

Unconventional Resources Technology Advisory Committee

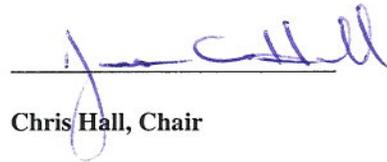
October 22, 2009

Twelfth Meeting

Conference Call Minutes

Unconventional Resources Technology Advisory Committee

I hereby certify that this transcript constitutes an accurate record of the Twelfth Unconventional Resources Technology Advisory Committee Meeting held via conference call on October 22, 2009.



Chris Hall, Chair

Unconventional Resources Technology
Advisory Committee



Date

Unconventional Resources Technology Advisory Committee (URTAC)

Teleconference, October 22, 2009

At 1:03 p.m., the Committee Chair, Chris Hall, called the meeting to order and welcomed the all the members. Ms. Elena Melchert, Committee Manager (CM), then called the roll of the members. Attending Committee members included: Chris Hall, Jeff Hall, Nancy Brown, Fred Julander, Jessica Cavens, William Daugherty, Bob Hardage, Raymond Levey, Sandra Mark, Shahab Mohaghegh, Don Sparks, Janet Weiss, and Sally Zinke. Not in attendance were Scott Anderson, James Dwyer, and Nick Tew. Thirteen members were present, exceeding the minimum nine members required for a quorum.

Attending the meeting in Washington, D.C. was: Guido DeHoratiis, Designated Federal Officer (DFO), Elena Melchert, and Rob Matey of TMS, Inc., meeting recorder. There were no members of the public present.

The DFO stated that all Committee members were on record as receiving an advance copy of the agenda and meeting notice. Mr. DeHoratiis then stated that no requests for public comments were made. The DFO also thanked the group for their ongoing efforts.

The Chair began the meeting by recognizing the members' hard work. Mr. Hall stated that the meeting was called to approve the final URTAC recommendations on the *2010 Draft Annual Plan*, which had been prepared and distributed in final form prior to the meeting. Mr. Hall thanked the Editing Subcommittee for their extra efforts to finalize the document into a succinct and professional format since the last Committee meeting on October 15, 2009. The Chair discussed several small grammatical and punctuation changes with the Committee that were submitted by members, but explained that they did not change the context of the report recommendations.

The Chair called on the Committee to make a vote. No votes to reject the recommendations report were offered. The Chair then asked for minority opinions and none were offered. Finally, the Chair asked for a vote of acceptance which was taken and agreed to by unanimous vote.

Mr. Hall took a few moments to thank the members again for their hard work and discussed the next steps the Committee hoped to take. The Chair explained that the Program Assessment Subcommittee was planning to meet to discuss the Committee's proposal to create a symposium outlining all projects. In doing so, the Committee could formulate how they would assess those projects. The Chair also discussed writing a letter to the Secretary of Energy to request a meeting to present the report more formally as a group. The targeted timeframe for that meeting would be late November or early December and there would be no reimbursement for travel.

The Chair asked the Committee members if they would like to make any general comments before making some comments himself and turning the meeting over to the DFO.

The DFO gave final remarks and once again thanked all the Committee members for their hard work and dedication.

The meeting adjourned at 1:22 p.m.

The approved agenda for the meeting is attached.

Attachment



Department of Energy
Washington, DC 20585

12th Meeting
Unconventional Resources Technology Advisory Committee
October 22, 2009
Conference Call

PUBLIC ACCESS: 955 L'Enfant Plaza North, SW, Suite 1500
Washington, DC

AGENDA

- 12:30 p.m. EASTERN Registration; Begin Member call in
- 1:00 p.m. Roll Call;
Opening Remarks by the Committee Chair;
Remarks by Designated Federal Officer
Report by the Editing Subcommittee;
Member discussion regarding final report;
Vote of Approval of Committee final report.
Member discussion regarding next steps
- 3:00 p.m. Adjourn

APPROVED:

Handwritten signature of Guido DeHoratiis in black ink.

Guido DeHoratiis, Designated Federal Officer

10/5/09
Date

Conference Call Instructions:

- Toll free number: 1-866-705-4225 for U.S. callers
- 1-203-280-8163 for International Callers
- **Pass Code: 1318649**



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