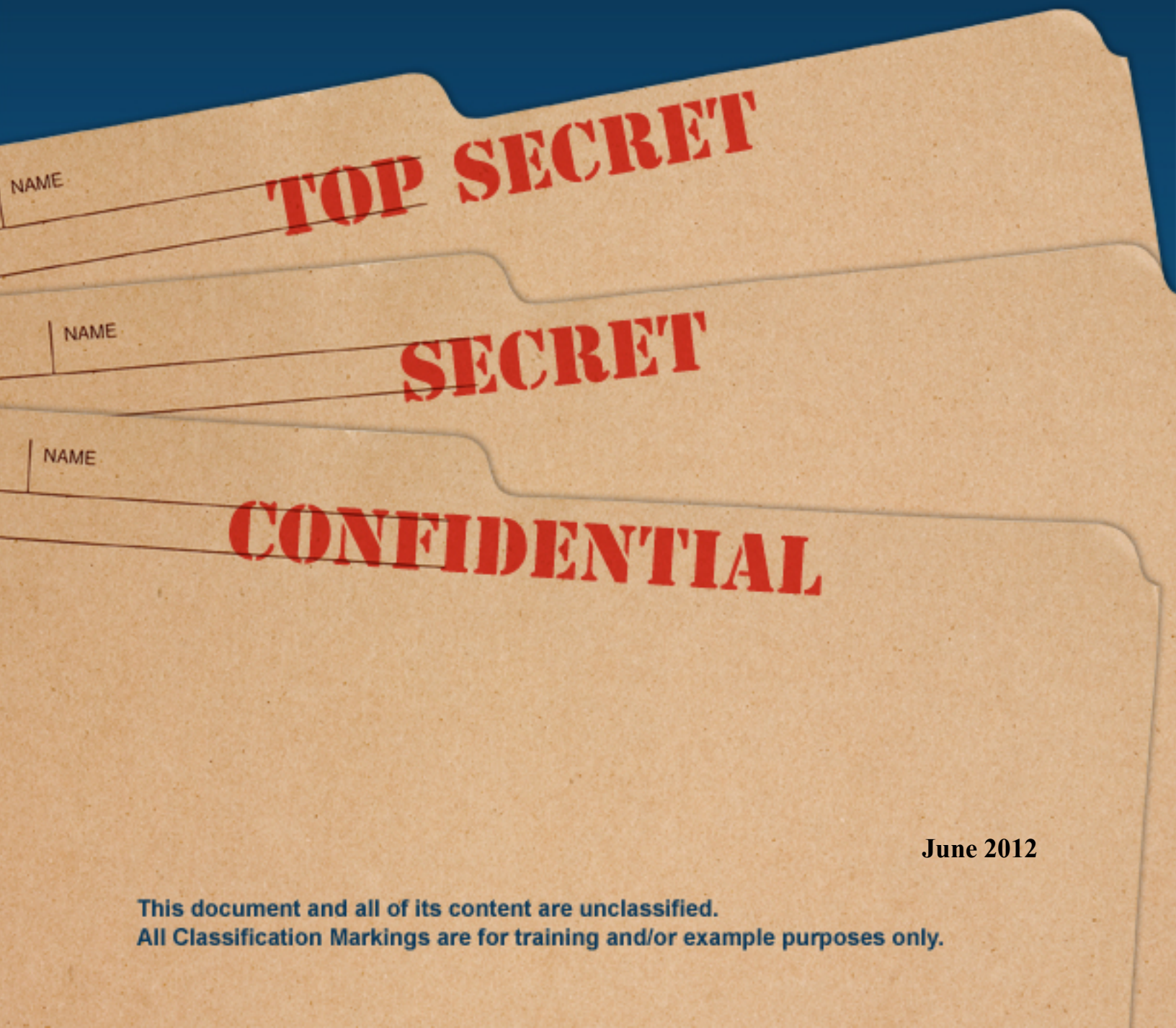




U.S. DEPARTMENT OF
ENERGY

CMPC Marking Resource

Examples of Acceptably Marked Classified Matter



June 2012

This document and all of its content are unclassified.
All Classification Markings are for training and/or example purposes only.

CMPC Marking Resource

Examples of Acceptably Marked Classified Matter

June 2012

Prepared for
U.S. Department of Energy
Office of Health, Safety and Security
Office of Security Policy

FOREWORD

A strong and cohesive information security program is integral to national security. The U.S. Government requires certain information to be maintained in confidence to protect our citizens, democratic institutions, and activities within the international security community.

Marking notifies holders of classified matter of the protection requirements for the information. Markings and designations serve two primary purposes:

- Alert holders to the presence of classified information.
- Warn holders of special access or safeguarding requirements.

This resource was developed to assist Federal and contractor employees by providing examples of acceptably marked classified matter. Although examples of current or historical markings may be included, this is not a comprehensive source for all possible marking of classified matter.

Nothing in this document is meant to establish, imply, or mandate requirements. These are reference examples only.

U.S. Department of Energy (DOE) and national directives take precedence over the examples in this document if there are any discrepancies at any time.

How to Use This Document

Examples illustrate markings for matter that contains classified information. Note that page markings, with the exception of top and bottom and front and back markings, are no longer required to be at specific locations on the page. More than one example may be required to fulfill all requirements.

References and links for DOE and national directives are provided on the following page.

The examples exhibit markings that achieve minimum national and departmental requirements, but are for example purposes only. Facilities may have procedures and practices for marking that vary from this handbook; e.g., use of alternate stamps that include all required information. If you have questions, consult your site's Classification or Security Office.

This resource is not a substitute for training in DOE document and data control. In addition, specialized training and formal designation is required in order to derivatively classify or declassify matter.

This resource document contains no classified information. The security classification markings, declassification instructions, and warning notices are for illustration purposes only.

REFERENCES¹ FOR DOE AND NATIONAL DIRECTIVES COVERING MARKINGS

- Atomic Energy Act of 1954
- EO 13526, *Classified National Security Information*
- 10 CFR Part 1045, *Nuclear Classification and Declassification*
- 32 Code of Federal Regulations (CFR) Parts 2001 and 2003, *Classified National Security Information*, (Directive No. 1), Subpart C, Identification and Markings
- DoDM 5200.01-V2, *DoD Information Security Program: Marking of Classified Information*
- *National Industrial Security Program Operating Manual (NISPOM)*
- ISOO Notice 2011-02, Further Guidance and Clarification on Commingling Atomic Energy Information and Classified National Security Information
- DOE O 452.8, *Control of Nuclear Weapon Data*
- DOE O 470.4B, *Safeguards and Security Program*
- DOE O 471.1B, *Identification and Protection of Unclassified Controlled Nuclear Information*
- DOE O 471.6, *Information Security*
- DOE O 475.2A, *Identifying Classified Information*

NOTE: This list is for informational purposes only; other directives or national policy requirements may apply.

¹ Refer to current version of each document.

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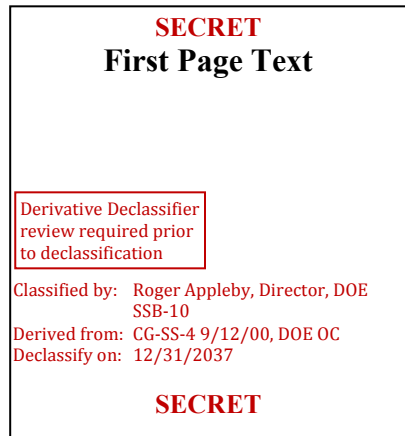
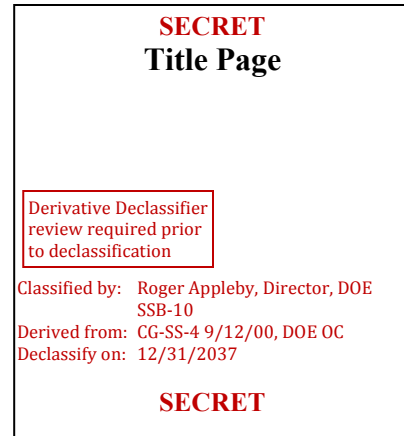
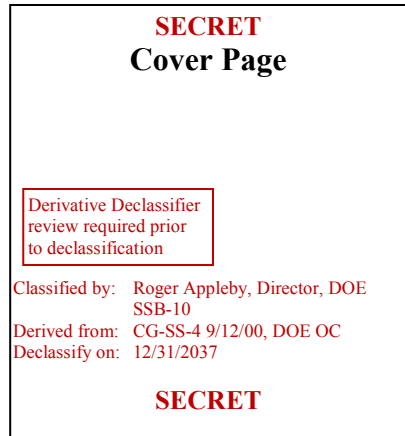
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1.0 MARKING EXAMPLES

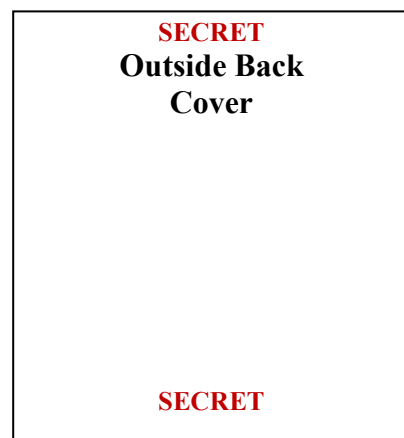
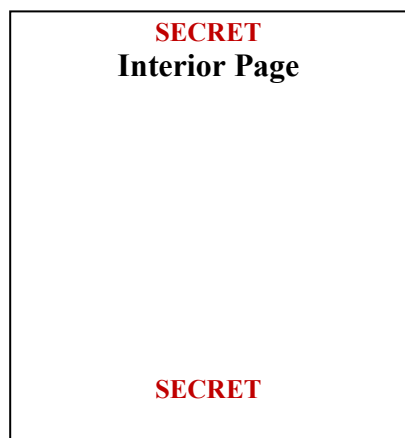
1.1 Classified Information

1.1.1 Basic Marking Examples



Classifier marking must be placed on “first page” of the document, whether the cover page, title page, or first page of text and should be placed in the lower left corner.

Derivative Declassifier Review Stamp should be close to NSI Classifier Marking, preferably above it, but as close as possible.



Classification Marking Layout for Derivatively Classified NSI Documents

Additional required markings on page 2.

Overall Classification Level

Originator Information
(name of organization and address)

Date

(Classification Level/Caveat*) Title/Subject

*Classification level and caveat (if applicable) must always be identified;
the use of classified titles is strongly discouraged.*

NSI portion marked

(Classification Level/Caveat*) Paragraph 1

(Classification Level/Caveat*) Paragraph 2

Derivative Declassifier
review required prior to
declassification

Caveat (if applicable)

NSI Classifier Marking

Overall Classification Level

Required Markings for First Page of an NSI Document

Additional required markings for interior pages on pages 3 and 4.

*Note: Title/subject and portion marking must identify caveats when applicable.

UNCLASSIFIED

Chapter 3

(U) Portion Marking

1. (U) This is paragraph 1 and contains unclassified information. This portion will be marked with the designation “U” in parentheses.
2. (U) This is paragraph 2 and contains unclassified information. This portion will be marked with the designation “U” in parentheses.

Page 42

UNCLASSIFIED

**UNCLASSIFIED CONTROLLED
NUCLEAR INFORMATION**

3. (U) This is paragraph 3 and contains unclassified information. This portion will be marked with the designation “U” in parentheses.
4. (UCNI) This is paragraph 4 and contains information determined to be UCNI. It is marked “UCNI” in parentheses.
5. (U) This is paragraph 5 and contains unclassified information. This portion will be marked with the designation “U” in parentheses.

Page 43

**UNCLASSIFIED CONTROLLED
NUCLEAR INFORMATION**

SECRET

6. (U) If this paragraph is used in another document, even though it is an unclassified paragraph here, the new document must be reviewed for classification because it has been removed from a classified document and may become classified by association.
7. (S) This is paragraph 7 and contains “Secret” information. This portion will be marked with the designation “S” in parentheses. The classification of this page is marked “Secret” because this paragraph contains Secret information, which is the highest level of information.

Page 44

SECRET

SECRET

- contained on the page. When a classified or unclassified paragraph is too long and must be carried over to another page, a good business practice is to carry over the classification portion marking to the portion on the next page. However, this is not mandatory.
8. (U) This is paragraph 8 and contains only “Unclassified” information. This portion will be marked with the designation “U” in parentheses.

Page 45

SECRET

**Portion Marking Interior Pages of an NSI Document Marked at the Overall Highest
Classification Level of the Information on that Page**

SECRET

Chapter 3

(U) Portion Marking

1. (U) This is paragraph 1 and contains unclassified information. This portion will be marked with the designation “U” in parentheses.
2. (U) This is paragraph 2 and contains unclassified information. This portion will be marked with the designation “U” in parentheses.

Page 42

SECRET

SECRET

3. (U) This is paragraph 3 and contains unclassified information.
4. (UCNI) This is paragraph 4 and contains information determined to be UCNI. It is marked “UCNI” in parentheses.
5. (U) This is paragraph 5 and contains unclassified information.

Page 43

SECRET

SECRET

6. (U) If this paragraph is used in another document, even though it is an unclassified paragraph here, the new document must be reviewed for classification because it has been removed from a classified document and may become classified by association.
7. (S) This is paragraph 7 and contains “Secret” information. This portion will be marked with the designation “S” in parentheses. The classification of this page is marked “Secret” because this paragraph contains Secret information, which is the highest level of information

Page 44

SECRET

SECRET

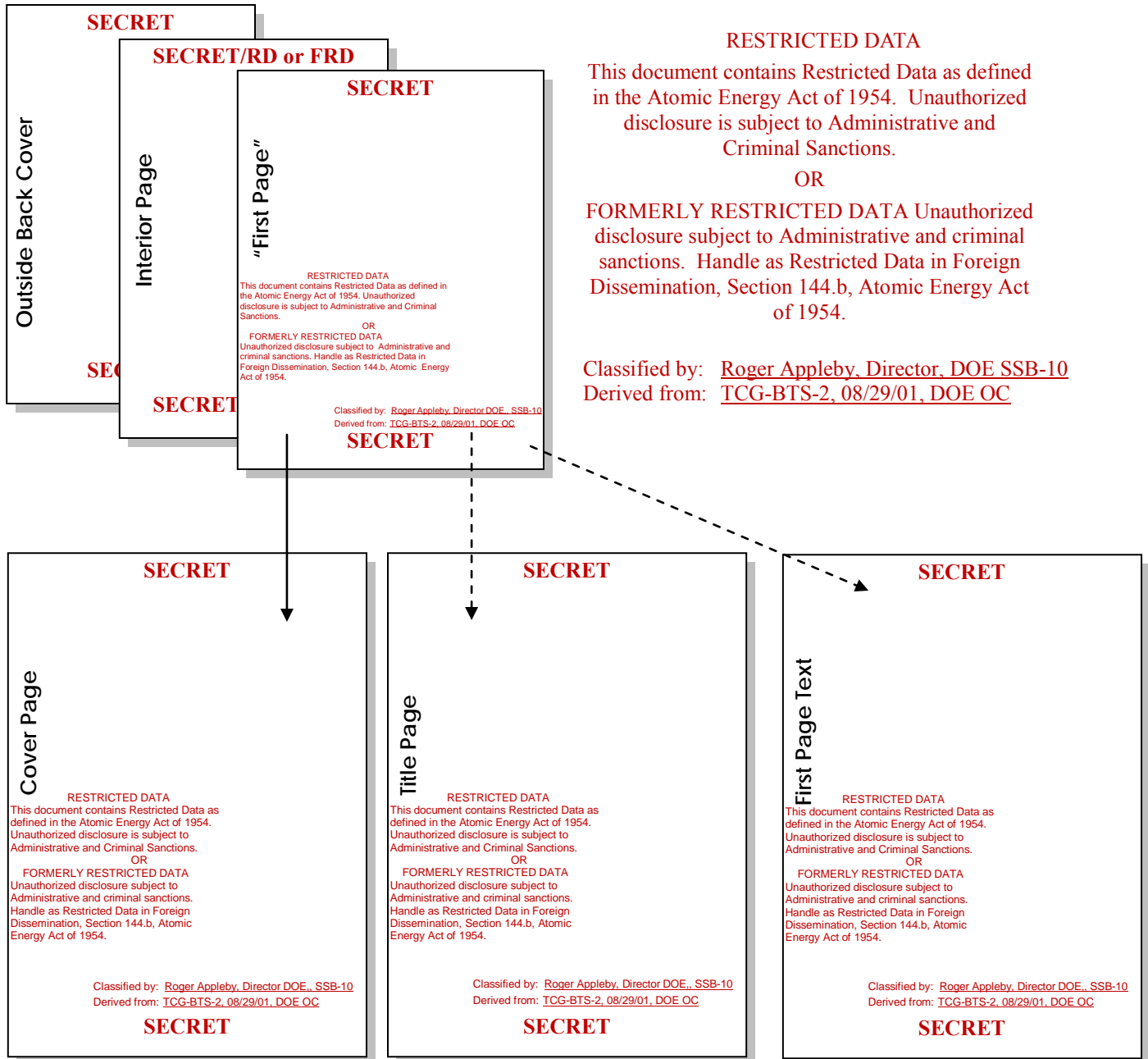
contained on the page. When a classified or unclassified paragraph is too long and must be carried over to another page, a good business practice is to carry over the classification portion marking to the portion on the next page. However, this is not mandatory.

8. (U) This is paragraph 8 and contains only “Unclassified” information. This portion will be marked with the designation “U” in parentheses.

Page 45

SECRET

**Portion Marking Interior Pages of an NSI Document Marked at the Overall Highest
Classification Level of the Document**



Classification Marking Layout for RD/FRD Documents

Additional required markings for first page on page 6. Interior pages are marked with overall document classification level and category at top and bottom of page.

Overall Classification Level

Originator Information
(name of organization and address)

Date

(Classification Level/RD or FRD/Caveat) Title/Subject

*Classification level, category and caveat (if applicable) must always be
Identified; the use of classified titles is strongly discouraged.*

Caveat (if applicable)

RD or FRD Admonishment Notice

RD/FRD Classifier
Marking

Overall Classification Level

Required Markings for First Page of RD/FRD Documents

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| CONFIDENTIAL | Overall Classification Level |
| (U) Theory and Operation of Gismo Model 739 | Title |
| by John S. Smith | Author (optional) |
| Adjax Corporation 10090 River Road Mouse Creek, AR 67890 | Originating Organization |
| June 30, 2012 | Date |
| | Admonishment Notice |
| RESTRICTED DATA This document contains Restricted Data as defined in the Atomic Energy Act of 1954. Unauthorized disclosure subject to Administrative and Criminal Sanctions. | Classifier Marking |
| CONFIDENTIAL | Overall Classification Level |

Confidential RD Document

| | |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unique ID Number | ABC 8910 |
| Overall Classification Level | TOP SECRET |
| Originating Organization | Department of Energy Office of Security 1000 Independence Avenue S. W. Washington, D.C. 20585 |
| Date | August 30, 2011 |
| Title/Subject Marking | MEMORANDUM FOR: Jane J. Smith, Director Safeguards and Security Division FROM: John Jones, Director Administrative Support Services SUBJECT: (U) Funding for Project YZX |
| Portion Marked Text | Text of Memo (U) Paragraph 1 (C) Paragraph 2 (TS) Paragraph 3 |
| Caveat | Derivative Declassifier review required prior to declassification NOFORN |
| Classifier Marking | Classified by: <u>Ronald McKenny, Team lead, DOE SP-32</u> Derived From: <u>CG-NEM-1, 08/09/01, DOE OC</u> Declassify on: <u>8/30/3031</u> |
| Overall Classification Level | TOP SECRET |

Top Secret Derivatively Classified NSI Document with Intelligence Information

SECRET

Body of Text

(C) Paragraph 1

(U) Paragraph 2

(C) Paragraph 3

SECRET

**Classification Markings of Interior Pages of an NSI Document Marked at the Overall
Highest Classification Level of the Document if that Level is Secret**

SECRET

(U) Bibliography


1. **(U)** Brown, John. "Widget Tests and Performance (U)"
DOE Laboratory report #CDF-234A, August 30,
2004, 152 pages. (SRD document)
2. **(U)** Kilgore, George A. "Widget Development (U)"
Ajax Corporation, Madison, WI, #AC-9400133,
July 23, 1994, 92 pages. (SRD document)
3. **(C)** Mayes, Albert. "Carbon Alloys for Widgets (C)"
Ajax Corporation, Madison, WI, #AC-
9600024, March 6, 1995, 68 pages. (C document)

SECRET

Portion Marking a Bibliography in a Secret NSI Document

NOTE: When marking a page at the highest level of the page, this example would be marked as "Confidential."

1.1.2 Classification/Declassification Markings

| | | |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--|
|  | CONFIDENTIAL | |
| | Department of Energy Office of Security 1000 Independence Avenue S. W. Washington, D.C. 20585 | |
| October 12, 2011 | | |
| MEMORANDUM FOR: | Distribution | |
| FROM: | Document Author | |
| SUBJECT: | (U) Status of Activities | |
| Body of Text | | |
| (C) Paragraph 1 | | |
| (U) Paragraph 2 | | |
| (C) Paragraph 3 | | |
| <div>Derivative Declassifier review required prior to declassification</div> | | |
| Classified by: <u>William H. Smith, Director, Office of Security</u> | | |
| Derived From: <u>CG-SS-4 9/12/00, DOE OC</u> | | |
| Declassify on: <u>October 12, 2021</u> | | |
| CONFIDENTIAL | | |

Derivatively Classified Confidential NSI Document



CONFIDENTIAL

Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

October 12, 2011

MEMORANDUM FOR: Kenneth Steinberg, Director
Office of Administration
FROM: Catherine Kazanski, OPSEC Programs
SUBJECT: (U) Report of Activities

Text of Memo

Paragraph 1
Paragraph 2
Paragraph 3
Paragraph 4

Derivative Declassifier
review required prior to
declassification

This document has been classified as a
compilation and must not be used as a source
document for a derivative classification decision.

Classified by: Thomas Roe, Analyst, DOE SP-32
Derived From: TCG-BTS-2, 08/29/01, DOE OC
Declassify on: August 30, 2021

CONFIDENTIAL

Classification by Compilation: Derivatively Classified NSI



SECRET

Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

July 11, 2011

MEMORANDUM FOR: Jane J. Smith, Director
Safeguards and Security Division

FROM: Thomas Reed, Director
Intelligence Office

SUBJECT: (U) Status Report

Text of Memo

RESTRICTED DATA
This document contains Restricted Data as defined in the Atomic Energy Act of 1954. Unauthorized disclosure subject to Administrative and Criminal Sanctions.

This document contains:
Restricted Data at the Confidential level
Formerly Restricted Data at the Secret level
National Security Information at the Secret level
Classified by: Bill Larson, Analyst, STT-10

Classified by: Jerry Ranier, Director
Security Division
Derived from: CG-RER-1, 07/08/02, DOE OC

SECRET

S/RD Document with Mixed Levels and Categories Marking Matrix

NOTE: A marking matrix may be used when classified matter contains a mix of information at various levels and categories that causes the document to be marked at an overall level and category higher than the protection level required for any of the individual portions. This would allow an individual with a lower access level, such as an "L" cleared employee, to be given access to a document that he or she might not otherwise have been authorized access to.



SECRET
~~**CONFIDENTIAL**~~

Department of Energy
Georgia Site Office
20039 Peachtree Street
Atlanta, Georgia 56789

July 20, 2011

MEMORANDUM FOR: Joseph Bishop
Office of Administration

FROM: Abby Thomas
Office of Technology Transfer

SUBJECT: (U) Work for Others Projects

Text of Memo

(U) Paragraph 1
(U) Paragraph 2
(U) Paragraph 3
(S) ~~(C)~~ Paragraph 4

Derivative Declassifier review
required prior to declassification

Classified by: Signer
Derived From: CG-SS-4, 09/12/00, DOE OC
Declassify on: 7/20/2021

Upgraded by: Susan Poe, Analyst, Technology
Transfer, DOE SP-32
Upgraded on: 8/8/2011
Derived from: CG-SS-4, 09/12/00, DOE OC
Declassify on: 7/20/2021

~~**CONFIDENTIAL**~~
SECRET

Document Upgraded from Confidential NSI to Secret NSI

~~SECRET~~
CONFIDENTIAL

(U) Radiation Hardening of Gizmo Model 549

by Jack Davis

Adjax Corporation
100090 River Road
Mouse Creek, AR 67890

February 25, 2008

FORMERLY RESTRICTED DATA
Unauthorized disclosure subject to
Administrative and Criminal
Sanctions. Handle as Restricted Data
in Foreign Dissemination, Section
144.b, Atomic Energy Act of 1954.

Classification changed to: C/FRD
Authorized by: OSTI Notice #5, 4/8/08
Changed by: Susan Poe, Analyst, Technology
Transfer, DOE SP-32, 4/15/08

RESTRICTED DATA
This document contains Restricted
Data as defined in the Atomic
Energy Act of 1954. Unauthorized
disclosure subject to Administrative
and Criminal Sanctions

Classified by: ~~Joan Freemont, Director~~
~~Materials Division, Adjax Corp.~~
Derived from: ~~TCG NAS 1, 10/12/00, DOE~~
~~OC~~

CONFIDENTIAL
~~SECRET~~

Document Downgraded Based on Change Notice

NOTE: If downgrading from RD or FRD to NSI, declassification instructions are provided and portions must be marked appropriately.

~~SECRET~~
UNCLASSIFIED

Metallurgy of Uranium Alloys (X)

Sylvester Smalling
Gregory Spinett

Metals Corporation
1111 Main Road
Columbus, Ohio 54321

October 31, 2007

Derivative Declassifier review
required prior to declassification

Classified by: ~~Wolfgang Sterling, Metals Corp.~~
Derived From: ~~CG-SS-4, 09/12/00, DOE OC~~
Declassify on: ~~11/1/17~~

Declassified by: Chris Clark, Analyst, Security Division
Declassified by: Shane Rule, Sr. Analyst, Security Division
Derived From: CG-NMP-2, 09/11/00, DOE OC
Declassified on: 11/3/11

UNCLASSIFIED
~~SECRET~~

Declassified NSI Document

1.1.3 Caveats and Special Control Markings



SECRET

Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

August 30, 2011

MEMORANDUM FOR: Jane J. Brown, Director
International Affairs

FROM: James Jones, Director
Operations Management

SUBJECT: (U) Funding for Project YZX

Text of Memo

(U.K.-C) Paragraph 1
(U) Paragraph 2
(U.K.-C) Paragraph 3
(U.K.-S) Paragraph 4

Derivative Declassifier review
required prior to declassification

Classified by: Signer
Derived From: U.K. memo title project YZX
Funding 7/25/2011
Declassify on: 25X6, when officially released
by foreign government

This document contains United Kingdom information

SECRET

Foreign Government Information (FGI)
Derivatively Classified National Security Information



SECRET

(U) Widget Analysis

By Jordan Kylie

Jerico Corporation
2244 Riverside Drive
Painted Rock, WV 12345

August 20, 2011

Nuclear Weapon Data, Sigma 18

RESTRICTED DATA

This document contains Restricted Data
as defined in the Atomic Energy Act of 1954.
Unauthorized disclosure subject to
Administrative and Criminal Sanctions.

Classified by: Joe Johnson, Manager
Applied Technology, Jerico Corp.
Derived From: TCG-NAS-2, 03/97, DOE OC

SECRET

Derivatively Classified S/RD Document that Contains Sigma 18 Nuclear Weapon Data

NOTE: All documents containing Nuclear Weapon Data that were/are originated in the DOE or NNSA and transmitted to the DoD, must also be marked Critical Nuclear Weapon Design Information (CNWDI), if appropriate, using criteria established by the joint DOE/DoD classification guides per DOE O 452.8 and DoD Directive 5210.02.

SECRET

ACC-04-653

(U) Design of Use Control Systems

By Jose Whales

Jerico Corporation
2244 Riverside Drive
Painted Rock, WV 12345

June 4, 2011

This document may not be reproduced or disseminated beyond original distribution without approval of the originator, the originating agency Use Control Site Coordinator, or the National Nuclear Security Administration Headquarters Use Control Program Coordinator.

Nuclear Weapon Data, Sigma 14 & 15

RESTRICTED DATA

This document contains Restricted Data as defined in the Atomic Energy Act of 1954. Unauthorized disclosure subject to Administrative and Criminal Sanctions.

Classified by: Joe Johnson, Manager
Applied Technology, Jerico Corp.
Derived From: TCG-UC-3, 09/23/02, DOE OC

SECRET

Derivatively Classified S/RD Document that Contains Sigma 14 and 15 Nuclear Weapon Data

1.1.4 *Marking Special Types of Documents*

See page 23 for a Confidential National Security Information Transmittal for a Secret Restricted Data attachment and the re-marked transmittal once the attachment has been removed.

| SECRET | |
|----------------------------------------------------------------------|--|
| Transmittal Memo | |
| | |
| | |
| | |
| Document transmitted herewith contains SECRET RESTRICTED DATA | |
| When separated from attachment, handle this document as CONFIDENTIAL | |
| Classified by: Signer | |
| Derived from: CG-SS-4, 9/12/00, DOE OC | |
| Declassify on: 10/12/2014 | |
| SECRET | |

| SECRET | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| (U) Widget Analysis | |
| by Jordan Kylie | |
| Jerico Corporation | |
| 2244 Riverside Drive | |
| Painted Rock, WV 12345 | |
| August 30, 2011 | |
| RESTRICTED DATA | |
| This document contains Restricted Data as defined in the Atomic Energy Act of 1954. Unauthorized disclosure subject to Administrative and Criminal Sanctions | |
| Classified by: Joe Johnson, Manager Applied Technology, Jerico Corp. | |
| Derived from: TCG-NAS-2, 03/97, DOE OC | |
| SECRET | |

First Page of S/RD Attachment

Confidential NSI Transmittal Memorandum with an S/RD Attachment



SECRET

Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

October 12, 2011

MEMORANDUM FOR: Bill Brown, Director
Office of Administration Services

FROM: Bruce Black, Director
Office of Nuclear Energy

SUBJECT: (U) Special Nuclear Materials Inventory

Text of Memo

RESTRICTED DATA

This document contains Restricted Data
as defined in the Atomic Energy Act of 1954.
Unauthorized disclosure subject to
Administrative and Criminal Sanctions.


Classified by: Signer
Derived From: CG-SS-4, 09/12/00, DOE OC

SECRET

S/RD Transmittal Memorandum with an S/RD Attachment

NOTE: Placing the RD category at the top and bottom of the first page is a good business practice, but is not required.

SECRET


Department of Energy
1000 Independence Avenue S. W.
Washington, D.C. 20585

October 12, 2011

MEMORANDUM FOR: Bill Brown, Director
Office of Administration Services
FROM: Bruce Black, Director
Office of Nuclear Energy
SUBJECT: (U) Special Nuclear Materials Inventory

Text of Memo

Document transmitted herewith contains
SECRET RESTRICTED DATA

When separated from attachment,
handle this document as
UNCLASSIFIED

SECRET

Page 1

UNCLASSIFIED

Text of second page
of Unclassified
Transmittal Memo


UNCLASSIFIED

Page 2

Unclassified Transmittal Memorandum with a Classified Attachment

NOTE: If a lower level classified or an unclassified transmittal memorandum with multiple pages, the highest level (and category) markings are only required on the first page and any remaining pages are marked appropriately. In this example, page two is marked Unclassified, however, no marking is also allowed since it is Unclassified.

SECRET

 Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

October 20, 2011

MEMORANDUM FOR: Bill Brown, Director
Office of Administration Services
FROM: Bruce Black, Director
Office of Nuclear Energy
SUBJECT: (U) Special Nuclear Materials Inventory

Text of Memo

(U) Paragraph 1
(C) Paragraph 2
(U) Paragraph 3
(C) Paragraph 4

Document transmitted herewith contains
SECRET RESTRICTED DATA

Derivative Declassifier review
required prior to declassification


When separated from attachment,
handle this document as
CONFIDENTIAL

Classified by: Signer
Derived From: CG-SS-4, 09/12/00, DOE OC
Declassify on: 10/12/2021

SECRET

**C/NSI Transmittal Memo with an
S/RD Attachment**

~~**SECRET**~~
CONFIDENTIAL

 Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

October 20, 2011

MEMORANDUM FOR: Bill Brown, Director
Office of Administration Services
FROM: Bruce Black, Director
Office of Nuclear Energy
SUBJECT: (U) Special Nuclear Materials Inventory

Text of Memo

(U) Paragraph 1
(C) Paragraph 2
(U) Paragraph 3
(C) Paragraph 4

~~Document transmitted herewith contains
SECRET RESTRICTED DATA~~

Derivative Declassifier review
required prior to declassification

When separated from attachment,
handle this document as
CONFIDENTIAL

Classified by: Signer
Derived From: CG-SS-4, 09/12/00, DOE OC
Declassify on: 10/12/2021

~~**CONFIDENTIAL**~~
SECRET

**Re-marked Transmittal when Separated
from Attachment**

Re-Marking a Transmittal Memorandum



CONFIDENTIAL

Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

April 5, 2011

MEMORANDUM FOR: Abraham Cross, Security Specialist
Safeguards and Security Division

FROM: Gerald Reber, Manager
Operations Security Division

SUBJECT: (U) OPSEC Survey

Text of Memo

(U) Paragraph 1
(C) Paragraph 2
(U) Paragraph 3
(C) Paragraph 4

Derivative Declassifier review
required prior to declassification

Document Transmitted Herewith Contains
Unclassified Controlled Nuclear Information

Classified by: Martha Medley, Analyst, Security Division
Derived From: CG-SS-4, 09/12/00, DOE OC
Declassify on: 4/5/2021

CONFIDENTIAL

Confidential NSI Transmittal with an UCNI Attachment

SECRET
DRAFT/WORKING PAPER

(U) Draft Security Plan for Project ZYX

by John S. Smith

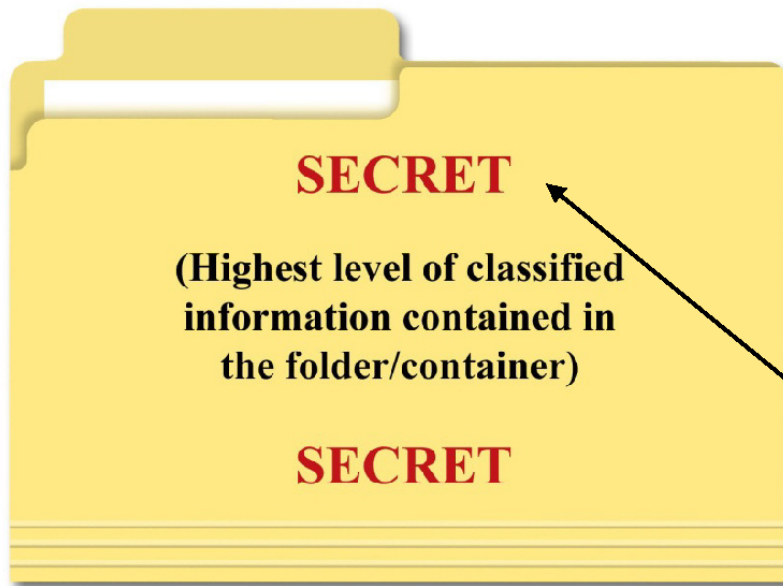
Adjax Corporation
10090 River Road
Mouse Creek, AR 67890

December 30, 2011

DRAFT/WORKING PAPER
SECRET

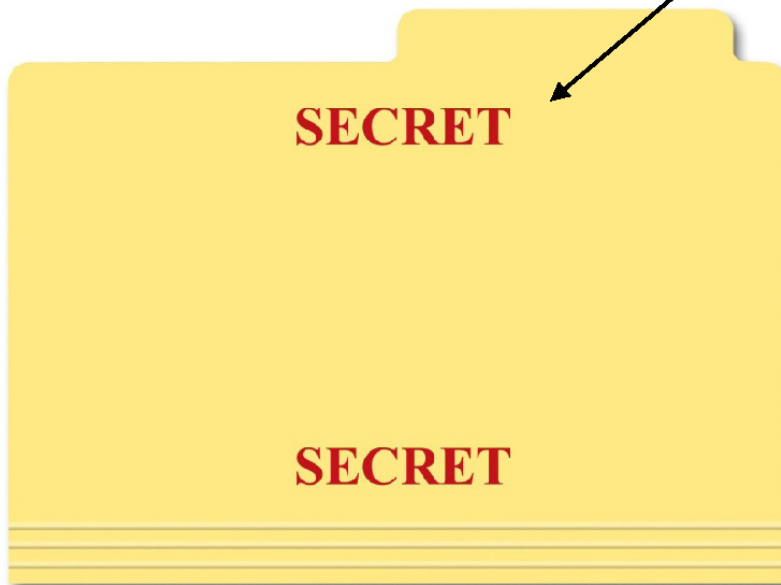
Draft/Working Paper Within an Activity/Office

NOTE: Although draft/working papers are not required to be portion marked, the subject/title is considered classified unless determined to be unclassified and marked accordingly. Date location is not mandatory. The date may be located in another location on this page (i.e., top, bottom, etc.).



Front

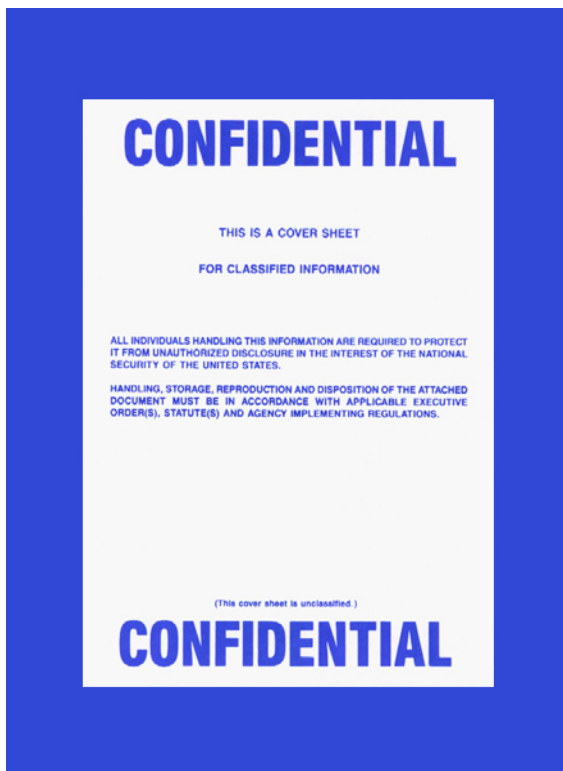
Folders containing classified matter, when removed from secure storage repositories, are conspicuously marked to indicate the highest level of classified information contained in the folder. A coversheet could also be affixed to the folder.



Back

The folder is unclassified when it no longer contains classified material.

Folder Containing Classified Documents



Top Secret, Secret, and Confidential Cover Sheets

DOE F 471.2
(07/2011)
All Other Editions Are Obsolete
Local Reproduction Authorized

U.S. DEPARTMENT OF ENERGY
C/FGI-MOD
CONFIDENTIAL FOREIGN GOVERNMENT
INFORMATION
- MODIFIED HANDLING AUTHORIZED -

As defined by Executive Order 13526, Section 6.1(S), "Foreign Government Information" means:

- (1) information provided to the U.S. Government by a foreign government or governments, an international organization of governments, or any element thereof, with the expectation that the information, the source of the information, or both are to be held in confidence;
- (2) information produced by the United States pursuant to or as a result of a joint arrangement with a foreign government or governments, or a international organization of governments, or any element thereof, requiring that the information, the arrangement, or both, are to be held in confidence; or
- (3) information received and treated as "Foreign Government Information" under the terms of a predecessor order.

The attached document(s) contains Foreign Government Information (FGI), as defined by Executive Order 13526, "Classified National Security Information," that the foreign government protects at a level lower than U.S. CONFIDENTIAL.

Access to the attached information does not require an access authorization or personnel security clearance. However, access to this information must only be granted to persons with an established need-to-know and whose official duties require access. This information must not be disclosed to a third party government, individual, group, or organization not involved in the applicable agreement or treaty without the expressed, written permission from the originator.

This document(s) must be transmitted using approved U.S. classified methods unless this requirement is waived by the owning foreign government. It must be destroyed as required for a U.S. CONFIDENTIAL classified document.

When not in use, this document must be stored in a locked receptacle (e.g., file cabinet, desk, bookcase) that is accessible only by persons who have a need to know the information to perform their official duties to ensure protection against unauthorized disclosure or access by unauthorized personnel.

***This Cover Sheet May Be Applied to All Qualified FGI Documents
While Under U.S. Control in U.S. Facilities.***

C/FGI-MOD

Document(s) contains _____ information
(Insert name of country)

C/FGI-MOD Coversheet

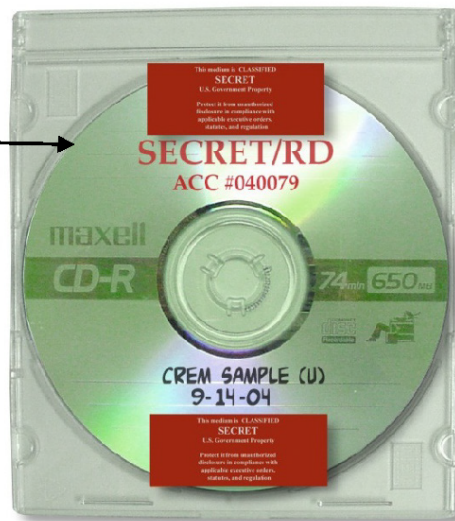
A C/FGI-MOD coversheet (DOE F 471.2) is completed and attached to foreign government documents that are protected at a level lower than U.S. Confidential.



Marking for a Removable Container for Classified Media

NOTE: Classification level marked at top and bottom, front and back of container.

"This container is unclassified when separated from classified CD" may be placed on the container.



Removable container front and back marking:
Classification level at top and bottom.

Pre-printed labels with level or level/category may be used if appropriate.

CD/DVD and Case (S/RD)

Marking Classified Removable Electronic Media (CREM)

MARKINGS ARE FOR EXAMPLE
PURPOSES ONLY

Removable hard drive
Case*: Classification level



Actual hard
drive:
Classification
level, category
(if RD/ FRD),
and unique ID#
(if applicable)

* Removable hard drive case is considered a container and marked as such.

Marking a Removable Hard Drive



SF 708 (1-87)



SF 710 (1-87)



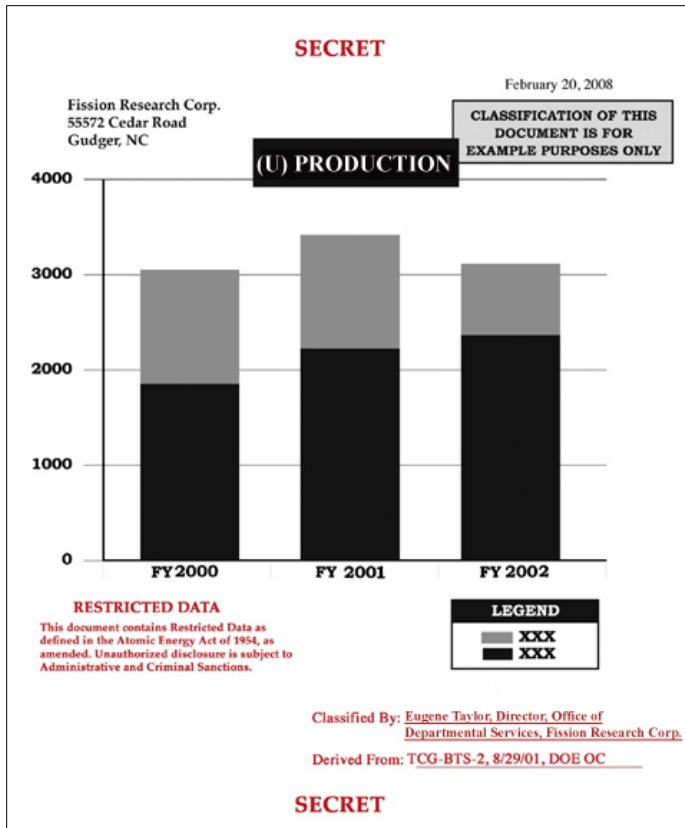
SF 706 (1-87)



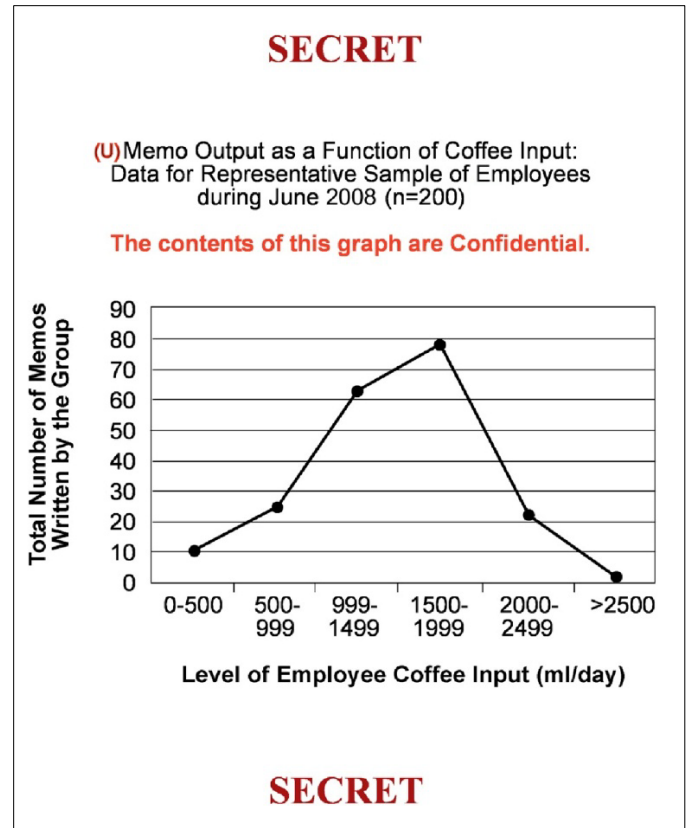
SF 707 (1-87)

Standard Form Labels for Media

NOTE: The Site/System Classified Cyber Plan may provide additional information or details on use of these media labels.

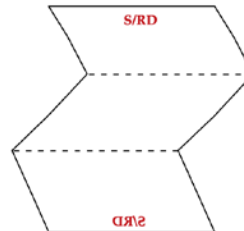
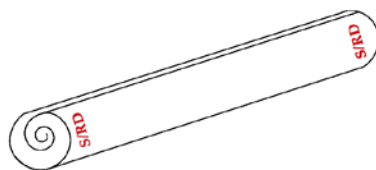


Secret Restricted Data Chart



Confidential Graph In A Secret Document

Marking Folded or Rolled Documents

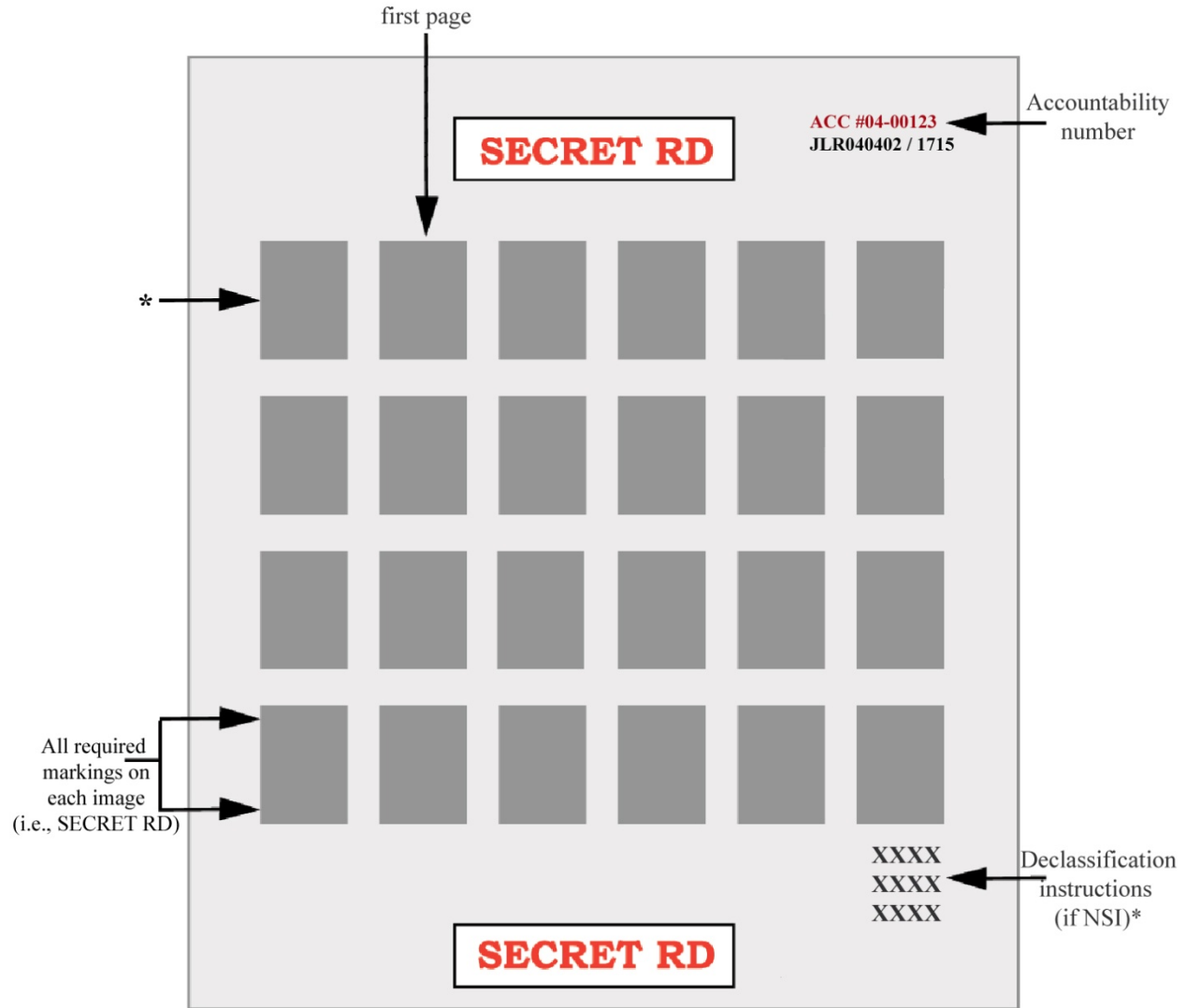


The classification level and category (if RD or FRD) must be visible when these types of documents are folded or rolled.

Marking Charts, Graphs, and Folded or Rolled Documents

The classification level and category (if RD or FRD) are visible when these types of documents are folded or rolled.

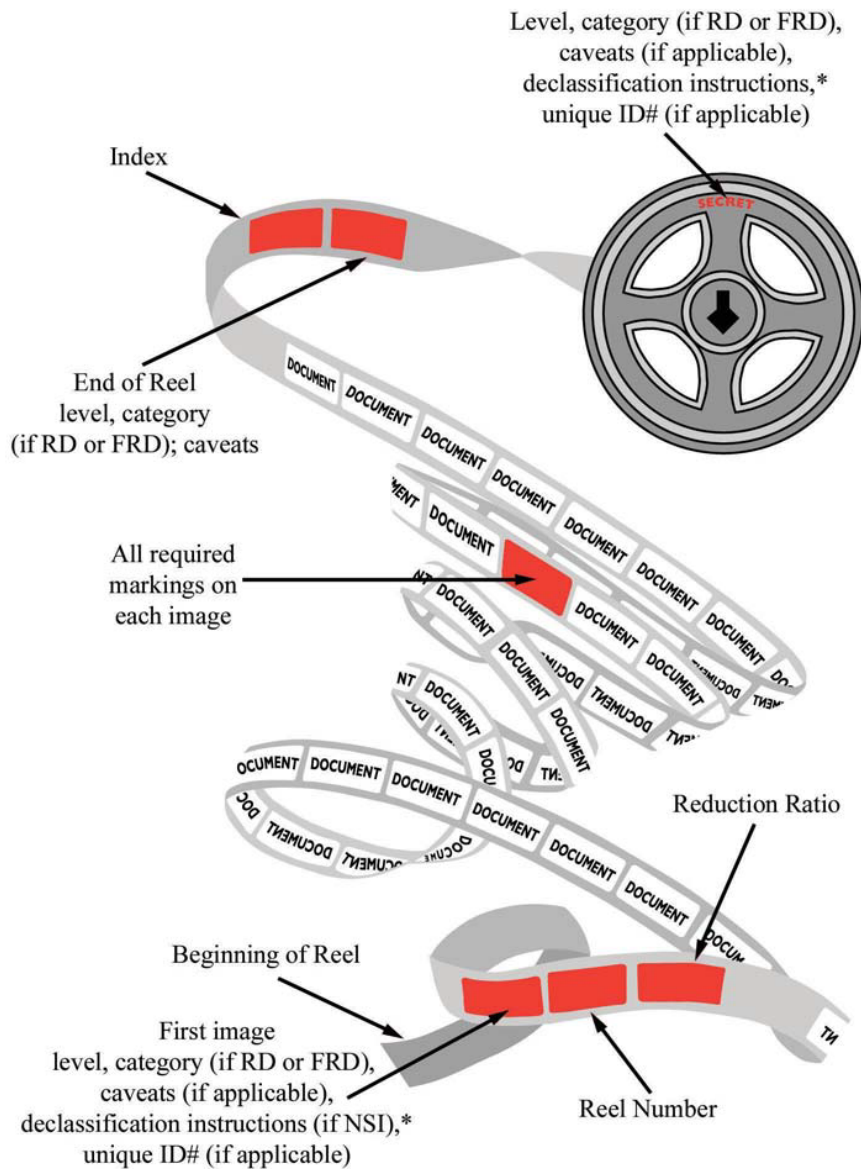
All required markings must be on each individual document contained on the microfiche to include all required first page and interior markings (see pages 1-4 of this handbook).



*First and last images should show highest classification level, category (if RD/FRD), and caveats (if applicable) of information on microfiche.

Microfiche Markings

NOTE: All documents placed on classified microforms must be specifically identified as being either classified or unclassified which may require adhesive labels for additional marking.



* If such markings would apply to all the classified documents on the microfilm. If these instructions will not fit, they accompany the microfilm.

Microfilm Reel Markings

NOTE: May require adhesive labels for current marking information.

CONFIDENTIAL



CONFIDENTIAL

CONFIDENTIAL

**Jellico Research, Inc.
Wind River, WY 67890
December 10, 2011**

(U) Equipment Photo

Derivative Declassifier review
required prior to declassification

Classified by: Anthony Chavez, Director
Office of Departmental Services, Jellico Research, Inc.
Derived From: CG-SS-4, 09/12/00, DOE OC
Declassify on: 12/10/2021

CONFIDENTIAL

← Back of Photograph

← Classifier information
(if it cannot be placed
on the photograph) is
kept in separate record.

Marking of Photographs

SECRET

@ Circle Corporation
1022 Pine Road
Little Rock, AK

22 May 2011

(U) *Slides and Viewgraphs*

Derivative Declassifier review
required prior to declassification

Classified by: Anthony Chavez, Director, DOE/SP-60

Derived from: CG-SS-4, 9/12/00, DOE OC

Declassify on: 12/31/2024

SECRET

PowerPoint Presentation, Slide 1

SECRET

(U) *Intelligence Collection Systems*

(U) Operational Goals

- **(U)** This contains operational goals information
- **(U)** This section contains additional information about the goals



(U) Contribution to Operation

- **(U)** This statement discusses how this contributes to the operation
- **(S)** This discusses additional contributions.

SECRET

PowerPoint Presentation, Slide 2

Marking of Transparencies and Slides

1.1.5 Marking Equipment/Parts



Classified Equipment Marking



Part etched S/NSI



Part labeled S/NSI

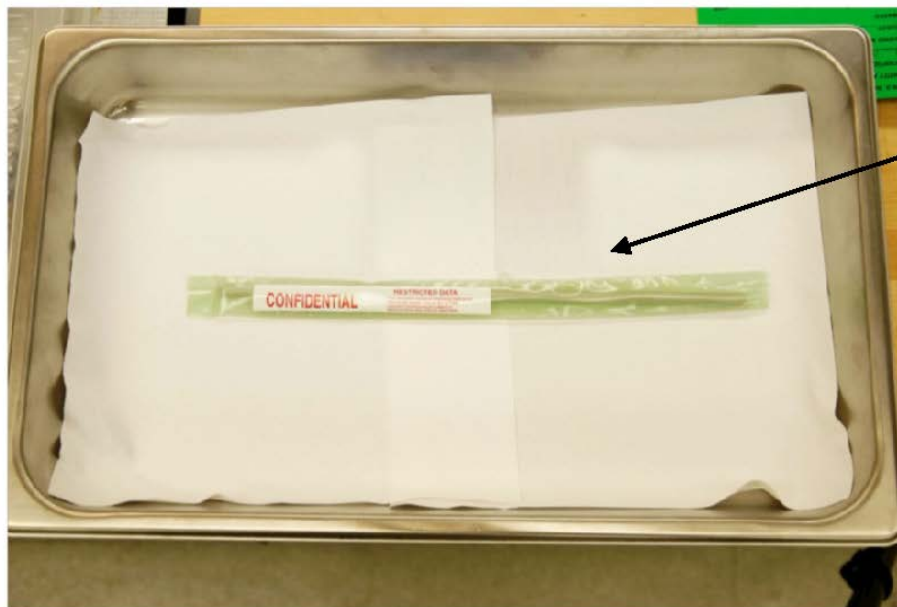
Example 1. Marking Parts

Overall markings are stamped, printed, etched, written, engraved, painted, or affixed by means of a tag, sticker, decal, or similar device on classified material other than documents, and on containers of such material, if possible. If marking the material or container is not practical, written notification of the markings are furnished to recipients.

Caution. Before initiating any new marking policies, it is necessary to coordinate with the production engineers. War reserve and configuration control requirements mandate strict control over what is done to specific materials – markings cannot violate these rules. Any alternative markings under consideration must be compatible with the material being marked.



Part marked with a
CRD tag



Part marked with a
CRD label

Example 2. Marking Parts

NOTE: Additional classification markings (e.g., classifier information) are furnished to those who have access to the parts if the markings cannot be placed on the equipment.




Containers are clearly marked
when the parts are unable to be
marked.



Example 3. Marking Containers


1.2 Unclassified Controlled Nuclear Information

| | |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>CONFIDENTIAL</p> <p>Department of Energy Office of Security 1000 Independence Avenue S. W. Washington, D.C. 20585</p> <p>October 12, 2011</p> <p>MEMORANDUM FOR: Kenneth Steinberg, Director Office of Administration</p> <p>FROM: Catherine Kazanski, OPSEC Programs</p> <p>SUBJECT: (X) Report of Activities</p> <p>Text of Memo</p> <p>(UCNI) Paragraph 1 (X) Paragraph 2 (X) Paragraph 3 (X) Paragraph 4</p> <p>UNCLASSIFIED CONTROLLED NUCLEAR INFORMATION NOT FOR PUBLIC DISSEMINATION</p> <p>Unauthorized dissemination subject to civil and criminal sanctions under Section 148 of the Atomic Energy Act of 1954 (42 U.S.C. 2168).</p> <p>Derivative Declassifier review required prior to declassification</p> <p>Classified by: <u>Signer</u> Derived from: <u>CG-SS-4, 09/12/00, DOE OC</u> Declassify on: <u>25 x 8; Declassify when vulnerability is corrected or facility is closed</u></p> <p>Reviewing Official: <u>Cathy Overhauser, Research Division</u> (name/organization)</p> <p>Date: <u>11/01/11</u> Guidance Used: <u>TG-PUP-2, 02/04/03</u> Declassified by: <u>K. Key, Analyst, Security Team</u> Declassified by: <u>R. Roe, Sr. Analyst, Security Team</u> Derived from: <u>CG-SS-4, 09/11/00, DOE OC</u> Declassified on: <u>10/21/11</u></p> <p>UNCLASSIFIED CONTROLLED NUCLEAR INFORMATION CONFIDENTIAL</p> |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Declassified Document Still Containing UCNI

Classified documents that also contain controlled information do not have the corresponding control markings unless they are portion marked. Therefore, when such documents are reviewed for declassification, any controlled information is identified at that time and marked accordingly. A declassified document that contains UCNI must be re-marked as UCNI after the classification markings are lined out.

SECRET

 Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

May 23, 2011

MEMORANDUM FOR: Aretha Horte, Analyst
Materials Accountability Division
FROM: Matthew Prince, Accountant
Finance Division
SUBJECT: (U) Inventory Differences

Text of Memo

UNCLASSIFIED CONTROLLED NUCLEAR
INFORMATION
NOT FOR PUBLIC DISSEMINATION
Unauthorized dissemination subject to civil and criminal
sanctions under Section 148 of the Atomic Energy Act of
1954 (42 U.S.C. 2168)


Reviewing Official: Cathey Overhauser,
Research Division
(name/organization)
Date: 5/23/2011
Guidance Used: TG-PUP-2, 02/04/03

Document transmitted
herewith contains
SECRET RESTRICTED DATA

When separated from
attachment, handle this
document as UCNI

SECRET

SECRET

 Department of Energy
Office of Security
1000 Independence Avenue S. W.
Washington, D.C. 20585

May 23, 2011

MEMORANDUM FOR: Aretha Horte, Analyst
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FROM: Matthew Prince, Accountant
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Text of Memo

UNCLASSIFIED CONTROLLED NUCLEAR
INFORMATION
NOT FOR PUBLIC DISSEMINATION
Unauthorized dissemination subject to civil and criminal
sanctions under Section 148 of the Atomic Energy Act of
1954 (42 U.S.C. 2168)

Reviewing Official: Cathey Overhauser,
Research Division
(name/organization)
Date: 5/23/2011
Guidance Used: TG-PUP-2, 02/04/03

Document transmitted
herewith contains
SECRET RESTRICTED DATA

When separated from
attachment, handle this
document as UCNI

UNCLASSIFIED CONTROLLED NUCLEAR
INFORMATION
SECRET

**Transmittal Containing UCNI with an S/RD Attachment (Left), and Re-marked
Transmittal when Separated from Attachment (Right)**

APPENDIX A

EQUIVALENT FOREIGN SECURITY CLASSIFICATIONS

(Taken from DoDM 5200.01-V2, February 24, 2012, Appendix 1)

Equivalent Foreign Security Classifications

| COUNTRY | TOP SECRET | SECRET | CONFIDENTIAL | OTHER |
|----------------------|--------------------------------------------|----------------------------------|------------------------------|----------------------------------------------------------------------------------------|
| Albania | TEPER SEKRET | SEKRET | IMIREBESUESHEM | I KUFIZUAR |
| Argentina | ESTRICTAMENT E SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Australia | TOP SECRET | SECRET or HIGHLY PROTECTED | CONFIDENTIAL or PROTECTED | RESTRICTED |
| Austria | STRENG GEHEIM | GEHEIM | VERSCHLUSS | |
| Belgium (French) | TRES SECRET | SECRET | CONFIDENTIEL | DIFFUSION RESTREINTS |
| Belgium (Flemish) | ZEER GEHEIM | GEHEIM | VERTROUWELIJK | BEPERTKE VERSPREIDING |
| Bolivia | SUPERSECRETO or MUY SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Brazil | ULTRA SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Bulgaria | CTPOFO CEKPETHO (STROGO SECRETNO) | CEKPETHO (SEKRETNO) | ПОВЕРЛИВО (POVERITELNO) | ЗА СЛУЖЕБНО ПОЛЗВАНЕ (ZA SLUZHEBNO POLZVANE – equates to For Official Use) |
| Canada | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Chile | SECRETO | RESERVADO | CONFIDENCIAL | |
| Colombia | ULTRASECRETO | SECRETO | RESERVADO | CONFIDENCIAL/ RESTRINGIDO |
| Costa Rica | ALTO SECRETO | SECRETO | CONFIDENCIAL | |
| Croatia | NAJVECI TAJNITAJNI | TAJNI | POVERLJIV | OGRANCIEN |
| Denmark | YDERST HEMMELIGT | HEMMELIGT | FORTROLIGT | TIL TJENESTEBRUG |
| Ecuador | SECRETISIMO | SECRETO | CONFIDENCIAL | RESERVADO |
| Egypt | TOP SECRET | VERY SECRET | SECRET | OFFICIAL |
| El Salvador | ULTRA SECRETO | SECRETO | CONFIDENCIAL | |
| Estonia | TOP SECRET | SECRET | CONFIDENTIAL | |
| Ethiopia | YEMIAZ BIRTOU MISTIR | MISTIR | KILKIL | |
| Finland | ERITAIN SALAINEN | Salainen | Luottamuksellinen | Viranomaiskaytto |

| COUNTRY | TOP SECRET | SECRET | CONFIDENTIAL | OTHER |
|-------------|--------------------------|-------------------|-------------------------|-----------------------------------|
| France | TRES SECRET DEFENSE | SECRET DEFENSE | CONFIDENTIEL DEFENSE | DIFFUSION RESTREINTE |
| Germany | STRENG GEHEIM | GEHEIM | VS-VERTRAULICH | Vs- Nur für den Dienstgebrauch |
| Greece | ΑΚΡΩΣ ΑΠΟΡΡΗΤΟ | ΑΠΟΡΡΗΤΟ | ΕΜΠΙΣΤΕΥΤΙΚΟ | ΠΕΡΙΩΡΙΣΜΕΝΗΣ ΧΡΗΣΕ ΩΣ |
| Guatemala | ALTO SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Honduras | SUPER SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Hungary | SZIGORUAN TITKOS | TITKOS | TITKOS | KORLÁTOZOTT TERJESZTÉSŰ |
| Iceland | ALGJORTI | TRUNADARMAL | | THJONUSTAJSKJAL |
| India | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Indonesia | SANGAT RAHASIA | RAHASIA | TERBATAS | |
| Iran | BENKOLI SERRI | SERRI | KHEILI MAHRAMANEH | MAHRAMANEH |
| Ireland | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Israel | SODI BE'YOTER | SODI | SHAMUR | MUGBAL |
| Italy | SEGRETISSIMO | SEGRETO | RISERVATISSIMO | RISERVATO |
| Japan | TOP SECRET | SECRET | CONFIDENTIAL | |
| Jordan | STRICTLY CONFIDENTIAL | CONFIDENTIAL | RESTRICTED | |
| Korea | I KUP PI MIL | II KUP PI MIL | III KUP PI MIL | |
| Laos | TRES SECRET | SECRET | SECRET/CONFIDENTIE L | DIFFUSION RESTREINTE |
| Latvia | SEVISKI SLEPENA | SLEPENA | KONFIDENCIALA | DIENESTA VAJADŽĪBĀM |
| Lebanon | TRES SECRET | SECRET | CONFIDENTIEL | |
| Lithuania | VISIŠLAPTAI SLAPTAI | SLAPTAI | SLAPTAI | RIBOTO NAUDOJIMO |
| Malaysia | RAHSIA BESAR | RAHSIA | SULIT | TERHAD |
| Mexico | ALTO SECRETO | SECRETO | CONFIDENCIAL | RESTRINGIDO |
| Morocco | SECRET DEFENSE | SECRET | CONFIDENTIEL | RESTREINT |
| Netherlands | STG. ZEER GEHEIM | STG. GEHEIM | STG. CONFIDENTIEEL | Departementaal VERTROUWELIJK |
| New Zealand | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Nicaragua | ALTO SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Norway | STRENGT HEMMELIG | HEMMELIG | KONFIDENEIELT | BEGRENSET |
| Oman | TOP SECRET | SECRET | CONFIDENTIAL | |
| Pakistan | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |

| COUNTRY | TOP SECRET | SECRET | CONFIDENTIAL | OTHER |
|--------------|---------------------------------------------------------------|-------------------------------------------------------|------------------------|--------------------|
| Paraguay | SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Peru | ESTRICTAMENTE SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Philippines | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Poland | SCISLE TAJNE | TAJNE | POUFNE | ZASTREZONE |
| Portugal | MUITO SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |
| Romanian | STRICT-SECRET DE IMPORTANT A DEOSEBITA | STRICT-SECRET | SECRET | SECRET DE SERVICIU |
| Saudi Arabia | SAUDI TOP SECRET | SAUDI VERY SECRET | SAUDI SECRET | SAUDI RESTRICTED |
| Singapore | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Slovakia | PRISNÉ TAJNÉ | TAJNÉ | DÔVERNÉ | VYHRADENÉ |
| Slovenia | STROGO ZAUPNO | OBRAMBA – DRŽAVNA SKRIVNOST Defense - State Secret | ZAUPNO | |
| South Africa | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Spain | SECRETO | RESERVADO | CONFIDENCIAL | DIFUSIÓN LIMITADA |
| Sweden | H0/ TOP SECRET (the word HEMLIG enclosed with Red Borders) | H1/ SECRET | H2/ SECRET | |
| Switzerland | GEHEIM | VERTAULICH | | |
| Taiwan | TOP SECRET (Not translatable into English characters) | SECRET | CONFIDENTIAL | |
| Thailand | LUP TISUD | LUP MAAG | LUP | POK PID |
| Tunisia | TOP SECRET | SECRET | SECRET CONFIDENTIAL | |
| Turkey | COK GIZLI | GIZLI | OZEL | HIZMETE ÖZEL |
| Ukraine | ОСОБЛИВОЇ ВАЖЛИВОСТІ | ЦІЛКОМ ТАЄМНО | ТАЄМНО | |
| UK | TOP SECRET | SECRET | CONFIDENTIAL | RESTRICTED |
| Uruguay | ULTRA SECRETO | SECRETO | CONFIDENCIAL | RESERVADO |