

ACMP: PPM LEVEL III (GRADES 13-15)

EXPERIENCE REQUIREMENTS

4 OR MORE YEARS OF EXPERIENCE IN
PERSONAL PROPERTY MANAGEMENT

TRAINING REQUIREMENTS

CON 353 ADVANCE BUSINESS
SOLUTIONS FOR MISSION SUPPORT

LEADERSHIP TRAINING
(MIN 8 HRS)

MANAGEMENT TRAINING
(MIN 8 HRS)

PPM TRAINING

Training is available through DOE and ACMP-authorized providers. Subject to demand and funding availability, the ACMP sponsors acquisition training at various DOE locations. Schedules are published quarterly. Check with your Site Acquisition Career Manager (SACM) for training information.

CONTINUOUS LEARNING

To remain current in financial assistance /contracting knowledge, skills, techniques, and abilities, all those PPM certified must obtain 80 hours of CL/CE every two years. Failure to do so has serious consequences as stated in Chapter 3 of the ACMP Handbook.

Personal Property Management CERTIFICATION PROCESS

1. Complete all curriculum requirements.
2. Prepare your PPM certification request package using the newly published forms.
3. Attach the course completion certificates and previous certifications/CL documentation.
4. Obtain supervisory approval and signature on your package.
5. After supervisory approval, submit your package electronically to your designated Site SACM.
Your SACM is _____.
Email: _____
7. The SACM will submit your package to the ACMP Office.
8. Upon approval, the ACM will certify you and distribute your certificate via the SACM.
9. You can expect to receive periodic emails from the SACM to keep you informed of training and other important information pertaining to the DOE Acquisition Workforce.

For additional information, please visit:

https://powerpedia.energy.gov/wiki/Acquisition_Workforce_Information

U.S. DEPARTMENT OF ENERGY
ACQUISITION CAREER MANAGEMENT PROGRAM

ACQUISITION CAREER MANAGEMENT PROGRAM
MA-611, PROFESSIONAL DEVELOPMENT DIVISION
OFFICE OF ACQUISITION AND PROJECT MANAGEMENT
E-MAIL: ACMP@HQ.DOE.GOV

U.S. DEPARTMENT OF ENERGY
ACQUISITION CAREER
MANAGEMENT PROGRAM



PERSONAL PROPERTY MANAGEMENT CERTIFICATION

Tyrone Ware
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Acquisition Career Manager

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PERSONAL PROPERTY MANAGEMENT CERTIFICATION ACMP-PPM

Industrial property management specialist, perusing the requirements of Acquisition Career Management Program (ACMP) in this career field perform Government contract property oversight and surveillance of life-cycle processes. This includes their commensurate outcomes for Government-owned property in the possession of contractors and, in some instances, Government entities.

The Personal Property Management curriculum is designed to provide acquisition workforce members with the necessary property administrative skills. This in turn prepares professionals to develop and apply property system analysis programs to assess the effectiveness of contractors' property management system.

Certification is mandatory at DOE.

Although mandatory, certification does not guarantee assignment or advancement.

ACMP PPM LEVEL I (GRADES 05-07)

EXPERIENCE REQUIREMENTS

- 1 YEAR OF EXPERIENCE IN PERSONAL PROPERTY MANAGEMENT

TRAINING REQUIREMENTS

- CON 100* SHAPING SMART BUSINESS ARRANGEMENTS
- IND 105* CONTRACT PROPERTY FUNDAMENTALS (MAY SUBSTITUTE DAU TAUGHT FORMER-IND 100 AND FORMER IND 103)
- CON 110* MISSION SUPPORT PLANNING (OR) FCN 110
- CON 111* MISSION SUPPORT EXECUTION (OR) FCN 111
- CON 112* MISSION PERFORMANCE ASSESSMENT (OR) FCN 112

**Refers to the DOE approved provider
DAU—Defense Acquisition University
FCN—Federal Acquisition Institute*

ACMP PPM LEVEL II (GRADES 09-12)

EXPERIENCE REQUIREMENTS

- 2 YEARS OF EXPERIENCE IN PERSONAL PROPERTY MANAGEMENT

TRAINING REQUIREMENTS

- IND 200* INTERMEDIATE CONTRACT PROPERTY ADMINISTRATION & DISPOSITION
- CON 214* BUSINESS DECISIONS FOR CONTRACTING (OR) FCN 214
- CON 216* LEGAL CONSIDERATION IN CONTRACTING
- PERSONAL PROPERTY & NONPROLIFERATION COURSE
- DEMILITARIZATION COURSE (SITE SPECIFIC)