

ARRA RECIPIENT REPORTING WEBINARS

Section 1512 of the Recovery Act requires organizations to report on the use of Recovery Act funding. The Recovery Accountability and Transparency Board ("Recovery Board") has identified and deployed a nationwide data collection system at the website FederalReporting.gov that serves to collect data required by Section 1512.

DOE IS PLEASED TO INFORM YOU THAT WE WILL BE HOSTING WEBINARS TO HELP RECIPIENTS WITH THIS REPORTING REQUIREMENT.

To join one of these webinars, a recipient will need to take the following steps:

- (1) Log onto <http://www.JoinWebinar.com>
- (2) Type a Webinar ID (see below for ID for each day/time)
- (3) Type your e-mail address
- (4) After hitting "Continue", you will be required to enter your first and last name for the e-mail address provided in (3). After clicking the "Register Now" button, you will receive an automatically generated e-mail identifying the website to log into to see the webinar, as well as phone number to call into should the registrant's computer lack speakers to hear the webinar.

***Recipients can register at anytime, including during the webinar.

The Schedule/Webinar ID for NEW Grant, Loan, or other non-Contractor Recipients:

Session 1: Tuesday, June 22, 2010	1:00 PM – 2:00 PM EDT	Webinar ID: 170-921-160
Session 2: Thursday, July 1, 2010	1:00 PM – 2:00 PM EDT	Webinar ID: 585-655-177

The Schedule/Webinar ID for NEW Contractor Recipients:

Session 1: Tuesday, June 22, 2010	2:00 PM – 3:00 PM EDT	Webinar ID: 620-821-225
Session 2: Thursday, July 1, 2010	2:00 PM – 3:00 PM EDT	Webinar ID: 739-245-921

The Schedule/Webinar ID for All Recipients Who Have Previously Reported:

Session 1: Thursday, June 24, 2010	2:00 PM – 3:00 PM EDT	Webinar ID: 720-314-177
Session 2: Wednesday, June 30, 2010	2:00 PM – 3:00 PM EDT	Webinar ID: 198-304-304

If you have any questions regarding the content of the upcoming webinar presentations being offered on DOE Recovery Act Reporting or would like assistance choosing the most appropriate webinar, please contact the Department of Energy Recovery Act Clearinghouse at 1-888-363-7289 or by using the web submittal form at <https://recoveryclearinghouse.energy.gov/contactUs.htm>

For technical issues on webinar registration, or accessing the webinars while in session, please contact the 24/7 technical assistance staff at GoTo Webinar at 1-800-263-6317 or by visiting their website at https://www1.gotomeeting.com/en_US/w/join_gotowebinarHelp.tmpl

In the event you are unable to resolve technical issues associated with signing in to the live webinar presentations, you can download the webinar slide deck information by visiting the Department of Energy Recovery Act OMB Help page at http://www.energy.gov/recovery/ARRA_Reporting_Requirements.htm. In this event, please contact the DOE Recovery Act Clearinghouse at 1-888-363-7289 for the unique dial in phone number for the specific presentation of interest.