

DATE: May 22, 2008

MEMORANDUM FOR ALL PROGRAM ELEMENTS

FROM: PAUL BOSCO  
DIRECTOR, OFFICE OF ENGINEERING AND CONSTRUCTION  
MANAGEMENT  
CO-CHAIR, CERTIFICATION REVIEW BOARD

ALICE C. WILLIAMS  
ASSOCIATE ADMINISTRATOR INFRASTRUCTURE AND  
ENVIRONMENT  
CO-CHAIR, CERTIFICATION REVIEW BOARD

SUBJECT: Project Management Career Development Interview Requirement

The Certification Review Board announces the following clarification to the Certification Review Board (CRB) interview at Levels 3 or 4.

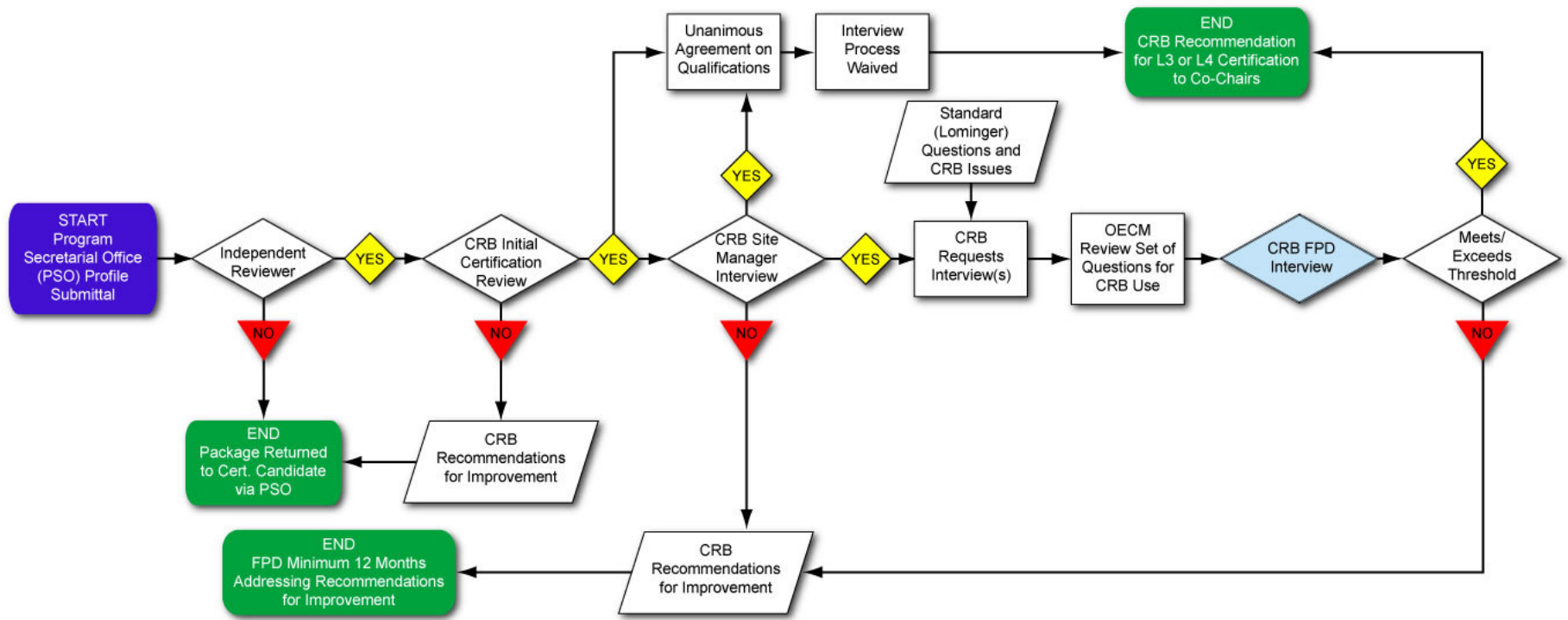
If a certification candidate does not successfully complete an interview with the CRB, the CRB will respond to the certification candidate with proposed recommendations for improvement. The certification candidate must address these recommendations over a period of at least 12 months before reapplying to the CRB for a second interview.

The CRB Interview Process flow diagram is attached.

This flash will be available at the following website: [http://www.management.energy.gov/policy/guidance/policy\\_flashes.htm](http://www.management.energy.gov/policy/guidance/policy_flashes.htm).

Questions regarding this should be addressed to Peter O’Konski at (202) 586-4502 or Marylee Baker at (202) 586-8254.

**PMCDP CRB Level 3 or 4 Interview Process**



**Scoring:**  
 1 – unsatisfactory  
 2 – weak  
 3 – satisfactory  
 4 – exceeds

Must have an aggregate average of  $\geq 3.0$  on each of five questions.  
 Aggregate average: Sum of all scores for one question divided by the number of voting members present.