

Appendix A, Sample Register

**REGISTER  
XY CONTRACTING OFFICE**

<b>Initiation Date</b>	<b>Program Office</b>	<b>Requisition Number</b>	<b>Solicitation Number</b>	<b>Business Instrument Number</b>
08/30/2011	XX	REQ-11XX12345	DE-SOL-XX12345	DE-XY12345
	Amendment/Modification	REQ-11XX12345.000		Modification 001
	Amendment/Modification			
	Amendment/Modification			
11/30/2011	XX	REQ-12XX12346	DE-SOL-XX12346	DE-XY12346
	Amendment/Modification	REQ-12XX12346.000		Modification 001
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