

# ORDER FOR SUPPLIES OR SERVICES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

CONFORMED THROUGH MOD #006

1. DATE OF ORDER 02/15/2018		2. CONTRACT NO. (If any) DE-EM0003298		6. SHIP TO: a. NAME OF CONSIGNEE Multiple Destinations	
3. ORDER NO. DE-DT0010459/0006		4. REQUISITION/REFERENCE NO.			
5. ISSUING OFFICE (Address correspondence to) EMCBC U.S. Department of Energy EM Consolidated Business Center 250 E. 5th Street, Suite 500 Cincinnati OH 45202				b. STREET ADDRESS	
				c. CITY	d. STATE e. ZIP CODE
7. TO: Ron Lovato				f. SHIP VIA	
a. NAME OF CONTRACTOR TSAY PROFESSIONAL SERVICES INC.				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
c. STREET ADDRESS PO BOX 1079				Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY Ohkay Owingeh		e. STATE NM	f. ZIP CODE 875661079		
9. ACCOUNTING AND APPROPRIATION DATA				10. REQUISITIONING OFFICE	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Various	
<input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB					
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) Multiple	
				16. DISCOUNT TERMS NET 30	

## 17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)		QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 833158590 In accordance with FAR 52.243-3 Changes Time-and-Materials or Labor Hours SEP 2000 of the Master Contract DE-EM0003298, DOE is issuing this bilateral modification to Section F.1 of Task Order DE-DT0010459 to Continued ...						
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:					\$4,196,931.00	
	a. NAME  OR for EMCBC						
	b. STREET ADDRESS (or P.O. Box)  U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 6017						\$4,196,931.00
	c. CITY  Oak Ridge		d. STATE  TN	e. ZIP CODE  37831			

\$4,196,931.00

\$4,196,931.00

22. UNITED STATES OF 02/15/2018

AMERICA BY (Signature)

23. NAME (Typed)

## ORDER FOR SUPPLIES OR SERVICES

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## SCHEDULE - CONTINUATION

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER	CONTRACT NO.	ORDER NO.
02/15/2018	DE-EM0003298/0006	DE-DT0010459/0006

ITEM NO.	SUPPLIES/SERVICES	QUANTITY ORDERED	UNIT	UNIT PRICE	AMOUNT	QUANTITY ACCEPTED
(a)	(b)	(c)	(d)	(e)	(f)	(g)
00001	<p>extend the period of performance end date from February 28, 2018 to April 30, 2018. The extension is need to allow the Contractor to continue supporting the EM-LA Bridge Contract that ends on April 29, 2018. This is a no cost modification. Period of Performance: 10/01/2017 to 04/30/2018</p> <p>Provide new task order funding for regulatory compliance support services through TSAY Professional Services, Provide new task order funding for regulatory compliance support services through TSAY Professional Services, Inc.IGF::OT::IGF Provide regulatory support services and technical expertise to comply with the March 2005 Compliance Order on Consent, the Individual permit for Storm water, Resource Conservation and Recovery Act Hazardous Waste Facility Permit and other applicable compliance areas for Fiscal Year 2016.</p> <p>CID: DE-EM0003298 Requisition No: 16EM000283</p> <p>Delivery: 1 Days After Award Accounting Info: Fund: 01250 Appr Year: 2016 Allottee: 33 Report Entity: 490820 Object Class: 25233 Program: 1111513 Project: 0002168 WFO: 0000000 Local Use: 0000000 Funded: \$1,287,790.00 FOB: Destination</p>				1,287,790.00	
00002	<p>Additional funding for TSAY Task Order#5 for continuation of environmental regulatory support</p> <p>Additional funding for TSAY Task Order#5 for continuation of environmental regulatory support</p> <p>CS: Bob Maynard CID: DE-DT0010459 Requisition No: 17EM000279</p> <p>Continued ...</p>				1,966,673.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$3,254,463.00	

**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

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**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 02/15/2018	CONTRACT NO. DE-EM0003298/0006	ORDER NO. DE-DT0010459/0006
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
00003	Delivery: 02/28/2018 Accounting Info: Fund: 01250 Appr Year: 2017 Allottee: 33 Report Entity: 490820 Object Class: 25233 Program: 1111513 Project: 0002168 WFO: 0000000 Local Use: 0000000 Funded: \$1,966,673.00 FOB: Destination  TSAY Professional Services, Inc. DT0010459 \$942,468.00 TSAY Professional Services, Inc. DT0010459 \$942,468.00 CO Robert Maynard Requisition No: 18EM003141  Delivery: 1 Days After Award Accounting Info: Fund: 01250 Appr Year: 2018 Allottee: 33 Report Entity: 490820 Object Class: 25233 Program: 1111513 Project: 0002168 WFO: 0000000 Local Use: 0000000 Funded: \$942,468.00 FOB: Destination				942,468.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$942,468.00

**SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS**

Section B of the Basic Contract is incorporated by reference, with the exception/addition of the following:

- B.1.** This Task Order is a Time and Material (T&M) order in accordance with the terms and conditions set forth the Basic Contract, DE-EM0003298.

The Contractor shall furnish all personnel, facilities, equipment, material, supplies and services (except as may be expressly set forth in the contractor or this task order as furnished by the Government) and otherwise do all things necessary for meeting the requirements identified in Section C, Description/Specifications/Statement of Work for Fiscal Year 2017 and 2018.

- B.2.** The total estimated not-to-exceed value of this task order is as follows:

**Year #1: 10/01/2015 to 09/30/2016**

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Regulatory Compliance Activities</b>			
Senior Program Manager (TSAY)	80		
Contract Administrator (TSAY)	40		
Program Manager (Adelante)	1,800		
Principal Scientist/Engineer (Adelante)	3,600		
Science/Engineer Analyst I (Adelante)	240		
<b>Regulatory Compliance Activities Subtotal</b>			<b>\$878,165.00</b>

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>PRS Database and PR-ID</b>			
Senior Program Manager (TSAY)	40		
Senior Scientist/Engineer (Adelante)	1,800		
<b>PRS Database and PR-ID Total</b>			<b>\$221,011.00</b>

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Records Management</b>			
Senior Program Manager (TSAY)	40		
Senior Scientist/Engineer Analyst (Adelante)	1,800		
<b>Records Management Total</b>			

<b>YEAR 1 TOTAL</b>			
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Year #2: 10/01/2016 to 09/30/2017

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Regulatory Compliance Activities</b>			
Senior Program Manager (TSAY)	2		
Contract Administrator (TSAY)	10		
Program Manager (Adelante)	136		
Senior Scientist/Engineer (Adelante)	16		
Science/Engineer Analyst I (Adelante)	100		
<b>Regulatory Compliance Activities Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>PRS Database and PR-ID</b>			
Senior Program Manager (TSAY)	1		
Principal Scientist/Engineer (Adelante)	114		
Senior Scientist/Engineer (Adelante)	326		
Scientist/Engineer III (Adelante)	60		
Scientist/Engineer II (Adelante)	165		
Senior Science/Engineering Analyst (Adelante)	168		
<b>PRS Database and PR-ID Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Records Management</b>			
Senior Program Manager (TSAY)	1		
Principal Scientist/Engineer (Adelante)	20		
Scientist/Engineer II (Adelante)	180		
Scientist/Engineer I (Adelante)	180		
Senior Science/Engineering Analyst II (Adelante)	180		
Senior Science/Engineering Analyst (Adelante)	16		
<b>Records Management Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Regulatory Compliance Activities</b>			
Senior Program Manager (TSAY)	38		
Contract Administrator (TSAY)	85		
Program Manager (Adelante)	1,398		
Senior Scientist/Engineer (Adelante)	240		
Science/Engineer Analyst I (Adelante)	1,108		
<b>Regulatory Compliance Activities Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Extended Amount
<b>PRS Database and PR-ID</b>			
Senior Program Manager (TSAY)	15		
Principal Scientist/Engineer (Adelante)	1,140		
Senior Scientist/Engineer ((Adelante)	3,330		
Scientist/Engineer III (Adelante)	600		
Science/Engineer II (Adelante)	1,650		
Senior Science/Engineering Analyst (Adelante)	1,680		
<b>PRS Database and PR-ID Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Extended Amount
<b>Records Management</b>			
Senior Program Manager (TSAY)	15		
Principal Scientist/Engineer (Adelante)	200		
Scientist/Engineer II (Adelante)	1,524		
Science/Engineer I (Adelante)	1,524		
Senior Science/Engineering Analyst II (Adelante)	1,524		
Senior Science/Engineering Analyst (Adelante)	160		
<b>Records Management Subtotal</b>			

<b>YEAR 2 TOTAL</b>	
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**Year 3 10/01/2017 to 12/21/2017 (Master Contract Year 3 Rates)**

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Regulatory Compliance Activities</b>			
Senior Program Manager (TSAY)	10		
Contract Administrator (TSAY)	24		
Program Manager (Adelante)	264		
Principal Scientist/Engineer (Adelante)	70		
Senior Scientist/Engineer (Adelante)	70		
Science/Engineer Analyst I (Adelante)	378		
<b>Regulatory Compliance Activities Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>PRS Database and PR-ID</b>			
Senior Program Manager (TSAY)	3		
Principal Scientist/Engineer (Adelante)	348		
Senior Scientist/Engineer (Adelante)	961		
Scientist/Engineer III (Adelante)	187		
Scientist/Engineer II (Adelante)	495		
Senior Science/Engineering Analyst (Adelante)	440		
<b>PRS Database and PR-ID Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Records Management</b>			
Senior Program Manager (TSAY)	3		
Principal Scientist/Engineer (Adelante)	55		
Scientist/Engineer II (Adelante)	404		
Scientist/Engineer I (Adelante)	404		
Senior Science/Engineering Analyst II (Adelante)	404		
Senior Science/Engineering Analyst (Adelante)	44		
<b>Records Management Subtotal</b>			

<b>Sub Total Year 3</b>	
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**Year 4 12/22/2017 to 02/28/2018 (Master Contract Year 4 Rates)**

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Regulatory Compliance Activities</b>			
Senior program Manager (TSAY)	10		
Contract Administrator (TSAY)	22		
Program Manager (Adelante)	252		
Principal Scientist/Engineer (Adelante)	58		
Senior Scientist/Engineer (Adelante)	58		
Science/Engineer Analyst I (Adelante)	310		
<b>Regulatory Compliance Activities Subtotal</b>			

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>PRS Database and PR-ID</b>			
Senior Program Manager (TSAY)	4		
Principal Scientist/Engineer (Adelante)	285		
Senior Scientist/Engineer (Adelante)	842		
Scientist/Engineer III (Adelante)	154		
Scientist/Engineer II (Adelante)	405		
Senior Science/Engineering Analyst (Adelante)	360		
<b>PRS Database and PR-ID Subtotal</b>			<b>\$244,367.00</b>

Labor Category	Estimated Hours	Fully-Burdened Labor Rates	Total Amount
<b>Records Management</b>			
Senior Program Manager (TSAY)	4		
Principal Scientist/Engineer (Adelante)	45		
Scientist/Engineer II (Adelante)	380		
Scientist/Engineer I (Adelante)	380		
Senior Science/Engineering Analyst II (Adelante)	380		
Senior Science/Engineering Analyst (Adelante)	36		
<b>Records Management Subtotal</b>			

<b>Subtotal Year 4</b>	
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<b>Year 3 and 4 TOTAL</b>	
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<b>GRAND TOTAL</b>	
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The Contractor shall use reasonable effort to deliver the total level of effort required within the proposed not to exceed (NTE) amount; the Contractor shall exceed the NTE values established above at its own risk. The contractor shall not be bound to deliver labor hours by labor category in strict accordance with this order, but shall instead be authorized to interchange labor hours within the approved labor categories and manage to the total bottom-line within the task order's ceiling amount.



**SECTION C - DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK**

**REGULATORY SUPPORT SERVICES TASK ORDER- FY16**

**C.1. Purpose, Objectives, and Background:**

The purpose of this task order (TO) is to obtain regulatory support services and technical expertise required to comply with the March 2005 Compliance Order on Consent (Consent Order), the Individual Permit for Stormwater (IP), Resource Conservation and Recover Act (RCRA) Hazardous Waste Facility Permit (RCRA Permit) and other applicable compliance areas for Fiscal Year 2018.

**C.2. Description of Work to Be Performed:**

C.2.1. The Contractor shall complete the following regulatory compliance support activities:

- C.2.1.1. Prepare, review and comment on documents to be submitted to the New Mexico Environment Department (NMED)/ Environmental Protection Agency (EPA) under the Consent Order, IP or other internal documents reporting on Consent Order activities.
- C.2.1.2. Prepare comment responses based on notices of deficiency (NODs) or other regulatory correspondence under the Consent Order and/or the IP.
- C.2.1.3. Prepare investigation work plans, investigation reports, corrective measures evaluation reports, and other regulatory deliverables.
- C.2.1.4. Participate in LANL Peer Review meetings and meetings with environmental regulators to resolve technical issues with environmental documents.
- C.2.1.5. Provide subject matter expert (SME) support for developing Material Disposal Area (MDA) closure strategies to comply with the Consent Order and DOE Orders 435.1 and 458.
- C.2.1.6. Develop environmental Fact Sheets for two groundwater investigatory activities (hexavalent chromium and Research Division Explosives).
- C.2.1.7. Prepare documents associated with Consent Order modifications and IP Permit renewals.
- C.2.1.8. Support development, review, and comment resolution on environmental procedures.

C.2.2. The Contractor shall complete the following Potential Release Site (PRS) Database and project requirements identification (PR-ID) activities:

- C.2.2.1. Retrieve and review information from the PRS Database and master files.
- C.2.2.2. Review and revise the site descriptions and spatial data for non-IP solid waste management units (SWMUs)/areas of concern (AOCs) to accurately reflect the description, status, and spatial data of the SWMU or AOC.
- C.2.2.3. Update the PRS Database to include the following:
  - a. SWNIU/AOC history containing all investigation, remediation, and D&D/construction activities undertaken from fiscal year 2005 to the present.
  - b. Complete unit descriptions of sites including the site description, site history, site status, analytical data, and documents.

- c. Update unit descriptions (including SWMU/AOC boundaries) for all sites.
- d. Update site data sets when sampling activities have been conducted.
- e. Link documents in the Records Processing Facility to the PRS Database.
- C.2.2.4. Review PR-ID and excavation permit requests. Retrieve and review information from the PRS Database and master files related to the specific area identified in the request and provide comments to the requesting organization within the designated timeframe.
- C.2.3. The Contractor shall provide technical support personnel to manage/maintain/update environmental records management systems and other related environmental databases (e.g. Environmental Document Management System [EDMS], PRS database, SharePoint, etc.).

**C.3. Deliverables/Milestones:**

- C.3.1. The Contractor shall deliver to the COR the fact sheets for the groundwater investigatory activities required in Section C.2.1.6. by February 27, 2016.
- C.3.2. The Contractor shall deliver a monthly progress/status report to the DOE COR by the 5<sup>th</sup> business day of each subsequent month covering the work performed during the previous month and the planned work for the upcoming month.
- C.3.3. The Contractor shall perform the following when submitting all documents:
  - C.3.3.1. Use the guidance provided in "Editing and Composing Guidelines," current edition.
  - C.3.3.2. Deliver documents to the requester in electronic format. If compact discs (CDs) or other portable media are used, they must be-compatible with PC machines.
  - C.3.3.3. Deliver text and table documents in Microsoft Word format, illustrations in Illustrator (.ai) or (.eps) format, and photographs in Photoshop or Jpeg (.jpg) format, unless another format is specifically approved by the requester.
  - C.3.3.4. Provide internal consistency within sections of the documents.
- C.3.4. Changes to interim delivery dates and milestones shall be coordinated with and approved by the COR. Changes to the completion date must be approved by the Contracting Officer.

**SECTION D PACKAGING AND MARKING**

Section D of the Basic Contract is incorporated by reference.

**SECTION E - INSPECTION AND ACCEPTANCE**

Section E of the Basic Contract is incorporated by reference with the exception of those clauses that are labeled as being applicable only to FFP task orders.

#### **SECTION F - DELIVERIES OR PERFORMANCE**

Section F of the Basic Contract is incorporated by reference, with the exception of those clauses that are labeled as being applicable only to FFP task orders and with the exception/addition of the following:

- F.1.** The period of performance shall be from date of task order award through April 30, 2018.

#### **SECTION G - CONTRACT ADMINISTRATION DATA**

Section G of the Basic Contract is incorporated by reference, with the exception/addition of the following:

- G.1.** The Contracting Officer's Representative (COR) for this task order is:

Name: David S. Rhodes

Phone: (505) 665-5325

Email: david.rhodes@em.doe.gov

#### **SECTION H - SPECIAL CONTRACT REQUIREMENTS**

Section H of the Basic Contract is incorporated by reference, with the exception/addition of the following:

- H.1.** Government Furnished Items: The Government will provide office space, telephones, government computers, access to the LANL yellow network, and office supplies for the duration of this task order.

- G.5** Contract Administration:

The name and correspondence address of the Contracting Officer (CO) who will be responsible for the administration of the basic contract and all task orders issued under the basic contract is:

Robert G. Maynard

Email: [Robert.maynard@em.doe.gov](mailto:Robert.maynard@em.doe.gov)

US Department of Energy

Environmental Management – Los Alamos Field Office

3747 West Jemez Road

M/S A316

Los Alamos, NM 87544

Phone: (505) 606-0398

#### **SECTION I - CONTRACT CLAUSES**

Section I of the Basic Contract is hereby incorporated by reference with the exception of those clauses that are labeled as being applicable only to FFP task orders.

#### **SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

Section J of the Basic Contract is hereby incorporated by reference, with the exception of Attachments C.2 [Register of Wage Determinations and Fringe Benefits (Davis-Bacon) - Heavy Construction Projects (Applicable to construction work only)], C.3 [Register of Wage Determinations and Fringe Benefits (Davis-Bacon) - Building (Applicable to construction work only)], and C.4 [Register of Wage Determinations and Fringe Benefits (Davis-Bacon) - Highway (Applicable to construction work only)].