

Program Direction enables EERE to maintain and support a world-class federal workforce to accomplish its mission of creating and sustaining American leadership in the sustainable transportation, renewable power, and energy efficiency sectors. The FY 2017 Program Direction budget request provides resources for program and project management, administrative support, contract administration, human capital management, headquarters and field site non-laboratory facilities and infrastructure, and contractor support.

### What We Do

Program Direction funding consists of four main categories: Salaries and Benefits, Travel, Support Services, and Other Related Expenses.

- ✓ **Salaries and Benefits** will fund approximately 707 full-time employees needed to effectively execute the EERE portfolio. EERE staff provide expertise in implementing and integrating technology programs through comprehensive program and project management and technical assistance. This funding also supports business administration expertise in budget and financial management, program evaluation, procurement, contract administration, legal services, and information technology (IT) systems.
- ✓ **Travel** funds enable the proper management and oversight of federally funded projects, agreements, and grants. These activities include regular audits and on-site monitoring of both new and continuing projects and energy assistance programs. Travel also supports international activities necessary to address global climate change and supports a number of key bilateral and multilateral initiatives to further DOE's goals.

- ✓ **Support Services** funding provides technical, analytical, and administrative contract support, including IT services such as automated data processing, internal and external information management, and network systems. These services increase accountability and transparency and enable EERE to efficiently meet its requirements for corporate level planning, evaluation, reporting, analysis and administrative services. This funding also supports training and education.
- ✓ **Other Related Expenses** provide funds for office space at DOE HQ and the field sites and also supports EERE's contribution to the Department's Working Capital Fund (WCF) for common administrative services, such as rent and building operations, telecommunications, network connectivity, supplies/equipment, printing/graphics, copying, mail, contract closeout, purchase card surveillance, and salary and benefit expenses for federal employees who administer the WCF business lines. In addition, WCF services include online training, the Corporate Human Resource Information System, payroll processing, and the Project Management Career Development Program.

### Program Goals/Metrics

- Hire up to 707 Full-Time Equivalent (FTE) employees, which will enable EERE to achieve operational and technical excellence by optimizing staffing and developing a Performance-Based culture that ensures EERE projects are properly executed with transparency, oversight and accountability to maximize mission success.
- EERE will focus on the results and findings of the Federal Employee's Viewpoint Survey (FEVS) to improve employee engagement and organizational performance. EERE significantly increased its FEVS response rate to 84% in 2015 from 49% in 2013, demonstrating the high level of interest of EERE staff in making EERE the best organization it can be. The FEVS scores indicate that EERE employees are highly motivated and recognize the importance of EERE's mission.

(Dollars in Thousands)	FY 2015 Enacted	FY 2016 Enacted	FY 2017 Requested
Salaries and Benefits	\$105,747	\$105,747	\$106,470
Travel	\$3,543	\$3,500	\$4,000
Support Services	\$21,330	\$16,330	\$21,330
Other Related Expenses	\$29,380	\$29,423	\$39,100
<b>Total, Program Direction</b>	<b>\$160,000</b>	<b>\$155,000</b>	<b>\$170,900</b>

## FY 2017 Priorities

- **Hire staff** up to a maximum FTE level of approximately 707.
- **Strengthen EERE's workforce** through training and talent management programs, including effective recruitment strategies, career and leadership development, and succession planning.
- **Continue the IT Systems Integration (ITSI)** effort launched in FY 2015, to develop and maintain an integrated IT-based platform for EERE's business processes. The purpose of the ITSI project is to improve EERE's operational effectiveness and efficiency by providing an information technology system that supports improved execution of its business processes for managing its programs, projects, and data.
- **Support lean Active Project Management** across EERE's full portfolio of projects, including travel to project sites and IT systems support for project and portfolio management.
- **Maximize the efficient and effective use of available resources to accomplish EERE's core mission.** EERE will continue to re-engineer its operations to reduce overall operational expenses and improve the delivery of EERE services to the public.

## Key Accomplishments

- **Exceeded Active Project Management (APM)**  
Four times more projects/year were closed out early since the APM started.
- **Implemented** a set of principles that will guide and empower EERE and laboratory employees to ensure that the national laboratories deliver innovative and transformative scientific and technological solutions to energy, security, economic, and environmental challenges facing the United States in the 21st century. These core principles, operating principles, and implementation strategies define and communicate how the EERE will uniformly and effectively engage with DOE's national laboratories.
- **Released EERE's 2016-2020 Strategic Plan**, a blueprint for how EERE will tackle the challenges and opportunities that lie ahead for the country and the world in clean energy. This plan will also help us evaluate our successes.



President Obama stands next to DOE Deputy Secretary Elizabeth Sherwood-Randall during a rooftop solar tour of the Department of Energy's building.