groundwater in and aroundLANL.					
	Fund: 01259 Appr Year: 2016 Allottee: 33					
	Report Entity: 490820 Object Class: 25233					
	Program: 1111643 Project: 0002157 WFO:					
	0000000 Local Use: 0000000					
	Period of Performance: 09/26/2016 to					
	09/25/2019 Effective Date: 9/26/2016					
00001	Labor Months 1-12				\$215,945.43	
00002	Materials Months 1-12				\$50,000.00	
00003	Labor Months 13-24				\$117,638.90	
00004	Materials Months 13-24				\$50,000.00	
00005	Labor Months 25-36				\$22,201.22	
00006	Materials Months 25-36				\$50,000.00	
	TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))				\$505,785.55	

SECTION B – SUPPLIES OR SERVICES/PRICES

Section B of the ID/IQ basic contract is incorporated by reference with the exception of clause(s) applicable to Fixed Price task orders (B.5). The following clauses listed below are in addition to the applicable clauses incorporated by reference from the ID/IQ basic contract.

B.1 TYPES OF CONTRACT – ITEMS BEING ACQUIRED

This Task Order is a Time-and-Material (T&M) task order in accordance with the terms and conditions set forth the Basic Contract. The Contractor has the responsibility for determining the specific methods and approaches for accomplishing the identified work. The Contractor shall furnish all personnel, facilities, equipment, material, supplies, and services (except as may be expressly set forth in this task order as furnished by the Government) and otherwise do all things necessary for, or incident to, the performance of the following items of work which are described in the Section C– Performance Work Statement.

B.2 MATERIALS

Materials include direct materials, meaning those materials that enter directly into the end product, or that are used to consume directly in connection with furnishing the end product; subcontracts; other direct costs (incidental services, travel, computer usage charges), and applicable indirect costs. Materials are reimbursed based on the Contractor's actual cost. Travel costs will be reimbursed at the Joint Travel Regulations (JTR) rates. Materials shall be provided for as approved.

B.3 LIMITATION OF FUNDS

The total obligated amount is \$215,945.43 for CLIN 00001, \$50,000.00 for CLIN 00002, \$117,638.90 for CLIN 00003, \$50,000.00 for CLIN 00004, \$22,201.22 for CLIN 00005, and \$50,000.00 for CLIN 00006, total available funding under this task order is \$505,785.55 which is available for payment of services provided during the task order period of performance found n Clause F.5 Period of Performance. The Government is not obligated to reimburse the contractor for any expenses incurred that are in excess of the funding obligated under the task order.

B.4 PRICE SCHEDULE

The total not-to-exceed (NTE) values for this task order are detailed in the table below:

Months 1 through 12

CLIN	SCHEDULE OF SUPPLIES/SERVICES	UNIT OF MEASURE	EXTENDED AMOUNT
00001	LABOR	NTE	
00002	MATERIALS	NTE	
	TOTAL PRICE – BASE PERIOD		

Base Period: Months 1 through 12					
Labor Category	Estimated Direct Productive Labor Hours	Fixed Unit Rate (Fully Burdened Rate)	Extended Amount		
Program Manager	90				
Lead Environmental Scientist	24				
Expert Consultant 2	4.7				
Project Manager 2	72				
Technical Consultant 1	260				
Analyst 2	24				
Administrative/Clerical 1	26				
Administrative/Clerical 2	21				
Administrative/Clerical 3	4				
Administrative/Clerical 4	8				
Lee Wilson & Associates – Senior Manager 4	8				
Lee Wilson & Associates – Expert Consultant 4	202				
Lee Wilson & Associates – Project Manager 1	549				
Lee Wilson & Associates – GIS Specialist	60				
NMT – Expert Consultant 4	0				
Expert Consultant 4	48				
David A Brookshire – Expert Consultant 4	20				

Months 13 through 24

CLIN	SCHEDULE OF SUPPLIES/SERVICES	UNIT OF MEASURE	EXTENDED AMOUNT
00003	LABOR	NTE	
00004	MATERIALS	NTE	
	TOTAL PRICE – MONTHS 13-24		

Months 13 through 24					
Labor Category	Estimated Direct Productive Labor Hours	Fixed Unit Rate (Fully Burdened Rate)	Extended Amount		
Program Manager	48				
Lead Environmental Scientist	24				
Expert Consultant 2	40				
Project Manager 2	48				
Technical Consultant 1	270				
Analyst 2	24				
Administrative/Clerical 1	4				
Administrative/Clerical 2	16				
Administrative/Clerical 3	2				
Administrative/Clerical 4	2				
Lee Wilson & Associates – Senior Manager 4	0				
Lee Wilson & Associates – Expert Consultant 4	40				
Lee Wilson & Associates – Project Manager 1	148				
Lee Wilson & Associates – GIS Specialist	10				
NMT – Expert Consultant 4	0				
Expert Consultant 4	120				
David A Brookshire – Expert Consultant 4	20				

Months 25 through 36

CLIN	SCHEDULE OF SUPPLIES/SERVICES	UNIT OF MEASURE	EXTENDED AMOUNT
00005	LABOR	NTE	
00006	MATERIALS	NTE	
	TOTAL PRICE – MONTHS 25-36		

Months 25 through 36					
Labor Category	Estimated Direct Productive Labor Hours	Fixed Unit Rate (Fully Burdened Rate)	Extended Amount		
Program Manager	12				
Lead Environmental Scientist	8				
Expert Consultant 2	40				
Project Manager 2	8				
Technical Consultant 1	20				
Analyst 2	0				
Administrative/Clerical 1	0				
Administrative/Clerical 2	6				
Administrative/Clerical 3	2				
Administrative/Clerical 4	2				
Lee Wilson & Associates – Senior Manager 4	0				
Lee Wilson & Associates – Expert Consultant 4	10				
Lee Wilson & Associates – Project Manager 1	16				
Lee Wilson & Associates – GIS Specialist	0				
NMT – Expert Consultant 4	12				
Expert Consultant 4	0				
David A Brookshire – Expert Consultant 4	0				

^{*}The Contractor shall exceed the Extended Amount values at its own risk.

SECTION C -- DESCRIPTION/SPECIFICATIONS/PERFORMANCE WORK STATEMENT

PERFORMANCE WORK STATEMENT (PWS) FOR

LOS ALAMOS NATIONAL LABORATORY (LANL) NATURAL RESOURCE DAMAGE ASSESSMENT (NRDA) SUPPORT SERVICES

C.1 BACKGROUND

The Contractor shall assist the Trustee Council with undertaking an NRDA consistent with provisions in Section C.2.1, Task 1 and Section C.2.2, Task 2 and C.2.3, Task 3 of the task order. To complete the NRDA, the Contractor shall utilize the work already completed for the Trustee Council; including the final LANL NRDA Plan (see http://www.lanlnrda.org/). The Contractor shall work closely with the Trustee Council in all phases of the scope of work. The Contractor shall furnish qualified personnel, equipment, materials, and services to perform the scope of work detailed in this PWS.

C.2 SCOPE OF WORK

C.2.1 Task 1: Compile and review available, existing information on groundwater in and around LANL, including review of contaminant data, information on the current and past groundwater conditions.

The Activities/Deliverables Table contains a list of activities the Trustee Council has identified to assist the Contractor in providing the Trustee Council with information regarding the current and historical conditions of groundwater in and around LANL in the context of the LANL NRDA. Task 1 activities are described below.

The Contractor shall complete the following:

C.2.1.1 The Contractor shall prepare a detailed technical work plan describing the activities necessary to compile and review existing and available pertinent information for groundwater in and around LANL. The Contractor may propose to the EM-LA Contracting Officer to develop a single comprehensive detailed technical work plan to address tasks 1, 2, and 3, or to combine tasks 2 and 3 in a separate work plan from task 1. The contractor shall submit the draft work plan to the Trustee Council and approved peer reviewers and incorporate comments into the final work plan as necessary.

- C.2.1.2 The Contractor shall identify data sources and review theinformation currently available on groundwater in and around LANL, including review of contaminant data, information on the current and historical groundwater conditions (i.e., data on contamination as a result of the discharge of oil or release of hazardous substances from operations at Los Alamos National Laboratory, groundwater flow, and current nature and extent of contamination).
- C.2.1.3 The Contractor shall obtain technical peer review of information obtained in C.2.1.2 by Trustee Council approved technical peer reviewer(s) and shall incorporate all comments on the work plan and draft report to the satisfaction of the Trustee Council. The Contractor may combine peer review for tasks 1, 2, and 3 into one peer review.
- C.2.1.4 The Contractor shall analyze existing information on the current and past extent of contamination as a result of the discharge of oil or release of hazardous substances from operations at Los Alamos NationalLaboratory.
- C.2.1.5 The Contractor shall develop and present to the Trustee Council and Peer Reviewers a draft report summarizing existing groundwaterdata and information and the current and past extent of LANL derived groundwater contamination.
- C.2.1.6 The Contractor shall incorporate comments and provide a final report to the Trustee Council

C.2.2 Task 2: Define baseline conditions for groundwater in and around LANL.

The Activities/Deliverables Table contains a list of activities the Trustee Council has identified to assist the Contractor in providing the Trustee Council with information regarding the baseline conditions of groundwater in and around LANL:

C.2.2.1 The Contractor shall prepare a detailed technical work plan describing its approach to define baseline conditions for groundwater in and around LANL and describe the activities necessary to compile and review existing and available pertinent information to define baseline conditions for groundwater in and around LANL. The Contractor may propose to the EM-LA Contracting Officer to develop one comprehensive detailed technical work plan to address tasks 1, 2, and 3, or to develop a detailed technical work plan for tasks 2 and 3 separate from the task 1 work plan. The Contractor shall submit the draft work plan to the Trustee Council and approved peer reviewers and incorporate comments into the final work plan as necessary.

- C.2.2.2 The Contractor shall obtain and compile existing and available data necessary to determine baseline conditions for groundwater in and around LANL. Contractor shall use the definition of Baseline in the Department of Interior Natural Resource Damage Assessment guidance regulations as found in 43 C.F.R Sec 11.14(e).
- C.2.2.3 The Contractor shall obtain a technical peer review of baseline study for LANL groundwater from LANL Trustee Council approved technical peer reviewer(s).
- C.2.2.4 The Contractor shall provide results of the baseline study to the Trustee Council in the form of a memorandum, and shall utilize the information for task 3, services provided by groundwater.
- C.2.3 Task 3: Describe the services provided by groundwater in and around LANL and determine how services have been impacted by contamination as a result of the discharge of oil or release of hazardous substances from operations at Los Alamos National Laboratory.

The Activities/Deliverables Table contains a list of activities the Trustee Council has identified to assist the Contractor in providing the Trustee Council with information regarding the current services provided by groundwater in and around LANL and to determine how services have been impacted by contamination as a result of the discharge of oil or release of hazardous substances from operations at Los Alamos National Laboratory. Task 3 activities are described below:

- C.2.3.1 The Contractor shall prepare a detailed technical work plan describing the activities necessary to compile and review existing and available pertinent information to define services provided by LANL groundwater in and around LANL. The Contractor may propose to the EM-LA Contracting Officer to develop one comprehensive detailed technical work plan to address tasks 1, 2, and 3, or may propose to combine task 2 and 3 into one work plan separate from task 1. The contractor shall submit the draft work plan to the Trustee Council and approved peer reviewers and incorporate comments into the final work plan as necessary.
- C.2.3.2 The Contractor shall describe the services provided by groundwater in and around LANL. This analysis should address the full range of services, including use, non-use, and in-situ services.
- C.2.3.3 The Contractor shall incorporate baseline study results into groundwater services analysis.
- C.2.3.4 The Contractor shall determine how services have been impacted by releasesof hazardous contaminants from LANL site operations.
- C.2.3.5 The Contractor shall develop a draft report summarizing theservices provided by groundwater resources in and around LANL.

- C.2.3.6 The Contractor shall obtain a technical peer review of draft reportfrom LANL Trustee Council approved technical peer reviewer(s).
- C.2.3.7 The Contractor shall incorporate all comments to the satisfaction of the Trustee Council into a final report.
- C.2.3.8 The Contractor shall provide recommendations to the LANLTrustee Council for next steps.

C.2.4 Activities/Deliverables

The Contractor shall develop a comprehensive project schedule for each task issued under the task order which shall be included in the task order's Project Management Work Plan as outlined in Section C.2.1.1, C.2.2.1, and C.2.3.1. The schedule of activities/deliverables provided below is a partial estimate of the requirements under this task order. The Contractor shall perform the following activities and provide the following deliverables under the task order. All deliverables requiring Trustee Council review, revision, and approval will follow the process outlined in Section C.3.2.6. Due dates for deliverables will be specified after the initial meeting with Trustee Council and subsequent direction from the Contracting Officer.

NO.	DELIVERABLE	SCHEDULE
1	Prepare Updated Project Management Plan, Draft Technical Work Plan with schedule for the task for review by the Trustee Council	Within 14 days of TO award
2	Orientation Briefing with Trustee Council	At next scheduled Trustee Council meeting after TO award
3.1	Final Updated Overall Project Management Plan	14 days after receipt of Trustee comments
4.1	Draft Technical Work Plan for Task ready for technical peer review (including quality assurance plan)	14 days after receipt of Trustee comments on Draft Work Plan
4.2	Technical Peer Review of Work Plan for Task	45 days after confirmation of peer reviewers by Trustee Council
4.3	Final Technical Work Plan after Trustee and technical peer review comments	14 days after discussion of peer review comments with LANL TC
5	Complete identification of data sources	90 days after finalization of work plan
6	Develop comprehensive index or database of existing groundwater NRDA data	180 days after finalization of work plan
7	Provide results of initial efforts on groundwater services characterization to LANL TC	180 days after finalization of work plan
8	Provide results of initial efforts on existing groundwater contamination to LANL TC	9 months after finalization of work plan
9	Complete draft groundwater characterization report and provide to LANL TC	12 months after finalization of work plan
10a	Complete draft baseline study memorandum and provide to LANL TC	7 months after finalization of work plan
10b	Complete draft groundwater services report and provide to LANL TC	12 months after finalization of work plan
11	Conduct technical peer review of baseline study memorandum	2 months after completion of step 10
12	Conduct technical peer review of groundwater services report	2 months after completion of step 10
13	Conduct technical peer review of groundwater characterization report	2 months after completion of step 10
14	Produce final report on groundwater services, baseline, and characterization and provide recommendations to the LANL TC on next steps	2 months after receipt of Trustee and peer review comments

C.3 TECHNICAL REQUIREMENTS

C.3.1 Technical Specifications

The Contractor must follow the technical specifications that apply directly to the development and finalization of specified plans listed in Section C.2.1. As such, the deliverables identified in this PWS must follow the regulations and Department of the Interior NRDA Implementing Procedures unless deviations are approved by the COR in writing on an individual task order basis. The Contractor will be expected to provide the Trustee Council with recommendations for efficiencies that can be realized for any portions of the natural resource damage assessment process covered under this task order.

C.3.2 Other Requirements

The Contractor shall conduct site visits as necessary and shall attend Trustee Council meetings in person or by telephone, as determined by the Trustee Council. The development of the Restoration and Compensation Determination Plan, Report of Assessment, and Restoration Plan/Environmental Assessment shall generally be performed at the Contractor's offices.

- C.3.2.1 In addition to individual task order work plans that may be required, the Contractor shall prepare an overall Project Management Work Plan based on the tasks in this PWS and relevant requirements and guidance, as follows:
 - a. The Project Management Work Plan shall be submitted to the COR for evaluation. The Contractor shall make any revisions recommended by the COR. The Contractor may review and recommend additional revisions to the COR; however, all revisions must be approved by the COR.
 - b. The Project Management Work Plan shall identify how the work under the task order will be addressed. It shall include (1) a description of methods proposed to plan, manage, control, and report on the work; (2) a project organization chart with a description of the roles and responsibilities of key individuals and groups; (3) a staffing plan for cost-effective utilization of staff resources and a process proposed for maintaining communication and control regardless of project staff location; (4) a proposed work breakdown structure for planning, managing, and reporting purposes; (5) a schedule for completion of the work; (6) a proven approach for managing project risk derived from cost, schedule, technical, public, or regulatory unknowns; and (7) a quality assurance plan, described further below.
 - c. The Project Management Work Plan shall include a quality assurance plan for executing the work that describes how the

Contractor will track, validate, and calculate data to be used in development of the plans listed in Section C.2.2. The quality assurance plan shall include a change tracking system. The quality assurance plan shall include a document style guide that addresses writing style, format, table and figure presentation, use of numerical units, and referencing. All deliverables shall exhibit correct spelling and grammar, and shall use a professional format without any corporate tags (such as headers, footers, or stationery). Rework of deliverables due to errors of

this nature (rather than changes) shall be done at no additional charge to DOE. All deliverables shall be clear and concise, and consistent with applicable NRDA regulations and guidance.

- d. All work under this task order shall be completed in accordance with the task order's Project Management Work Plan. The Contractor shall furnish all labor, materials, equipment, facilities, transportation, and incidentals necessary to perform the work under each task order in accordance with the task order PWS.
- C.3.2.2The Contractor shall establish, maintain, and use a performance measurement system that accurately records and reports performance under each task order against task order requirements. The Contractor shall submit a Monthly Progress Report for the task order not later than the eighth business day prior to the end of each calendar month. For firm fixed-price task orders (where management is established by performance milestones, schedules, and percentage of project completion), the performance measurement system must provide adequate insight into potential risks to DOE relating to achievement of cost, schedule and technical performance objectives, as determined by the contracting officer. For Time-and-Materials task orders, the performance measurement system must provide a sufficient level of detail to demonstrate progress against planned scope, schedule, and budget, as well as brief descriptions of issues and the Contractor's plans for recovery of undesirable cost and schedule variances.
- C.3.2.3 During the task order orientation meeting, the Contractor shall meet separately with the COR and other DOE officials to discuss the task order expectation and submittals, and retrieval and utilization of existing data.
- C.3.2.4 The Contractor shall include a detailed schedule for each task under this task order. For sake of efficiency, all three tasks in this task order may be combined into one detailed schedule.
- C.3.2.5 All reports identified in this PWS shall follow a reviewprocess:

- a. The Trustee Council may request review of other deliverables in Task 1, Task 2, and Task 3. In addition, DOE will perform a quality check of the final draft document, with a DOE review period of five business days, prior to finalization of the documents for print. The Contractor shall work with DOE to obtain and resolve Trustee comments.
- b. Where a task requires a presentation of a report to or a discussion with the Trustee Council, the report or discussion materials will be transmitted to the Trustee Council a minimum of five working days prior to the Trustee Council Meeting.
- c. Deliverables for the second round of review and draft final documents shall include a red-line/strikeout draft as well as aread copy draft.
- d. All comments shall be responded to in a comment log (formatto be developed by the Contractor) that contains the following:
 - i. A statement or summary of each comment made by the Trustee Council, an individual Trustee, or a member of the public;
 - ii. The identity and affiliation, if any, of each commenter; and
 - iii. A statement describing the final disposition for each comment in the document.
- C.3.2.6 All reports shall be provided in Microsoft Word format, with the final report/document provided in .pdf format. DOE will distribute final documents to the Trustees and other interested parties and public reading rooms as applicable.
- C.3.2.7 Documentation, rationale, and/or references shall be furnished for all analytical assumptions. Calculation packages shall be furnished with all technical analysis. All technical calculations and analysis will be validated for accuracy.
- C.3.2.8 The Contractor shall maintain an electronically-based record file of all documents, reports, calculations, etc. used to prepare reports and supporting deliverables under this task order. The file must have search capabilities and be kept current as work progresses. Records placed in the file may be both hard copy and electronic. Custodial transfer of the record file may occur at any time during the document preparation process at the request of the COR, and shall occur after the distribution of the final deliverables. The Contractor shall deliver the record file at a time and to a place designated by the COR.

C.3.3 Resource Requirements and/or Government Furnished Property

No resources/equipment, other than data, documents and appropriate facilities/equipment for the proper execution of duties described in Section C while the contractor is on travel to Government facilities, will be made available by DOE.

SECTION D PACKAGING AND MARKING

Section D of the ID/IQ Basic Contract is incorporated by reference.

SECTION E - INSPECTION AND ACCEPTANCE

Section E of the ID/IQ basic contract is incorporated by reference with the exception of the clause(s) that is applicable to Fixed Price task orders only.

SECTION F - DELIVERIES OR PERFORMANCE

Section F of the ID/IQ basic contract is incorporated by reference with the exception of the clause(s) that is applicable to Fixed Price task orders only.

Section F clauses F.3, F.4, F.5, F.6 of the ID/IQ Basic Contract are filled in and provided below.

F.3 PLACE OF PERFORMANCE

The services specified by this Task Order shall be performed at the Contractor's facilities, LANL, surrounding areas and Trustee meetings. Travel expenses will be reimbursed on in accordance with FAR 31.205-46 – Travel Costs and Section B.

F.4 DELIVERABLES

See Section C.2.3 of the PWS for a list of Activities/Deliverables.

F.5 CONTRACT TERM

The period of performance for this task order is for three (3) years from the date of task order award.

F.6 EMCBC-F-1001 DELIVERY SCHEDULE

See Section C.2.3 of the PWS for schedule dates for deliverables.

SECTION G - CONTRACT ADMINISTRATION DATA

Section G of the ID/IQ basic contract is incorporated by reference.

SECTION H - SPECIAL CONTRACT REQUIREMENTS

Section H of the ID/IQ Basic Contract is hereby incorporated by reference. Section H clause

H.07 of the ID/IQ Basic Contract are filled in and provided below.

H.07 GOVERNMENT FURNISHED FACILITIES, PROPERTY AND EQUIPMENT

Add the following:

The Government will provide the contractor employee with appropriate facilities and equipment for the proper execution of duties described in Section C while the contractor is on travel to Government facilities.

SECTION I - CONTRACT CLAUSES

Section I of the ID/IQ Basic Contract is hereby incorporated by reference, the Fixed Price clauses from I.93 to I.104 do not apply. The following Time and Material Clauses apply to this Task Order.

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

Section J of the ID/IQ basic contract is incorporated by reference. Attachment D: Schedule of Fully Burdened Labor Rates is not incorporated by reference, but the labor rates used in Section B are in accordance with the rates in this attachment. The following Attachment is added to this task order.

ATTACHMENT E: NOTICE OF NONDISCLOSURE - REDACTED

"