



SASIG Conference Call

August 9, 2012

Participants:

Amidon, Thomas, ORISE
Belger, Sue, SRS
Bergmann, Laurie SNL-NM
Bodin, Michael, NNSA
Braswell, Chet, Hanford
Cruz, Sheila, BPA
Dahlberg, Natalie, PAI-NV
Davis, Rhonda, OST
Depp, Christi, DOE-RL
Edwards, Dena, LANL
Fennell, J. Jill, DOE-RL
Gallion, Mary, HS-51
Gargano, Monica, PAI-NV
Grant, Brenda, DOE-SRS
Harzold, Hank, NNN
Haynie, Rick, NNSA-Sandia
Holmer, Debarah, DOE, HS-51
Hubbs, H. Ray, WSI-OR

Jenks, Joyce, DOE-ID
Johnson, Jamie, ORNL
Jordan, Chrysti, WTP
Laymance, Crystal, Y-12
Lovelett, Sylvia, Pantex
Madary, Lori, DOE-SPR
McDaniel, Rebecca, SRS
Obbish, Jennifer, SC-CH
Oelrich, Kent, LLNL
Poole, Jayleen, WIPP
Price, Stephanie, WSI-SR
Reynolds, Sheena, ORISE
Scheller, Gloria, Pantex SO
Terry, Donald, NNN
Ward, Monte, BMPC
Wedesky, Peter, NNN
Womble, Sandy, ORISE

Opening

Welcome and Announcements

Kent Oelrich, Steering Committee Chair, welcomed everyone to the call. He also said “Thank You” to everyone who responded to his request for ideas about how the laboratory can prevent unintentional disclosure of classified information in unclassified e-mails.

DOE HQ Report

Mary Gallion, DOE Advisor, provided the following information:

- Following up on the discussion from earlier calls, Mary reported that the Department of Homeland Security (DHS) has not yet issued any further guidance on hand-carrying classified information through the airport screening process. DHS is currently evaluating whether it is

necessary to have a uniform system to cover this process, and has indicated they may have further information on this topic available in September. HS-51 will remain in touch with DHS and will provide updates as they become available.

- Referring to Kent's question from the last call concerning the refresher briefing for off-site personnel that is available on the SASIG website, Mary advised that she spoke to Tina Vaughn, Headquarters Security Operations Office of Information Security. Tina worked with Loren Evenson in drafting the briefing several years ago, and said that she is willing to review it and provide suggestions for updates or revisions. Tina reported that for off-site personnel refresher briefings, her office makes available the computer-based HQ annual refresher briefing to those individuals who do not regularly come to Germantown or Forrestal. HQ also allows individuals who have access to refresher briefings provided by other agencies to use those briefings to satisfy the annual requirement.
- In implementation of E.O. 13587, Structural Reforms to Improve the Security of Classified Networks and the Responsible Sharing and Safeguarding of Classified Information, the Office of Intelligence and Counterintelligence will be issuing a DOE Notice to establish policy on this topic. An Insider Threat Task Force is being established to be responsible for developing a Government-wide insider threat detection and prevention program as required by the Executive Order, and one of the standards they will issue will address awareness training. The specific direction to the task force for this standard is:

“Employee awareness training of the insider threat and developing a reporting structure to ensure all employees and contractors are specifically trained to recognize insider threat behaviors; on the inherent risk posed to classified information by malicious insiders; on policies and processes in place to protect the privacy, civil rights, and civil liberties rights of employees and contractors against unnecessary monitoring (to include retaliation against whistleblowers); and, made aware of their responsibility to report, as well as how and to whom to report, suspected insider threat activity.”

There are obvious overlaps between this awareness training and our security awareness programs, so it is worth keeping this effort in mind and considering ways to relate the insider threat awareness issues to our current briefings.

Discussion of Current Items

- The 2013 SASIG Workshop and Meetings will be held at the Bonneville Power Administration (BPA) facility in Portland, Oregon the week of April 22, 2013. A block of rooms will be secured at the DoubleTree Hotel for SASIG attendees. The workshop and meetings will be held at the BPA facility.
- Sandy asked that suggestions for speakers/presenters be sent to the SASIG e-mail address. ORISE will be responsible for contacting speakers and coordinating their participation.
- Sandy also indicated that information about the SASIG Awards Program has been posted in a new section on the SASIG Website. The deadline for nominations (except the Presenter and TRADEing Post Awards) is January 31, 2013.

Help Time

Christi Jordan asked for suggestions/help to better handle OUO materials, specifically under Exemption 7 —Law Enforcement and exactly what material is exempt. She would appreciate callers providing examples of the items their facility considers exempt. Christi's e-mail is: cjordan@bechtel.com. Kent mentioned that Exemption 2 is often used and Chet Braswell indicated that Exemption 4 (Commercial/Proprietary) is often used.

Chet Braswell asked for an update on the proposed Controlled Unclassified Information directive. Mary said she will check with Lesley Nelson-Burns and tell the group her findings next month.

Chet asked about thumb drives – how are sites controlling and labeling? Sylvia Lovelett said she would have her IT or Cyber Department contact Chet to provide their procedures. Kent will send information from his site.

Chet wanted to know how sites are controlling and destroying media such as floppy disks and CDs. Natalie Dahlberg said their site has a “Shred Day” and all materials can be brought for shredding including disks and video film. Chet said his facility has multiple containers for paper and a witness ensures that the shredding takes place; however, hard media, video tapes, etc. are a problem.

Chet asked Mary whether DOE HQ might have another poster campaign. She said the poster campaign was defunded years ago and she does not anticipate another campaign. She suggested that facilities share posters produced at their site with the group.

Stephanie Price asked about getting a copy of the film Dena Edwards showed during the last SASIG Workshop titled “Betrayed: The Insider Threat.” Dena provided the following contact information for that video: Marc Michaels, (202) 586-2153, DOE IN-20, Marc.Michaels@in.doe.gov. Mary also suggested that local counterintelligence offices may have copies of the video available.

Next Conference Call

The next SASIG Steering Committee call is scheduled for September 13, 2012 at 1:00 p.m. ET. The call number is: 1-866-541-5843, enter passcode 5230527 then press #.

SASIG Contact Information:

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