

Equal Employment Opportunity (EEO) Summer Training Series

The Office of Equal Employment Opportunity (OEEO) invites all DOE federal employees to take part in the EEO Summer Training Series. These free, virtual sessions will give you the tools to recognize, prevent, and respond to workplace harassment and discrimination. By participating in the sessions, you help to foster a safe and respectful workplace free of harassment, where everyone can do their best work to fulfill DOE's critical mission.

Register in Workday (search by using the corresponding course number) or by using the following link: <https://forms.office.com/g/AEaHmAHFuu>.

If you have questions or need reasonable accommodation contact eeotraining@hq.doe.gov.

SESSIONS OPEN TO ALL DOE FEDERAL EMPLOYEES

HARASSMENT PREVENTION

Course number: 300025

Wednesday, May 27, 1 PM – 3 PM ET

Thursday, August 6, 1 PM - 3 PM ET

Know what harassment looks like and what to do about it. This session will walk you through federal EEO laws, DOE EEO complaint procedures, and your rights and responsibilities as an employee. You'll leave with practical skills to prevent harassment and knowledge of what to do if you witness or experience harassment.

SEXUAL HARASSMENT PREVENTION

Course number: 72187

Wednesday, June 10, 1 PM - 3 PM ET

Thursday, August 20, 1 PM - 3 PM ET

This training is essential for all employees, regardless of their role, because you play a vital part in creating a safe and respectful workplace. You will learn identifying behaviors that may constitute sexual harassment, how to report sexual harassment, and steps you can take to prevent sexual harassment in the workplace.

BYSTANDER INTERVENTION

Course number: 206303

TBD, indicate on [Forms](#) or by emailing eeotraining@hq.doe.gov if you are interested.

What do you do when you see behaviors that are not okay, but you are not the one being targeted? This interactive session teaches the science of bystander behavior and gives you a concrete toolkit to step in, speak up, or get help.

SESSIONS OPEN TO ALL DOE FEDERAL SUPERVISORS AND MANAGERS

EEO LAWS AND RESPONSIBILITIES FOR MANAGERS AND SUPERVISORS (Updated!)

Course number: 72155

Wednesday, July 8, 1 PM - 3 PM ET

Thursday, September 10, 1 PM - 3 PM ET

As a manager or supervisor, you have certain responsibilities under EEO laws. This course will equip you with an understanding of the basic principles of EEO laws, the DOE EEO process, and your role and responsibilities in addressing and preventing discrimination and harassment in the workplace. The session also includes practical guidance on building a respectful workplace that keeps everyone protected from harassment and discrimination.

EEO RETALIATION PREVENTION FOR MANAGERS AND SUPERVISORS

Course number: 201346

Wednesday, July 22, 1 PM - 3 PM ET

Thursday, September 17, 1 PM - 3 PM ET

This course for DOE managers and supervisors is designed to enhance the understanding of EEO retaliation and a supervisor's role in recognizing and preventing EEO retaliation in the workplace. Retaliation in the EEO context is generally an adverse action taken against an employee or applicant for engaging in some type of protected EEO-related activity. It is one of the top two most common types of discrimination reported at DOE.