DEPARTMENT OF ENERGY
WIDELY ATTENDED GATHERING DETERMINATION (PAS)

This form is to be used by Presidentially Appointed, Senate-Confirmed (PAS) employees. PAS employees must obtain written approval from the Designated Agency Ethics Official (or their designee) prior to accepting gifts of free attendance under the Widely Attended Gathering exception to the gift rules. **Please submit this form and the invitation you received to ethics counsel at standardsofconduct@hq.doe.gov for determination that your attendance at the event is permissible under the federal gift rules**. *(Note you may need to reach out to the contact listed on the invitation to gather the information necessary to fill out this form.)*

Event Information:

1. Name and title of Department of Energy (DOE) PAS employee invited to attend event:

2. Name of the event:

3. Sponsor of the event:

4. Event date and location:

5. Cost of the event (If the event is free to attend, please provide the per person cost the sponsor is spending to put on the event):

6. Has someone other than the sponsor of the event invited the employee? If yes, please provide the name of the entity/entities that invited you to the event:

7. Expected number of attendees and general composition of attendees, including groups or affiliations (i.e., % government, industry, academia, non-profit, media, etc.):

8. How will DOE employee's attendance at this event provide an opportunity to exchange ideas and views with other invitees in furtherance of agency programs and operations?

9. Please describe any matters pending before DOE affecting the interests of the person or entity that has extended this invitation, and the significance of the employee's role in any such matters.

10. Click to attach invitation: **Invitation**

Agency Designee Determination:

As required by 5 CFR § 2635.204(g)(3), I have determined that (1) the above-named event is a widely attended gathering as defined in paragraph 5 CFR §2635.204(g)(2); (2) the employee's attendance at the event is in the agency's interest because it will further the Department's programs or operations; and (3) the Department's interest in the attendance of the employee(s) at the event outweighs concern that acceptance of the gift of free attendance may, or may appear to, improperly influence the employee in the performance of his/her official duties.

In determining that the employee's attendance at this event is in the agency's interest and that the agency's interest outweighs the concern that the employee may be, or may appear to be, improperly influenced in the performance of the employee's official duties, I have considered the factors in 5 CFR §2635.204(g)(4).

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Designated Agency Ethics Official or Designee Date

Financial Disclosure Reporting Requirements: *You must report all gifts and travel reimbursements aggregating more than $525 from any one source during the reporting period. You do not need to aggregate items worth $210 or less towards that overall reporting threshold.*

☐ This gift does not need to be disclosed; it is below these reporting thresholds.

☐ The value of this gift exceeds $525 and must be reported on your annual report.

☐ The value of this gift does not exceed $525 but does exceed $210; it must be included in calculation of aggregate gifts received from this source during the reporting period.