



## Department of Energy

Washington, DC 20585

January 30, 2012

### MEMORANDUM FOR DISTRIBUTION

FROM: INGRID KOLB  
DIRECTOR  
OFFICE OF MANAGEMENT

A handwritten signature in cursive script, reading "Ingrid Kolb", is written over the printed name and title.

SUBJECT: 2012 DOE Project Management Workshop

I would like to invite you and your staff to attend the 2012 Department of Energy (DOE) Project Management Workshop. The Workshop will be held on Tuesday and Wednesday, April 3 and 4, 2012, at the Hilton Alexandria Mark Center, 5000 Seminary Road, Alexandria, VA 22311.

The Workshop provides an opportunity to receive training on DOE project management requirements and practices and to share experiences and lessons learned from across the complex.

The Workshop is sponsored by the Office of Engineering and Construction Management (OECM) and this year's theme is *Communicating Progress—Celebrating Successes*. Planned topics include an overview of project management successes, the benefits of implementing an earned value management system (EVMS), the importance of independent cost estimates and cost reviews, and other current project management issues.

In addition to the two-day workshop, OECM will offer an optional one-day training session to provide assistance, gather feedback, and share best practices concerning the Project Assessment and Reporting System (PARS II) and EVMS procedures and implementation across the complex. Project Management Career Development Program (PMCDP) continuing education units will be awarded upon completion of this session. This training session will be a one-day executive level version of a planned two-day onsite course currently under development, and will be conducted on both Monday, April 2, and Thursday, April 5.

Although we expect to have ample space for all who wish to attend, priority will be given first to Federal Project Directors, then to senior DOE program/staff office representatives, contracting officers, and then to contractor project managers. Others may attend the workshop on a space-available basis.



More information about the Workshop, including the agenda (draft attached) and registration information, is available online at <http://tinyurl.com/2012workshop>. Please encourage your attendees to act promptly to reserve their place at this year's Workshop and, if traveling to the event, to make their room reservation at the Hilton Alexandria Mark Center.

I encourage your organization to participate in this event. If you have any questions, please send a message to [DOEPMWorkshop@hq.doe.gov](mailto:DOEPMWorkshop@hq.doe.gov).

**Attachment**

**Draft – Project Management Workshop Agenda**

**DISTRIBUTION:**

Secretary of Energy  
Deputy Secretary of Energy  
Associate Deputy Secretary  
Under Secretary for Nuclear Security  
Under Secretary of Energy  
Under Secretary for Science  
Assistant Secretary for Office of Electricity Delivery and Energy Reliability  
Assistant Secretary for Energy Efficiency and Renewable Energy  
Assistant Secretary for Environmental Management  
Assistant Secretary for Fossil Energy  
Assistant Secretary for Nuclear Energy  
Director, Office of Legacy Management  
Director, Office of Science  
Director, Office of Procurement and Assistance Management  
Departmental Representative to the Defense Nuclear Facilities Safety Board  
Federal Project Directors

# DRAFT

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## 2012 DOE Project Management Workshop

Communicating Progress—Celebrating Successes

START	STOP	DUR. (min.)	TOPIC	SPEAKER
<b>Tuesday, April 3</b>				
7:00 AM	8:00 AM	60	Workshop Registration	
8:00 AM	8:05 AM	5	Welcome and Workshop Logistics	John Makepeace, Office of Engineering and Construction Management
8:05 AM	8:20 AM	15	Opening Remarks	Ingrid Kolb, Director, Office of Management
8:20 AM	8:50 AM	30	Project Management Successes	Daniel Poneman, Deputy Secretary of Energy
8:50 AM	9:05 AM	15	Break	
9:05 AM	9:55 AM	50	Project Management Success: Are We There Yet?	Paul Bosco, Director, Office of Procurement and Assistance Management & Acting Director, Office of Engineering and Construction Management
9:55 AM	10:45 AM	50	Building an Owner's Cost Engineering Organizational Capability	Tim Mitchell, Chevron Project Resources Company
10:45 AM	11:00 AM	15	Break	
11:00 AM	11:50 AM	50	TBD	TBD, Office of Environmental Management
11:50 AM	12:40 PM	50	Safety (Construction, Nuclear or Commissioning)	TBD
12:40 PM	1:30 PM	50	Lunch	
1:30 PM	2:15 PM	45	TBD	TBD
2:15 PM	2:30 PM	15	Break	
2:30 PM	3:20 PM	50	Cost and Benefit of Implementing an EVMS	Gary Humphreys, CEO and founder of Humphreys & Associates, Inc.
3:20 PM	3:35 PM	15	Break	
3:35 PM	4:25 PM	50	NNSA Acquisition and Project Management Update	Robert Raines, National Nuclear Security Agency
4:25 PM	5:15 PM	50	Independent Cost Estimates and Independent Cost Reviews	TBD: Office of Engineering & Construction Management
5:15 PM	7:15 PM	120	Reception	
<b>Wednesday, April 4</b>				
7:00 AM	8:00 AM	60	Workshop Registration	
8:00 AM	8:05 AM	5	Welcome Back	John Makepeace, Office of Engineering and Construction Management
8:05 AM	8:55 AM	50	Ethics	Marianne Jennings, Member of the Department of Management, W.P. Carey School of Business at Arizona State University
8:55 AM	9:45 AM	50	Contract & Project Management: A Field Perspective	Moderator: Mike Peek, Office of Engineering and Construction Management TBD, Contracting Officer TBD, Federal Project Officer
9:45 AM	10:00 AM	15	Break	
10:00 AM	10:50 AM	50	Program Managers and Project Champions	TBD, Office of Science
10:50 AM	11:40 AM	50	Panel: TBD	Moderator: Tony Ermovick, Office of Engineering and Construction Management Panelists: TBD, Office of Science; TBD, Naval Facilities Engineering Command
11:40 AM	12:30 PM	50	Lunch	
12:30 PM	1:20 PM	50	Economics Topic	Arniban Basu, Chairman & CEO of Sage Policy Group, Inc.
1:20 PM	1:35 PM	15	Break	
1:35 PM	2:25 PM	50	Aligning Contract & Project Management: What Does That Mean?	Paul Bosco, Director, Office of Procurement and Assistance Management & Acting Director, Office of Engineering and Construction Management
2:25 PM	3:25 PM	60	Panel: Project Management Career Development Program (PMCDP) Certification Review Board (CRB)	Moderator: Linda Ott, Office of Engineering and Construction Management Panelists: Paul Bosco, Office of Engineering and Construction Management; Lowell Ely, Office of Environmental Management; Robert Raines, National Nuclear Security Agency
3:25 PM	3:40 PM	15	Break	
3:40 PM	4:20 PM	40	Secretary's Perspective & Award Presentations	Dr. Steven Chu, Secretary of Energy
4:20 PM	4:50 PM	30	FPD's Perspective	TBD
4:50 PM	5:00 PM	10	Closing Remarks	Ingrid Kolb, Director, Office of Management