




POLICY FLASH 2012-55

DATE: July 20, 2012

TO: Procurement Directors


FROM: Director
Office of Policy
Contract and Financial Assistance Policy Division
Office of Acquisition and Project Management

SUBJECT: Requisitions in STRIPES

SUMMARY: This Policy Flash disseminates updated guidance to STRIPES users on the use of requisitions for STRIPES actions. STRIPES users will no longer be required to do a requisition for every action initiated in STRIPES.

Administrative modifications which have no effect on award value or obligations (as reflected in the respective STRIPES fields) can be performed without requiring a requisition unless there is a local procedure which requires a requisition. However, some non-monetary actions such as the issuance of Change Orders and the Exercise of Options will still require a Requisition so that the Procurement Action Lead Times (PALT) is tracked for Balanced Scorecard (BSC) purposes.

STRIPES documentation and user manuals will be updated to reflect the above change as soon as possible.

This Flash will be available online at the following website:
<http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>.

Questions concerning this policy flash should be directed to Kevin Smith at (202) 287- 1614 or kevin.m.smith@hq.doe.gov (for Acquisition) or Ellen Colligan at (202) 287-1776 or ellen.colligan@hq.doe.gov (for Financial Assistance) of the Contracts and Financial Assistance Policy Division, Office of Policy, Office of Acquisition and Project Management.